

## NOTICE OF REGULAR MEETING OF THE BOARD OF DAVIS COUNTY COMMISSIONERS

---

PUBLIC NOTICE is hereby given that the Board of Davis County Commissioners,  
Farmington, Utah, will hold a Commission Meeting at the  
Davis County Administration Building,  
61 South Main Street, Suite 303, Farmington, Utah commencing at  
**10:00 AM on Tuesday, February 20, 2024.**



Scan the QR  
Code to access  
the agenda  
and meeting  
items digitally.

Commissioners may conduct this meeting in-person or via phone. Meeting proceedings may be viewed through YouTube live streaming at: <https://www.daviscountyutah.gov/commission/meetings>. Comments regarding agenda items may be directed to the Commissioners in-person during the meeting or by emailing comments to [commissioners@daviscountyutah.gov](mailto:commissioners@daviscountyutah.gov) by 5:00 PM the day before the meeting.

Pursuant to the Americans with Disabilities Act, individuals needing special accommodations during this meeting should notify the Davis County Clerk's Office, at 801-451-3508, prior to the meeting.

### PLEDGE OF ALLEGIANCE

### RECOGNITION, PRESENTATION, AND INFORMATIONAL ITEMS

### PUBLIC COMMENTS

### BUSINESS/ACTION

#### ANIMAL CARE

**1. #119/2024. Animals First Animal Management Software Agreement with Animal Care — *presented by Ashleigh Young, Director***

Financial Information: N/A

Terms:

- Beginning Date: 02/20/2024
- Ending Date: 02/20/2024

**2. #137/2024. Adoption Agreements with Animal Care for January 2024 — *presented by Ashleigh Young, Director***

Financial Information:

- Type: Receivable
- Amount: N/A
- GL Account #: 1320253-452021
- Davis County Match Required: No
- Additional Financial Information: N/A

Terms:

- Beginning Date: 01/01/2024
- Ending Date: 01/31/2024

**3. #138/2024. January 2024 Donations to Animal Care — *presented by Ashleigh Young, Director***

**Financial Information:**

- Type: Receivable
- Amount: \$741.50
- GL Account #: 1320253-493000
- Davis County Match Required: No
- Additional Financial Information: N/A

**Terms:**

- Beginning Date: 01/01/2024
- Ending Date: 01/31/2024

**4. #148/2024. Empty the Shelters Grant Acceptance Agreement — *presented by Ashleigh Young, Director***

**Financial Information:**

- Type: Grant
- Amount: \$1,720.00
- GL Account #: 1320253-474203
- Davis County Match Required: No
- Additional Financial Information: N/A

**Terms:**

- Beginning Date: 10/01/2023
- Ending Date: 10/15/2023

**5. ORD #3/2024. Revised sections of County Code, Title 6 — *presented by Ashleigh Young, Director***

Financial Information: N/A

**Terms:**

- Beginning Date: 02/06/2024
- Ending Date: 02/06/2024

**ATTORNEY'S OFFICE**

**6. #131/2024. This is a contract with Thomson Reuters for Printed Materials — *presented by Neal Geddes, Chief Deputy Civil Attorney***

**Financial Information:**

- Type: Payable
- Amount: \$108.69 per month with 4% year over year increase.
- GL Account #: 1010145-540210
- Davis County Match Required: No
- Additional Financial Information: This is a 5-year agreement with a starting monthly rate of \$108.69 with a 4% year over year increase. For example; Year 1 we pay \$108.69/month. Year 2 we estimate we will pay about \$113.04/month. Year 3 we estimate we would pay about \$117.56/month. Year 4 we estimate we would pay about \$122.26/month. Year 5 we estimate we would pay about \$127.15/month.

**Terms:**

- Beginning Date: 02/20/2024
- Ending Date: 02/20/2029

**7. #133/2024. Interlocal Agreement with Salt Lake County (SLCO) and the SLCO District Attorney Office to Receive Assistance with Regards to a Tax Appeal — *presented by Neal Geddes, Chief Deputy Civil Attorney***

Financial Information:

- Type: Payable
- Amount: \$100.00/hour not to exceed \$15,000.00
- GL Account #: 1010145-555310
- Davis County Match Required: N/A
- Additional Financial Information: The budget change has already been approved on 02/06/2024.

Terms:

- Beginning Date: 02/20/2024
- Ending Date: N/A

**CLERK'S OFFICE**

**8. #135/2024. Approve the cancellation of the Regular Commission Meeting scheduled for Tuesday, October 1, 2024 — *presented by Brian McKenzie, County Clerk***

Financial Information: N/A

Terms: N/A

**COMMISSIONERS' OFFICE**

**9. #123/2024. Approval of Application for Adjustment of Property Tax for 2021 and 2022 for A & B Land Company under Utah Code 59-2-1347 — *presented by Commissioner Stevenson***

Financial Information:

- Type: N/A
- Amount: \$12,927.50
- GL Account #: N/A
- Davis County Match Required: No
- Additional Financial Information: Reduction in Tax Amount

Terms: N/A

**10. #108/2024. Approval of Application for Adjustment of Property Tax for 2023 taxes for Scott Seppich under Utah Code 59-2-1347 — *presented by Commissioner Stevenson***

Financial Information:

- Type: N/A
- Amount: \$1,514.81
- GL Account #: N/A
- Davis County Match Required: No
- Additional Financial Information: Reduction in Tax Amount

Terms: N/A

**11. #136/2024. Ratify Appointment of Proxy for Hights Creek Irrigation Company 2024 Annual Stockholders Meeting designating Jeff Oyler, Davis County Planner, as the proxy to vote for Davis County — *presented by Commissioner Stevenson***

Financial Information: N/A

Terms: N/A

## COMMUNITY & ECONOMIC DEVELOPMENT

### **12. #109/2024. Contract with SnowBasin Sports Education Foundation to hold the Snowbasin Ski Swap — presented by Kent Andersen, Director**

#### Financial Information:

- Type: Receivable
- Amount: \$3,306.75
- GL Account #: 1810172-455000
- Davis County Match Required: N/A
- Additional Financial Information: N/A

#### Terms:

- Beginning Date: 10/24/2024
- Ending Date: 10/26/2024

### **13. #128/2024. Contract with Rocky Mountain 7 on 7 for a Football Tournament — presented by Kent Andersen, Director**

#### Financial Information:

- Type: Receivable
- Amount: \$6,195.00
- GL Account #: 1810172-455000
- Davis County Match Required: N/A
- Additional Financial Information: N/A

#### Terms:

- Beginning Date: 05/17/2024
- Ending Date: 05/18/2024

### **14. #111/2024. Summary list of low-dollar, low-risk agreements for use of the Western Sports Park — presented by Kent Andersen, Director**

#### Financial Information:

- Type: Receivable
- Amount: \$3,773.98
- GL Account #: 1810172
- Davis County Match Required: No
- Additional Financial Information: N/A

#### Terms:

- Beginning Date: 01/10/2024
- Ending Date: 05/17/2024

### **15. #129/2024. Donation Agreement with Great Salt Lake Audubon for the 2024 Great Salt Lake (GSL) Bird Festival — presented by Kent Andersen, Director**

#### Financial Information:

- Type: Receivable
- Amount: \$1,000.00
- GL Account #: 1810170-459010
- Davis County Match Required: N/A
- Additional Financial Information: N/A

#### Terms:

- Beginning Date: 05/16/2024
- Ending Date: 05/19/2024

### **16. #132/2024. Approve notice of agricultural protection area — presented by Kent Andersen, Director**

Financial Information: N/A

Terms: N/A

**17. #147/2024. Letter to United States Department of Housing and Urban Development (HUD) informing them of our intent to create a HOME Investment Partnerships Program (HOME) Consortium — *presented by Kent Andersen, Director***

Financial Information: N/A

Terms:

- Beginning Date: 07/01/2025
- Ending Date: 06/30/2027

## **FACILITIES**

**18. #118/2024. Watt Smart Energy Saving Incentives with Rocky Mountain Power for the installtion of energy efficient lighting at the Health Department — *presented by Lane Rose, Director***

Financial Information:

- Type: Receivable
- Amount: \$17,146.40
- GL Account #: 4610930-495100
- Davis County Match Required: N/A
- Additional Financial Information: N/A

Terms:

- Beginning Date: 02/20/2024
- Ending Date: 12/31/2024

## **GOLF COURSES**

**19. #143/2024. Service provider contract with Fairways Media for social media marketing — *presented by Dustin Volk, Director***

Financial Information:

- Type: Payable
- Amount: \$5,000.00 yearly each course.
- GL Account #: 5170661-540227 & 5170662-540227
- Davis County Match Required: N/A
- Additional Financial Information: N/A

Terms:

- Beginning Date: 02/01/2024
- Ending Date: 12/31/2025

## **HEALTH**

**20. #124/2024. Amendment 2 to Contract #2023-031 HIV Prevention 2023 with Utah Department of Health & Human Services, increasing the contract amount — *presented by Brian Hatch, Director***

Financial Information:

- Type: Receivable
- Amount: \$13,630.00 increase
- GL Account #: 1530311-474206
- Davis County Match Required: N/A
- Additional Financial Information: Catalog of Federal Domestic Assistance (CFDA) 93.940

Terms:

- Beginning Date: 01/01/2024
- Ending Date: 12/31/2050

**21. #125/2024. Amendment 9 to Contract 2019-145 STD Intervention Services with the Utah Dept of Health & Human Services increasing the contract amount — *presented by Brian Hatch, Director***

Financial Information:

- Type: Receivable
- Amount: \$63,050.00 increase
- GL Account #: 1530311-474206
- Davis County Match Required: N/A
- Additional Financial Information: Catalog of Federal Domestic Assistance (CFDA) 93.977

Terms:

- Beginning Date: 02/01/2024
- Ending Date: 12/31/2099

**HUMAN RESOURCES**

**22. #116/2024. Standard Professional Services Contract — *presented by Todd Utzinger, Legal Defender Coordinator***

Financial Information:

- Type: Payable
- Amount: \$80.00/Hour
- GL Account #: 1010126 - 555310
- Davis County Match Required: No
- Additional Financial Information: NA

Terms:

- Beginning Date: 02/20/2024
- Ending Date: 12/31/2026

**23. #117/2024. Standard Professional Services Contract — *presented by Todd Utzinger, Legal Defender Coordinator***

Financial Information:

- Type: Payable
- Amount: \$65.00/Hour
- GL Account #: 1010126
- Davis County Match Required: No
- Additional Financial Information: NA

Terms:

- Beginning Date: 02/20/2024
- Ending Date: 12/31/2026

**24. #140/2024. Agreement with Sean Bott for Entertainment at Employee Event — *presented by Ric Higbee, Deputy Director***

Financial Information:

- Type: Payable
- Amount: \$5,000.00
- GL Account #: 1010134-540272
- Davis County Match Required: N/A
- Additional Financial Information: N/A

Terms:

- Beginning Date: 05/13/2024
- Ending Date: 05/13/2024

**25. ORD #2/2024. Ordinance to Repeal Title 2 Chapter 44 of the County Code — *presented by John Robinson, Deputy Director***

Financial Information: N/A

Terms: N/A

## LIBRARY

**26. #149/2024. Approval for Annual State Community Library Enhancement Fund (CLEF) Grant Contract — presented by Josh Johnson, Director**

Financial Information: N/A

Terms: N/A

## SHERIFF'S OFFICE

**27. #96/2024. Donation Agreement between Davis County and Baer Solutions LLC for one training registration with a value of approximately \$800.00 — presented by Andrew Oblad, Chief Deputy**

Financial Information:

- Type: Receivable
- Amount: \$800.00 (approximately)
- GL Account #: 1020210-493000
- Davis County Match Required: N/A
- Additional Financial Information: N/A

Terms:

- Beginning Date: Upon final signature
- Ending Date: 09/23/2024

**28. #99/2024. Donation Agreement between Davis County and On-Target Solutions Group for two registration seats to the Leadership for Law Enforcement training with a value of approximately \$390.00 — presented by Andrew Oblad, Chief Deputy**

Financial Information:

- Type: Receivable
- Amount: \$390.00 (approximately)
- GL Account #: 1020210-493000
- Davis County Match Required: N/A
- Additional Financial Information: N/A

Terms:

- Beginning Date: Upon final signature
- Ending Date: 05/07/2024

**29. #100/2024. Donation Agreement between Davis County and On-Target Solutions Group for two registration seats to the Solutions for Law Enforcement Executives, Managers and Supervisors training with a value of approximately \$650.00 — presented by Andrew Oblad, Chief Deputy**

Financial Information:

- Type: Receivable
- Amount: \$650.00 (approximately)
- GL Account #: 1020210-493000
- Davis County Match Required: N/A
- Additional Financial Information: N/A

Terms:

- Beginning Date: Upon final signature
- Ending Date: 05/08/2024

**30. #101/2024. Donation Agreement between Davis County and On-Target Solutions Group for two registration seats to the Solutions to Problem Employees training with a value of approximately \$390.00 — presented by Andrew Oblad, Chief Deputy**

Financial Information:

- Type: Receivable
- Amount: \$390.00 (approximately)
- GL Account #: 1020210-493000
- Davis County Match Required: N/A
- Additional Financial Information: N/A

Terms:

- Beginning Date: Upon final signature
- Ending Date: 05/10/2024

**31. #146/2024. Amendment 1 to Standard Service Provider Contract 2021-120 between Davis County and Converus, Inc for Eye Detect Software extending the ending date to 03/17/2029 and omitting/replacing Exhibit A — presented by Andrew Oblad, Chief Deputy**

**Financial Information:**

- Type: Payable
- Amount: \$42,750.00 (\$34,200.00 Corrections, \$8,550.00 Sheriff)
- GL Account #: 1020230-555266 & 1020210-555266
- Davis County Match Required: N/A
- Additional Financial Information: \$8,550.00 annual cost (80% Corrections and 20% Sheriff)  
2024 \$6,840.00 Corrections & \$1,710.00 Sheriff,  
2025 \$6,840.00 Corrections & \$1,710.00 Sheriff,  
2026 \$6,840.00 Corrections & \$1,710.00 Sheriff,  
2027 \$6,840.00 Corrections & \$1,710.00 Sheriff,  
2028 \$6,840.00 Corrections & \$1,710.00 Sheriff

**Terms:**

- Beginning Date: Upon final signature
- Ending Date: 03/17/2029

**32. #122/2024. Comprehensive Emergency Management Plan-Part 1 Basic Plan 2024 — presented by Andrew Oblad, Chief Deputy**

**Financial Information:** N/A

**Terms:**

- Beginning Date: Upon final signature
- Ending Date: N/A

**33. #126/2024. Training Agreement with Samuel George Boyd for Law Enforcement Officer (LEO) certification — presented by Andrew Oblad, Chief Deputy**

**Financial Information:**

- Type: Payable
- Amount: \$26,637.00 Estimated
- GL Account #: 1020210-510110
- Davis County Match Required: N/A
- Additional Financial Information: This contract begins on the day that trainee is hired and runs for two years from that date. This becomes a receivable if at any time trainee defaults on the contract and would be recorded to GL account number 1020210-495200

**Terms:**

- Beginning Date: Date of hire
- Ending Date: Two years from the date of hire



**34. #127/2024. Training Agreement with Nathan Isom Tooley for Law Enforcement Officer (LEO) certification — presented by Andrew Oblad, Chief Deputy**

**Financial Information:**

- Type: Payable
- Amount: \$15,825.00 Estimated
- GL Account #: 1020210-510110
- Davis County Match Required: N/A
- Additional Financial Information: This contract begins on the day that trainee is hired and runs for two years from that date. This becomes a receivable if at any time trainee defaults on the contract and would be recorded to GL account number 1020210-495200

**Terms:**

- Beginning Date: Date of hire
- Ending Date: Two years from the date of hire

**35. #142/2024. Training Agreement with Mackenzie J Fink for Special Function Officer (SFO) - Basic Correctional Officer (BCO) certification — presented by Andrew Oblad, Chief Deputy**

**Financial Information:**

- Type: Payable
- Amount: \$16,584.00 Estimated
- GL Account #: 1020230-510110
- Davis County Match Required: N/A
- Additional Financial Information: This contract begins on the day that trainee is hired and runs for two years from that date. This becomes a receivable if at any time trainee defaults on the contract and would be recorded to GL account number 1020230-495200

**Terms:**

- Beginning Date: Date of hire
- Ending Date: Two years from the date of hire

**36. #145/2024. Training Agreement with Kenneth Todd Nelson for Special Function Officer (SFO) - Basic Corrections Officer (BCO) certification — presented by Andrew Oblad, Chief Deputy**

**Financial Information:**

- Type: Payable
- Amount: \$17,100.00 Estimated
- GL Account #: 1020230-510110
- Davis County Match Required: N/A
- Additional Financial Information: This contract begins on the day that trainee is hired and runs for two years from that date. This becomes a receivable if at any time trainee defaults on the contract and would be recorded to GL account number 1020230-495200

**Terms:**

- Beginning Date: Date of hire
- Ending Date: Two years from the date of hire

**37. #121/2024. Training Agreement with Connor Jonathan Brown for Special Function Officer (SFO) - Basic Correction Officer (BCO) certification — *presented by Andrew Oblad, Chief Deputy***

**Financial Information:**

- Type: Payable
- Amount: \$16,260.00 Estimated
- GL Account #: 1020230-510110
- Davis County Match Required: N/A
- Additional Financial Information: This contract begins on the day that trainee is hired and runs for two years from that date. This becomes a receivable if at any time trainee defaults on the contract and would be recorded to GL account number 1020230-495200

**Terms:**

- Beginning Date: Date of hire
- Ending Date: Two years from the beginning date

**38. #120/2024. Training Agreement with Keegen Zane Wardley for Special Function Officer (SFO)- Basic Corrections Officer (BCO) certification — *presented by Andrew Oblad, Chief Deputy***

**Financial Information:**

- Type: Payable
- Amount: \$17,168.00 Estimated
- GL Account #: 1020230-510110
- Davis County Match Required: N/A
- Additional Financial Information: This contract begins on the day that trainee is hired and runs for two years from that date. This becomes a receivable if at any time trainee defaults on the contract and would be recorded to GL account number 1020230-495200

**Terms:**

- Beginning Date: Date of hire
- Ending Date: Two years from the beginning date

**BOARD OF EQUALIZATION**

**39. #151/2024. Property Tax Register 02-20-2024 — *presented by Curtis Koch, County Auditor***

**CONSENT ITEMS**

**40. #134/2024. Regular Commission Meeting Minutes for January 30, 2024 — *presented by Commissioner Stevenson***

**41. #144/2024. Work Session Meeting Minutes for February 6, 2024 — *presented by Commissioner Stevenson***

**CLOSING REMARKS**

February 16, 2024

Posted by the Davis County Clerk's Office