



# Utah Transit Authority

## Board of Trustees

### REGULAR MEETING AGENDA

669 West 200 South  
Salt Lake City, UT 84101

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**Wednesday, February 14, 2024**

**9:00 AM**

**FrontLines Headquarters**

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The UTA Board of Trustees will meet in person at UTA FrontLines Headquarters (FLHQ) 669 W. 200 S., Salt Lake City, Utah.

**For remote viewing, public comment, and special accommodations instructions, please see the meeting information following this agenda.**

1. **Call to Order and Opening Remarks** Chair Carlton Christensen
2. **Pledge of Allegiance** Chair Carlton Christensen
3. **Safety First Minute** Jeff Acerson
4. **Public Comment** Chair Carlton Christensen
5. **Consent** Chair Carlton Christensen
  - a. Approval of January 24, 2024 Board Meeting Minutes
6. **Reports**
  - a. Legislative Update and Potential Action on Proposed Legislation Shule Bishop
  - b. Executive Director Report Jay Fox
    - Executive Director Team Award - Bus Training Aid
    - Ridership Report
  - c. Pension Committee Report Jeff Acerson
7. **Resolutions**
  - a. R2024-02-01 - Resolution Granting Expenditure and Disbursement Authority for 2024 Vehicle Parts Inventory Purchases Todd Mills
  - b. R2024-02-02 - Resolution Granting General Expenditure and Disbursement Authority to Non-Inventory Vendors Eric Barrett

**8. Contracts, Disbursements and Grants**

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|----|--|-----------------------------------|
| a. | Contract: Real Estate Purchase - Parcel PER-1106 in Perry, Utah for Future Transit Purposes in Box Elder County (Wallace and Kim Johnson)                                  | Paul Drake<br>Spencer Burgoyne    |
| b. | Contract: Utah County Park and Ride Facilities Design Services (Horrocks Engineers, Inc.)  | Travis Colledge                   |
| c. | Contract: Transit Technical Education Center Final Design and Construction Administration (CRSA Architects)  | David Osborn                      |
| d. | Change Order: Next Generation Fare Collection System Change Order No. 1 - Price Reduction (Scheidt & Bachmann USA, Inc.)   | Monica Morton<br>Laren Livingston |
| e. | Change Order: On-Call Systems Maintenance Contract Task Order #24-010 - Materials for Rice Interlocking Wayside System Upgrade (Rocky Mountain Systems Services)           | Dean Hansen                       |
| f. | Change Order: On-Call Systems Maintenance Contract Task Order #24-011 - Materials for University Line Overhead Catenary System Upgrades (Rocky Mountain Systems Services)  | Dean Hansen                       |
| g. | Change Order: On-Call Infrastructure Maintenance Contract Task Order #24-001 - Maintenance of Way Training Yard (Stacy and Witbeck, Inc)                                   | Jared Scarbrough<br>Dean Hansen   |
| h. | Pre-Procurements<br>- South Jordan TRAX Station Construction<br>- UTA Facilities Waste Collection and Disposal<br>- Westside Express Design<br>- Bridge Inspection Program | Todd Mills                        |

**9. Service and Fare Approvals**

- |    |  |                                  |
|----|--|----------------------------------|
| a. | Fare Agreement: Transportation Services Contract (State of Utah Department of Health and Human Services / Division of Services for People with Disabilities) | Cherryl Beveridge<br>Ryan Taylor |
| b. | Fare Agreement: Special Events Agreement (The Church of Jesus Christ of Latter-Day Saints)   | Kensey Kunkel                    |

**10. Discussion Items**

- a. 2023 Agency Risk Assessment Results Christie Giles
- b. 2023 Continuous Improvement Team Highlights Alisha Garrett  
Sarah Johnson

**11. Other Business**

Chair Carlton Christensen

- a. Next Meeting: Wednesday, February 28th, 2024 at 9:00 a.m.

**12. Adjourn**

Chair Carlton Christensen

**Meeting Information:**

- Special Accommodation: Information related to this meeting is available in alternate format upon request by contacting [adacompliance@rideuta.com](mailto:adacompliance@rideuta.com) or (801) 287-3536. Request for accommodations should be made at least two business days in advance of the scheduled meeting.
- Meeting proceedings may be viewed remotely by following the meeting portal link on the UTA Board Meetings page - <https://www.rideuta.com/Board-of-Trustees/Meetings>
- In the event of technical difficulties with the remote connection or live-stream, the meeting will proceed in person and in compliance with the Open and Public Meetings Act.
- Public Comment may be given live during the meeting by attending in person at the meeting location OR by joining the remote Zoom meeting below.
  - o Use this link- [https://rideuta.zoom.us/webinar/register/WN\\_ernIZGX5Qr-SF1OngZsT9g](https://rideuta.zoom.us/webinar/register/WN_ernIZGX5Qr-SF1OngZsT9g) and follow the instructions to register for the meeting (you will need to provide your name and email address).
  - o Sign on to the Zoom meeting through the URL provided after registering
  - o Sign on 5 minutes prior to the meeting start time.
  - o Use the "raise hand" function in Zoom to indicate you would like to make a comment.
  - o Comments are limited to 3 minutes per commenter.
- Public Comment may also be given through alternate means. See instructions below.
  - o Comment online at <https://www.rideuta.com/Board-of-Trustees>
  - o Comment via email at [boardoftrustees@rideuta.com](mailto:boardoftrustees@rideuta.com)
  - o Comment by telephone at 801-743-3882 option 5 (801-RideUTA option 5) – specify that your comment is for the board meeting.
  - o Comments submitted before 2:00 p.m. on Tuesday, February 13th will be distributed to board members prior to the meeting.
- Meetings are audio and video recorded and live-streamed
- Members of the Board of Trustees and meeting presenters will participate in person, however trustees may join electronically as needed with 24 hours advance notice.
- Motions, including final actions, may be taken in relation to any topic listed on the agenda.