

**UTAH APPRAISER LICENSING AND CERTIFICATION BOARD**  
HEBER M WELLS BUILDING  
Room 250  
9:00 a.m.  
December 27, 2023  
Zoom

**MINUTES**

**DIVISION STAFF PRESENT:**

Mark Fagergren, Licensing and Education Director  
Justin Barney, Hearing Officer  
Kadee Wright, Chief Investigator  
Michael Genco, Appraisal Licensing  
Maelynn Valentine, Board Secretary  
Melissa McGill, Licensing Specialist  
Laurel North, Lead Investigator  
Bryn Kaelin, Investigator

**BOARD MEMBERS PRESENT:**

Jeff Morley-Chair  
Keven Ewell-Vice Chair  
Kris Poulsen-Board Member  
Rich Sloan- Board Member  
Ron Jensen-Board Member

The December 27, 2023, meeting of the Appraiser Licensing and Certification Board began at 9:02 a.m. with Chair Jeff Morley conducting.

**PLANNING AND ADMINISTRATIVE MATTERS**

**Approval of Minutes –**

A motion was made and seconded to approve the November 22, 2023, minutes. Chair Morley, yes; Vice Chair Ewell, yes; Board Member Jensen, yes; Board member Poulsen, yes. The motion passes.

**Public Comment Period**

None

**DIVISION REPORTS**

**ENFORCEMENT REPORT – Kadee Wright**

Ms. Wright reported that in November the Division received zero complaints, and closed one case, leaving 48 appraisal cases open with the Division. There are six cases pending with the AG's office.

## **EDUCATION AND LICENSING REPORT – Mark Fagergren**

Mr. Fagergren reported on statistics. The Division saw a decrease of three appraiser trainees, four licensed appraisers, three certified residential appraisers and five certified general appraisers from last month. Comparing numbers from January of 2023 to November of 2023 the Division saw a decrease of 34 appraiser trainees, 16 certified residential appraisers with an increase of three licensed appraisers and four certified general appraisers.

“Yes” answers of appraisers and Appraisal Management Companies that were approved by Division Representatives since our last Appraisal Board Meeting

- Tony Lenamon
- Scott Sauter

Mr. Fagergren reported there were two candidates approved by both the education and experience review committees to sit for their corresponding exams.

- Leland Warren; Approved to sit for the Licensed Appraiser exam.
- Marcus Hale; Approved to sit for the Certified Residential Appraiser exam.

Mr. Fagergren reported there were two candidate denied by the experience review committees to sit for the corresponding exam.

- Caden Hickman
- Julie Johnson

Mr. Fagergren reported that in the upcoming newsletter an article will be published regarding the use and requirements of drones in the real estate and appraisal industry. Mr. Fagergren informed the Board that the Division would like to hold another meeting of experience reviewers, similar to the one held in February of 2023. Mr. Fagergren will work with Board members to get this meeting scheduled in February of 2024.

## **BOARD AND INDUSTRY ISSUES – Justin Barney**

Mr. Barney reported on the current Proposed Rule Amendment regarding AMC rules. The rule amendment was approved at last month’s meeting and is currently with the Commerce Department for review and was sent back for additional information. Once approved by Commerce it will move on to the Office of Administrative Rules then on to the 30-day comment period. Mr. Barney will update the Board on the progress of the rule at next months meeting.

### **Experience Review**

Caden Hickman

A motion was made and seconded to close the meeting for the sole purpose of discussing the character, professional competence, or physical or mental health of an individual: Vote, Chair Morley, yes; Vice Chair Ewell, yes; Board Member Poulsen, yes; Board Member Jensen, yes; Board member Sloan, yes. The motion passes.

**CLOSED TO PUBLIC**

An Executive Session was held.

**OPEN TO PUBLIC**

A motion was made and seconded to approve Caden Hickman to sit for the licensed appraiser exam. Vote. Chair Morley, yes; Vice Chair Ewell, yes; Board Member Poulsen, yes; Board Member Jensen, yes; Board member Sloan, yes. The motion passes.

A motion was made and seconded to adjourn the meeting. Vote, Chair Morley, yes; Vice Chair Ewell, yes; Board Member Poulsen, yes; Board Member Jensen, yes; Board member Sloan, yes. The motion passes.

The meeting adjourned at approximately 11:07 a.m.