



**SUGAR
HOUSE
PARK**

Sugar House Park Authority

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Sugar House Park Authority | **November 9, 2023, Minutes**

Date/Time: Thursday November 9th, 2023, from 6:00pm – 8:00 pm

Location: WebEx

<u>Board Members Present</u>	Anchor Location:
Siv Ghaffari, Richard Layman, Holly Nichols, Roxanne Christensen, Jackie Rosen, Patrick Leary, Toby Hazelbaker, Taylor Weavil, Kaila Grafeman	No physical anchor location.
<u>Board Members Excused:</u>	If you have questions or need further assistance, please contact Jackie Standing 385.468.1800.
<u>Other Attendees:</u> Jackie Standing, Amy Lincoln, Diane Booth, Travis Winn, Martin Jensen, Walt Gilmore, Taylor Peay	

This meeting will be conducted virtually only via WebEx meetings. Agendas, recordings, and meeting minutes can be accessed on the Utah Public Notice site at utah.gov/pmn

6:01 **Call to Order**
Holly Nichols – President

6:05 **Approval of Special Events and Athletic Field Use Requests**
Holly Nichols – President

Name/Organization/Event	Document Reference	Date(s)
Free The Game Travis Winn from free the game- Community comes together. Free food (BBQ hamburgers and hotdogs), Music, a good community party. They want everybody to have access to the soccer community. ribbon cutting from 4pm to 6pm. His Goal is to let everybody play. Richard Layman moves to approve 2 nd by Taylor Weavil. The board approves unanimously.		11-10-2023
*American Heart Assoc	Portfolio 1	09-13 and 09-14-2024
*Donor Connect	Portfolio 2	08-03-2024

*These event requests are exempt from having to appear before the board for approval because they have held the same event for three or more years.

Motion by Taylor Weavil 2nd by Jackie Rosen board approves unanimously.

6:15

Salt Lake County Master Plan

Walt Gilmore Director of Planning Department and Martin Jensen Director Parks and Recreation

Action: Informational Presentation

Walt-what we have done with several cities is have a listening session with communities. To see what they would like to see developed. We will at some point want to understand what the park authorities' ideas. Martin suggests getting together and talking face to face about the park, have a plan. Martin explains ZAP process to board. Spend some time in the next nine months and get it done. Martin talked about the TRCC fund. We tax out-of-town residents. The fund is very healthy. ZAP should be used for the larger projects. Walt suggests that having a master plan is beneficial for you and us. It gives us direction. Shows a congealed direction you want to go. A master plan should be a living and breathing document. It's a road map that can change and can be updated. Siv Ghaffari asked the process and the time commitment establish a solid masterplan. A park master plan can be put together in 6-8 months. A group to continue to meet monthly as well as help from a consultant will help bring your ideas onto paper. Getting everyone together and in agreement takes the longest time and develops your priorities. Martin also mentioned public feedback could add time. Tweaking and wish list 6 months is very reasonable. Taylor Weavil a list that Dan made last year to see if that would be a good starting point. Taylor Weavil recommends going back to Dan's document and going from there. Martin said we are open to meeting when they are. Taylor asked Martin to help with TRCC funding and ZAP funding. Taylor Weavil asked about staying on top of those deadlines for funding. Martin responded that the time frame is late June. And Patrick and him could be a resource. Good news you are ahead of the game. Martin suggested a kickoff meeting in December. Holly Nichols will send out an email to the board to see who is interested.

6:45

Parley's Creek Bridge Repair

Chris Thayer

Action: Park Authority may take action to approve

Holly Nichols brought up that Chris mentioned that the bridge between the playground, on Fabian side restroom, and the Big Field Pavilion, is in disrepair and not ADA compliant. This will have been a problem, and people are disappointed and are having a hard time accessing it, so he was going to put together some pricing to bring to us. This will be on the agenda In January, but just a heads up on what's coming.

7:00

Irrigation Repairs

Patrick Leary

Action: Park Authority may take action to approve

Part one of irrigation issues. Backflow prevention is key. The ones we have in the park need to be replaced. We need to bring them up to code. Patrick Leary's team went out and got an estimate. It's about \$39,000 estimate. If supplies are available, we could get it installed this winter in time for spring. Patrick Leary will come back in January to talk about the smart water system we use at all our parks that we can manage the water management remotely for best water practice.

Richard Layman makes a motion to approve Siv Ghaffari seconds the motion upon the review of the funding. The board approves unanimously.

7:15

Approval of October 2023 Minutes

Holly Nichols – President

Action: Park Authority may take action to approve

Taylor Weavil's last name correction to Weavil. Remove Taylor Weavil from speaking parts. She was excused. Patrick Leary and Toby Hazelbaker are appointed to the board and should be listed as under Board members. Section about CIP Should be "working to organize a meeting with Parley's Creek

Stakeholders.” Also, instead of “peanut” Richard Layman suggested to just say-city oversight parks committee or city parks, oversight committee.

Motion by Siv Ghaffari to approve seconded Jackie Rosen.

7:25

Board Elections

Holly Nichols – President

Action: Park Authority may take action to approve

Taylor Weavil would like to nominate Holly Nichols as President second by Richard Layman. The board approves unanimously.

Taylor Weavil would like to nominate Siv Ghaffari as Vice president. Seconded by Holly Nichols. The board approves unanimously.

Taylor Weavil would like to nominate Roxanne Christensen should she be willing to serve as Treasure. Richard Layman Second the motion. If she accepts the nomination, we will vote in January.

7:35

Presidents Report

Holly Nichols – President

- **Bike Racks-**Holly Nichols, Siv Ghaffari, Chris, Dan Sonntag (County Parks Planner), Rich (County Maintenance) looked at bike rack locations. It was a quick meeting. They Chris had great recommendations. They are going to use colored concrete, so it feels intentional and part of the greater playground landscaping. The goal is to order more because the bike racks are being used. Dan mentioned not to put any investment to close to the pavilion if they ever replace the pavilion.
- **Joe Hill Memorial – Celebration on November 18th @ 9 am-**Moving forward with everything. Hoping to have a celebration. Taylor Weavil asked if we could get a handicap accessible spot and a crosswalk painted? Patrick Leary will check with his staff. Siv Ghaffari mentioned that Tim Cosgrove needs to be invited to the Joe Hill Memorial opening.
- **Garden Center Inspection-**sent out inspection report. Cost information. Anything you feel is missing send to Holly Nichols. Richard Layman mentioned that it wasn't part of the inspection to inspect the roof. The board discussed the Garden Center lease.
- **SLC Dispatch**
Issues getting police enforcement to the park. No one knows whose jurisdiction it is. Park ops is on it. Patrick Leary said there's been confusion on his staff's part regarding parking enforcement and parking enforcement in Salt Lake City is not handled by the police department. It's handled by a separate department, and there's a brand-new director of that department that he reached out to and is going to have a conversation about periodic patrols through the park with parking enforcement. Animal services have not been over at the park as much as we would like. Patrick Leary is going to reach out and have them come out to the park periodically.

7:45

Other Business

- **CIP Committee Update – Richard Layman** October 24 met with Mr. Jensen and others to better understand the ZAP process. Discussed operation budget for the park. The city appears to be behind we have not heard back from them. Our application did go through. We are in a better position to be funded.
- **Social Media / Website –Kaila Grafeman-**No major updates. Refined our process when there is a road closure.
- **Transient Camps/Park Security Update – Taylor Weavil-** We did move into the darker winter months, we've scaled back to just 1 night a week, which is consistent with our coverage the past 2 years. It alternates between a weekend night and a weekday night, every other week. So, it is sporadic and unpredictable, which was the intent, so that police presence varies and can't be anticipated and avoided.
- **Retiring board members trees are planted.** Taylor Weavil mentioned that her term ends in April.

7:46

ADJOURN

Richard Layman motion to adjourn.