



**NOTICE OF MEETING
OF THE
PLEASANT GROVE CITY COUNCIL**

Notice is hereby given that the Pleasant Grove City Council will hold a **Work Session meeting at 4:30 p.m.** prior to the regular **meeting on Wednesday, January 17, 2024** in the Community Room 108 S 100 E, **at 6:00 p.m.** This is a public meeting and anyone interested is invited to attend. Work Sessions are not designed to hear public comment or take official action.

AGENDA

4:30 P.M. WORK SESSION

- a. Recognition of Leadership Academy Graduates.
- b. Introduction of New Employees.
- c. City Treasurer Recognition Award.
- d. Staff Business.

6:00 P.M. REGULAR CITY COUNCIL

1. CALL TO ORDER

2. PLEDGE OF ALLEGIANCE

3. OPENING REMARKS

4. APPROVAL OF MEETING AGENDA

5. OPEN SESSION

6. CONSENT ITEMS: (Consent items are only those which have been discussed beforehand, are non-controversial and do not require further discussion)

- a. City Council Minutes:
City Council Minutes for the January 2, 2024 meeting.
- b. To consider approval of Payment Request No. 3 for Kilgore Contracting, for the 900 West Surface Restoration project.
- c. To consider approval of Payment Reports for December 28, 2023 and January 11, 2024.

PLEASE NOTE: THE ORDER OF THE FOLLOWING ITEMS MAY BE SUBJECT TO CHANGE.

7. BOARD, COMMISSION, COMMITTEE APPOINTMENTS:

8. PRESENTATIONS: None at this time.

9. PUBLIC HEARING ITEMS:

- A. Public hearing to consider for adoption a Resolution (2024-03) adjusting and amending the actual and anticipated expenditures for fiscal year 2023/2024; and providing for an effective date. *Presenter: Director Roy*
- B. Public Hearing to consider for adoption an Ordinance (2024-1) amending City Code Title 11 Chapter 7 “Plan and Plat Requirements” updating the current review process for subdivisions and enacting subsection 7 establishing new standards for the application, review and approval process for proposed new residential subdivisions, single-family, duplexes and townhomes only, and providing for an effective date (Pleasant Grove City, Applicant). *Presenter: Director Cardenas*

10. ACTION ITEMS READY FOR VOTE:

- A. To consider for adoption a Resolution (2024-04) authorizing the Mayor to appoint a member representative to the central Utah 911 Board and providing for an effective date. *Presenter: City Administrator Darrington*
- B. To consider for adoption a Resolution (2024-05) authorizing the Mayor to execute a Master Agreement for professional services with Ridgeline Consultants, Inc. for engineering services on a project specific basis. *Presenter: Administrator Winterton*
- C. To consider for adoption a Resolution (2024-06) authorizing the Mayor to declare 1 Desktop Lenovo M715, 1 Desktop HP Prodesk 400, 1 Elitebook 745 Laptop, 1 Lenovo A475 Laptop, 2 Surface 3 Laptops, 1 Surface Pro 7, 2 Surface Pro 6, 1 Surface Pro 5, 1 Lenovo T495 Laptop, 1 Lenovo P72, and 1 Surface Laptop 2 Computers as surplus and direct that they be disposed of according to the City’s policy for disposing of surplus property. *Presenter: Assistant to the City Administrator Brower*

11. ITEMS FOR DISCUSSION:

- A. Continued Items from the Work Session if needed.

12. REVIEW AND DISCUSSION ON THE FEBRUARY 6, 2024, CITY COUNCIL MEETING AGENDA.

13. MAYOR AND COUNCIL BUSINESS.

14. SIGNING OF PLATS.

15. REVIEW CALENDAR.

16. ADJOURN.

CERTIFICATE OF POSTING:

I certify that the above notice and agenda were posted in three public places within Pleasant Grove City limits and on the State (<http://pmn.utah.gov>) and City (www.plgrove.org) websites.

Posted by: /s/ Wendy Thorpe, City Recorder

Date: January 12, 2024

Time: 11:00 a.m.

Place: City Hall, Library and Community Room 108 S 100 E.

*Note: In accordance with the Americans with Disabilities Act, Pleasant Grove City will make reasonable accommodation for participation in the meeting. Request assistance by contacting Pleasant Grove City at (801) 785-5045, at least 48 hours prior to the meeting.

**Pleasant Grove City
City Council Meeting Minutes
Regular Session
Tuesday, January 2, 2024
6:00 p.m.**

Mayor: Guy L. Fugal

Council Members: Dianna Andersen
Eric Jensen
Cyd LeMone
Steve Rogers
Todd Williams

Staff Present: Scott Darrington, City Administrator
Tina Petersen, City Attorney
Deon Giles, Parks Director
Wendy Thorpe, City Recorder
Drew Engemann, Fire Chief
Neal Winterton, Public Works Director
Megan Zollinger, Recreation Director
David Packard, Human Resources Manager
Kyler Brower, Assistant to the City Administrator
Keldon Brown, Police Chief
Denise Roy, Finance Director
Daniel Cardenas, Community Development Director
Sheri Britsch, Library Director

The City Council and staff met in the Community Room, 108 South 100 East, Pleasant Grove, Utah.

6:00 P.M. REGULAR CITY COUNCIL MEETING

1) CALL TO ORDER

Mayor Guy Fugal called the meeting to order at 6:00 p.m. and welcomed those present.

2) PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was led by Council Member Williams.

3) OPENING REMARKS

The opening remarks were offered by Council Member Andersen.

4) **APPROVAL OF MEETING AGENDA**

ACTION: Council Member Williams moved to APPROVE the Meeting Agenda as published. Council Member Jensen seconded the motion. The motion carried unanimously with Council Members Andersen, Jensen, LeMone, Rogers, and Williams voting “Yes”.

5) **TO CONSIDER FOR APPROVAL THE APPOINTMENT OF WENDY THORPE AS THE NEW CITY RECORDER.**

ACTION: Council Member Jensen moved to APPROVE the appointment of Wendy Thorpe as City Recorder. Council Member LeMone seconded the motion. The motion carried unanimously with Council Members Andersen, Jensen, LeMone, Rogers, and Williams voting “Yes”.

6) **ADMINISTRATION OF THE OATH OF OFFICE TO CITY RECORDER, WENDY THORPE.**

Former City Recorder, Kathy Kresser, administered the Oath of Office to City Recorder Wendy Thorpe. She was congratulated by Mayor Fugal.

7) **ADMINISTRATION OF THE OATH OF OFFICE TO COUNCIL MEMBERS CYD LEMONE, ERIC JENSEN, AND NEWLY-ELECTED CITY COUNCIL MEMBER STEVE ROGERS WHO WILL SERVE FOUR-YEAR TERMS IN THEIR RESPECTIVE OFFICES.**

City Recorder Thorpe administered the Oath of Office to City Council Members, Steve Rogers, Eric Jensen, and Cyd LeMone respectively. Photographs were taken.

ACTION: Council Member Jensen moved to ADJOURN the meeting to take a five-minute recess. Council Member Williams seconded the motion. The motion carried unanimously with Council Members Andersen, Jensen, LeMone, Rogers, and Williams voting “Yes.”.

8) **OPEN SESSION**

Scott Robinson, a Pleasant Grove resident, asked for future City Council action to address air quality issues. He reported that the Wasatch Front has the 26th worst air quality in the world, with the next closest being Seattle at 56th. Pleasant Grove’s recent air quality has been moderate. Last September, 75 cities in Utah signed the 16th annual Idle Free Declaration with Governor Cox to make Utah an idle-free state. It was reported that 10 seconds of idling uses more gas than is required to re-start a car and requested that Pleasant Grove consider displaying the “Turn Your Key, Be Idle Free” signs at all City buildings, schools, and public locations where vehicle idling is common. Putting such signage up would be a simple change. He also suggested that the City purchase more vehicles that are green to improve air quality.

There were no further public comments. The Open Session was closed.

9) **CONSENT ITEMS**

- A. **City Council Minutes:
City Council Minutes for the December 5, 2023, Meeting.**
- B. **To Consider Approval of Payment Request No. 6 for Staker Parson Material and Construction, a CRH Company for the Pleasant Grove 2600 North Roadway Improvement Project.**
- C. **To Consider Approval of Payment Request No. 1 for Jay Lyne Roberts & Sons, Inc. for the Chlorination System Installation Atwood Well and Gibson Well, Anderson Well, and Adams Well Project.**
- D. **To Consider for Approval Payment Request No. 2 and Change Order No. 1 for Kilgore Contracting for the 900 West Surface Restoration Project.**
- E. **To Consider for Approval Payment Request No. 5 for S & L, Inc. for the Discovery Park Tennis Court Rehabilitation.**
- F. **To Consider Approval of Payment Reports for December 14 and 19, 2023.**

ACTION: Council Member Jensen moved to APPROVE the Consent Items as read. Council Member Andersen seconded the motion. The motion carried unanimously with Council Members Andersen, Jensen, LeMone, Rogers, and Williams voting “Yes”.

10) **BOARD, COMMISSION, COMMITTEE APPOINTMENTS**

- A. **Nomination and Appointment of Mayor Pro-Tempore.**

ACTION: Council Member Jensen moved to APPOINT Council Member Williams as Mayor Pro-Tempore for 2024. Council Member Andersen seconded the motion. The motion carried unanimously with Council Members Andersen, Jensen, LeMone, Rogers, and Williams voting “Yes”.

City Attorney, Tina Petersen, reported that State law allows the appointment of a Mayor Pro Tempore at any regularly noticed meeting. It has been the practice of Pleasant Grove City to appoint this position at the beginning of the calendar year so that there is no question of who will be responsible for the meeting in the absence of the Mayor. If both the Mayor and the Mayor Pro Tempore are absent, Council Members shall elect a Mayor Pro Tempore for that one meeting.

11) **PRESENTATIONS**

There were no presentations.

12) **PUBLIC HEARING ITEMS**

There were no public hearings.

13) **ACTION ITEMS READY FOR VOTE**

A. To Consider for Adoption a Resolution (2024-01) Authorizing the Mayor to Execute a Traffic Control and Pedestrian Safety Participation Agreement with Spectrum Academy, located at 867 South and 800 West Pleasant Grove, Utah; and Providing an Effective Date. *Presenter: Attorney Petersen.*

Attorney Petersen reported that for several years, Spectrum Academy, located at 700 South and about 800 West, has had a traffic issue with its pick-up and drop-off location. Although the school has a long driveway, increased student use at pick-up/drop-off times adversely impacts passing traffic. The proposed Agreement set forth in the proposed Resolution was negotiated by Public Works Director, Neal Winterton, and defines the responsibilities of the City and the School to use the crosswalk more safely as follows:

- The City has agreed to install flashing yellow lights for the school safety zone and to train a crossing guard.
- The School has agreed to provide a crossing guard whenever necessary and not use the flashing lights longer than an hour per day. The School will also pay \$11,756.90 for the Americans Disability Act (“ADA”) ramp and sidewalk from the ramp to the connection to the west.

Attorney Petersen explained that the Agreement is unusual in that what is proposed is not normally required. True official crossing zones are governed by State statute; however, Spectrum Academy is a charter school and this specific crossing does not meet all statutory requirements. The Agreement between the City and the School makes the crossing safe for pedestrians and vehicular traffic.

Council Member Rogers inquired about specific costs the School will bear. Attorney Petersen responded that the school would reimburse the City for the cost of the already installed sidewalks. Public Works Director, Neal Winterton, reported that currently, one section of private property is without a sidewalk where the ADA ramp crosses. The City has obtained the owner’s permission to place the connection to the west with the cost being borne by the School. There is also an additional portion of private property that requires additional work. Discussions were ongoing with the property owner but currently, there is no Easement Agreement in place.

Council Member Andersen asked if the proposed Agreement would address the backlog of vehicles off of 700 South during the day. Director Winterton reported that the inefficiency of portions of the crossing itself and the untrained nature of those directing traffic contribute to the problem; however, as part of the proposed Agreement, the school has agreed to take certain steps to make the area more efficient. He reported that the road is a City road and by State statute, the City is responsible for the safe operation of traffic. Working with the school in this manner benefits both the City and the School by making the area safer. Had this location been a gas station, the City would have required these items upfront.

Attorney Petersen reported that schools, per State statute, were exempt from many development requirements. Although the City does have control over traffic safety requirements, often during

development, the school represents that much of the student body will be online, which negates the need for increased traffic safety mechanisms and allows for reduced parking requirements. Once built, more students appear in person than what was represented which causes traffic issues for pick up and drop off. The City has had the same issue at a few other charter schools in the city.

When asked if the school is aware of the cost to complete the sidewalks, Director Winterton stated that the one sidewalk cost was included in the Agreement; however, the area that is owned by Stratton that was discussed earlier for which the Easement Agreement is not yet established, is typically the responsibility of the property owner and not the School or the City and is not part of this Agreement. With regard to the number of students who require the use of an ADA ramp, Director Winterton stated that the school has been asked to provide use data. It reveals that most students enter and exit from a different location to the west. Although the goal is to have the students use sidewalks, the City cannot require the private business to install them. Ongoing discussions continue with the Strattons about this issue. It was noted that a representative verbally indicated that the property owner supports that action.

Mayor Fugal inquired about the new road through North County and if a four-way stop was being considered at the intersection of 1300 West and 700 South. He was advised that currently there is a two-way stop that may likely be signalized.

ACTION: Council Member Jensen moved to ADOPT Resolution 2024-01 Authorizing the Mayor to Execute a Traffic Control and Pedestrian Safety Participation Agreement with Spectrum Academy, located at 867 South and 800 West Pleasant Grove, Utah; and providing an effective date. Council Member Williams seconded the motion. Vote on motion: Dianna Andersen-Yes; Eric Jensen-Yes; Cyd LeMone-Yes; Steve Rogers-Yes; Todd Williams-Yes. The motion carried unanimously.

B. To Consider for Adoption a Resolution (2024-02) Authorizing the Mayor to Execute the “First Amendment to Interlocal Agreement 2022-673” between Utah County, Utah, and Pleasant Grove City for the 1300 West Roadway Realignment Project and providing for an effective date. *Presenter: Director Winterton.*

Director Winterton presented the above item and stated that the contract needs to be amended to obtain additional funds. The local office verbally authorized the City to proceed to obtain the funding. The proposed Resolution codifies that verbal agreement.

ACTION: Council Member Andersen moved to ADOPT Resolution 2024-02 Authorizing the Mayor to execute the “First Amendment to Interlocal Agreement 2022-673” between Utah County, Utah, and Pleasant Grove City for the 1300 West Roadway Realignment Project and providing for an effective date. Council Member LeMone seconded the motion. Vote on motion: Dianna Andersen-Yes; Eric Jensen-Yes; Cyd LeMone-Yes; Steve Rogers-Yes; Todd Williams-Yes. The motion carried unanimously.

C. To Consider Awarding Geneva Rock Products, Inc. the Bid for the 2024 Pavement Preservation Project in the Base Bid Amount of \$3,175,116.50 and Authorize the Mayor to sign the Notice of Award. *Presenter: Director Winterton.*

Director Winterton reported that the above matter is identified as part of the future and current road expenditures being done by the City. On an aerial photo, he identified the street area and explained that the projects are generally scheduled in a manner so that the work areas are close together to keep mobilization costs to a minimum. Utilities in the area are also evaluated to ensure that they are working properly. Separate future contracts will be required as follows:

- A Tree Trimming Contract (item 13D below) as the equipment to be used on this property needs clearance along the right-of-way; and
- A contract to lay asphalt leveling courses through the streets is to be worked on before the start of the actual project work.

The proposed project represents a large commitment on the part of the City Council to preserve the roads and is the largest project in terms of area and cost that Pleasant Grove has completed without additional funds from another source.

Council Member Jensen asked about road preservation and if the proposed contract includes all work to be done such as including crack and surface sealants. Director Winterton reported that it does not. He would, however, provide a street map showing completed and pending projects. He noted that this project does not include separate utility projects that require road work or other projects such as 1160 North, 500 North, 1000 South, and 2000 West. There were approximately \$8 million in total projects that included this project, the tree trimming and asphalt leveling contracts were to be completed this summer. Council Member Jensen commented that the project includes many of the roads in the Old Town area as well as those recently discussed. It will involve significant work and dedication.

Director Winterton described the work to be done and reported that they will be laying a chip seal that will be covered by a micro surface. The advantages include not needing the placement of new cement collars around utilities and eliminating the need for vibratory equipment. The cost of new collars alone on 900 West was around \$200,000 and the use of vibratory equipment can cause disruptions in the utilities. The estimated timeframe for completion of the work was late spring to early or mid-summer.

A portion of the project is included in the current three-year road plan. He hopes to present a finalized report for all the road work at the upcoming budget and planning meeting in February. The bid went out early, which resulted in competitive bidding. The City Council discussed roads that have already been replaced or repaired and the impact on quality of life. It was reported that the City Council does not have the authority to specify when roads are worked on as they are done according to a methodical plan. It was also agreed that road work will be an ongoing issue because of use, infrastructure, and the effects of weather.

ACTION: Council Member Andersen moved to AWARD Geneva Rock Products, Inc. the Bid for the 2024 Pavement Preservation Project in the base bid amount of \$3,175,116.50 and Authorize the Mayor to sign the Notice of Award. Council Member Jensen seconded the motion. The motion carried unanimously with Council Members Andersen, Rogers, Jensen, LeMone, and Williams voting "Yes".

D. To Consider awarding the Preservation Tree Trimming project in the Base Bid amount of \$36,995.00 and authorize the Mayor to sign the Notice of Award. Presenter: Director Winterton

Director Winterton presented the above item and stated that the trees need to be trimmed before the equipment is brought to the project site.

ACTION: Council Member LeMone moved to AWARD Rivendell Tree Experts the Bid for the 2024 Pavement Preservation Tree Trimming Project in the base bid amount of \$36,995.00 and Authorize the Mayor to sign the Notice of Award. Council Member Jensen seconded the motion. The motion carried unanimously with Council Members Andersen, Rogers, Jensen, LeMone, and Williams voting "Yes".

E. To consider the request of Scott Flora for a 4-lot Final Residential Subdivision Plat called Bullock subdivision plat 'B' on 0.99 acres, approximately located at 1025 North 600 West in the R1-8 (Single-Family Residential) Zone. Presenter: Director Cardenas

Community Development Director, Daniel Cardenas identified the property and the surrounding streets. The property fronts onto 600 West and currently has a single-family dwelling. The applicable zoning is R1-8 with each lot having a single-family dwelling on a minimum area of 8,000 square feet. The applicant is proposing a four-lot subdivision with a flag-lot. Lot #3 will face 600 West with Lots 4, 5, and 6 being located behind it. The common stem road coming off 600 West is a 25-foot-wide private easement road that also serves as the access for the utilities for Lots 4, 5, and 6. The setback from the road to the existing home meets the minimum 10-foot requirement. Director Cardenas noted that the zoning map references general property lines but may not be precisely accurate.

The application was reviewed by the Planning Commission and received a unanimous recommendation for approval. Director Cardenas reported that this type of development will become more common for deep lots as the City is running out of developable land.

ACTION: Council Member Williams moved to APPROVE the request of Scott Flora for a four-lot Final Residential Subdivision Plat to be called Bullock Subdivision Plat 'B' on 0.99 acres, approximately located at 1025 North 600 West in the R1-8 (Single-Family Residential) Zone. Council Member LeMone seconded the motion. The motion carried unanimously with Council Members Andersen, Jensen, LeMone, Rogers, and Williams voting "Yes".

14) ITEMS FOR DISCUSSION

Library and Arts Director, Sheri Britsch, reported on the following:

- A Happy Noon Year Party took place on December 30 with a Balloon Drop at noon. About 200 children were in attendance. She commented that fun things are going on at the Library.

Police Chief, Keldon Brown, reported on the following:

- Prior to the Christmas holidays, the department delivered 16 baskets to families who were known to have experienced difficult incidents where the police provided assistance. This activity was a highlight for the officers and very rewarding.
- The County was very busy during the holidays but Pleasant Grove City was quiet. There was one SWAT call on Christmas Day that quickly was determined to be a hoax.
- Sergeant Henderson will be retiring after 20 years of service on February 15, 2024. A replacement will need to be found.
- Officer Hendricks will be taking over as the Canine Handler for Freya, who will be participating in Dog School which lasts six months. Officer Estrada was thanked for her service. It is noted that Django is enjoying retirement.
- Things were going well in the department where morale was high. Chief Brown looked forward to the new year.

Parks Department, Deon Giles, reported on the following:

- This was the first Christmas that staff was not called out for snow removal. They have been getting out and doing aeration but the City is not getting the needed moisture.
- The previous day, the Discovery and Veterans Parks pickleball courts were very busy due to warmer weather.
- Staff has begun to take down the Christmas lights. Numerous compliments were received about the lights.

Recreation Department, Megan Zollinger, reported on the following:

- The schedule was moving smoothly with Basketball and Pickleball.
- Everyone has started their New Year's Resolution goals the Rec Center is busy.
- A Fitness Fair is scheduled to begin on January 13, 2024, with 22 vendors from around the community.
- Staff was involved in planning for the upcoming year.
- Pool passes will not be sold until further information is available. It was noted that they may be added later. Repair information was with the engineers for final design and cost evaluation.

Human Resources Manager, David Packard, reported on the following:

- Later this week, emails will be sent regarding the required training. The City is a member of the Utah Local Government Trust and has access to its Kantola Platform Training materials. The City will require periodic training on harassment; cybersecurity; diversity, equity, and inclusion; and defensive driving, which will keep them safe and help keep costs down. Employees have until the end of March to complete the training.
- Forms were being distributed to the City Council and employees pertaining to the designation of overtime and comp time; conflicts of interest; and secondary employment.

Public Works Director, Neal Winterton, reported on the following:

- Due to the lack of snow, it is too early to get alarmed about the water situation. This, however, is the first time in a long time that there has been no snow for Christmas. They received only one call over Christmas, which pertained to a water heater needing the reset button pushed. He looked forward to the new year.

Fire Chief, Drew Engemann, reported on the following:

- Many fire trucks, EMS crews, and hospital personnel from the surrounding communities were at the Fire Station the previous week for an after-action review and planning meeting due to a recent event involving a vehicle that ran into an occupied apartment complex. He recounted the details of the incident when the driver of a truck experienced a medical emergency, ran a signal, and plowed into an apartment building, damaging three different apartment units. A man in the apartment was in bed asleep at the time of the accident and was pushed into the next room. He ended up being pinned underneath the truck. The truck driver continued to have his foot on the gas, causing the tires to spin and smoke. The Fire Department responded along with four other community emergency personnel. It took 10 minutes to get the truck driver and an additional 20 minutes to get the trapped person out from under the truck. During this time, Building Department personnel arrived to assess the safety of the structure. There was concern that fire was present because of the smoke, which was generated by the tires rotating. The trapped victim was initially conscious but later fell unconscious. He was transported to a nearby hospital and then life-flighted to Utah Valley Hospital and received two units of blood during the flight. Cardiopulmonary Resuscitation ("CPR") was required once the patient arrived at Utah Valley Hospital. Hospital personnel indicated that had the victim not arrived when he did, he surely would not have survived. He sustained significant injuries and remains hospitalized but is doing well. Chief Engemann commended all involved.
- The Department assisted in a rapid burning fire in Orem where a vacant home that was possibly under construction caught fire.
- There was a recent call about a two-month-old child choking and not breathing. The father was unable to clear the obstruction. Officer Green arrived on scene before the paramedics and gave the child six blows which dislodged a penny. The baby was fine. He congratulated Officer Green.
- The new ambulance will be taken to be shown in St. George.
- One full-time employee will be going part-time.

- The Department remains busy with call numbers rising.
- Due to recent experience, he commented that Utah has very good roads.

Community Development Director, Daniel Cardenas, reported on the following:

- The City is in the process of filling a part-time position at which point they will be fully staffed. Kara Kresser is now the New Building Assistant and Christina Gregory is the New Land Use Assistant. Both are full-time and stationed at the front counter.
- Director Cardenas and Attorney Petersen are working on an Ordinance containing the procedure to approve single-family, duplex, and townhome residential subdivisions. The proposed ordinance will set forth the State-mandated requirements pursuant to Senate Bill 174 and streamline the review and approval process. Currently, if three or fewer lots are in a subdivision, the application will go to the Planning Commission and then to staff as an administrative decision. A subdivision with four or more lots requires City Council approval. Once the ordinance is adopted, final plat applications for most residential units will no longer go to the City Council.

Finance Director, Denise Roy, reported on the following:

- The Audit is complete.

City Attorney, Tina Petersen, reported on the following:

- Staff is working to close on the bonds for the Hale Center Theater. The hope was that the Finance Underwriters would grant approval soon.
- They are also working on a unique Government Records and Management Act ("GRAMA") request received regarding the Police Department.

Assistant to the City Administrator, Kyler Brower, reported on the following:

- The Legislative Session begins in approximately two weeks. Staff will keep track of the activities.

City Administrator, Scott Darrington, reported on the calendaring items as follows:

- The State of the Cities Meeting is scheduled for Wednesday, January 10, 2024, at lunchtime at Walker Farms in Lindon. Mayor Fugal will be one of the speakers. City Council Members and Directors were invited to attend.
- Updates for the Fitness Fair will be sent to the City Council Members.

15) **REVIEW AND DISCUSSION OF THE JANUARY 17, 2024, CITY COUNCIL MEETING AGENDA**

Administrator Darrington reported that the next City Council Meeting is scheduled for Wednesday, January 17, 2024.

16) MAYOR AND COUNCIL BUSINESS.

Mayor Fugal reported on the following:

- Council assignments have been provided with a request that they be reviewed by the City Council Members with feedback.
- Council Member Jensen has served as the representative on the County Dispatch (Central 911 Executive Board) for the past two years. The Mayor asked if anyone else was interested in taking on this responsibility. Council Member Jensen stated that the meetings are held once a month either in person or through Zoom. The County has 15 to 16 Dispatchers and the Committee discusses 911 issues. Council Member Williams expressed a willingness to serve.
- The Fox Hollow Board has City Council representation including Jay Fugal, Steven Chipman, and Danielle Gough. The Chair position needs to be filled. It was agreed that Jay Fugal be recommended for the position. He expressed a willingness to serve. It was noted that on occasion the City Recorder is asked to appear at the meeting to take minutes.

Council Member Jensen reported that the Chamber's Award Gala is scheduled to take place on February 8, 2024, at 6:00 p.m. It is a Black-Tie event. The venue will be announced.

Council Member Andersen welcomed Council Member Rogers. She is grateful for all City Staff does and knows how hard they work.

Council Member Rogers appreciated the warm welcome he received from the City Council and staff and looked forward to the next four years.

Council Member Williams welcomed Council Member Rogers and stated that the Council has done many good things this past year. His new assignment is Community Development and he was excited for the future with new development. There was discussion about a possible new restaurant.

Council Member LeMone reported that the recent emergency plane landing in Spanish Fork involved a 23-year-old Pleasant Grove resident who was nine hours away from getting his Pilot's License. He was flying with his brother when the plane cabin filled with smoke. He called his Instructor who advised him of emergency steps. Fortunately, the Spanish Fork Airport was available for landing. The plane landed on its rear wheels and both men got out safely before the plane exploded seconds later. Council Member LeMone reported that this event, plus the ones reported by Chief Engemann show what amazing people live in Pleasant Grove. She also received confirmation that when a veteran wants his name engraved on the cemetery wall, there is no fee.

Mayor Fugal looked forward to the coming year.

17) SIGNING OF PLATS.

There were no plats to sign.

18) **REVIEW CALENDAR.**

19) **ADJOURN.**

ACTION: At 7:39 p.m. Council Member Williams moved to ADJOURN. Council Member Jensen seconded the motion. The motion carried unanimously with Council Members Andersen, Jensen, LeMone, Rogers, and Williams voting “Yes”.

The City Council minutes of January 2, 2024, were approved by the City Council on January 17, 2024.

Wendy Thorpe, CMC
City Recorder
(Exhibits are in the Recorder’s office.)

**PARTIAL PAYMENT ESTIMATE
NO. 3**

Name of Contractor:	<i>Kilgore Contracting</i>		
Name of Owner:	<i>Pleasant Grove City</i>		
Date of Completion:	Amount of Contract:		Dates of Estimate:
Original: October 6, 2023	Original:	\$325,609.15	From: September 12, 2023
Revised: na	Revised:	\$382,883.39	To: January 8, 2024
Description of Job:	<i>900 West Surface Restoration</i>		
Amount	This Period		Total To Date
Amount Earned	\$945.00		\$382,883.39
Retainage Held	\$0.00		\$11,805.71
Retainage Being Released	\$11,805.71		\$11,805.71
Previous Payments	-		\$370,132.67
Amount Due	\$12,750.71		\$12,750.71

This project is Complete

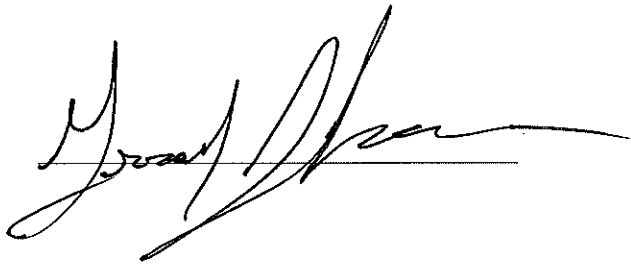
I hereby certify that I have carefully inspected the work and as a result of my inspection and to the best of my knowledge and belief, the quantities shown in this estimate are correct and have not been shown on previous estimates and the work has been performed in accordance with the Contract Documents.

Recommended by: Pleasant Grove City Engineering

Date: 1/11/2024

Accepted by: Kilgore Contracting

Date: 1/11/24



Approved by: Pleasant Grove City Mayor

Date: _____

PROJECT: 900 West Surface Restoration

Schedule of Values

PAY PERIOD: 1

PAY PERIOD: 2

PAY PERIOD: 3

1/8/2024

ITEM NO.	NATURE OF WORK	CONTRACT ITEMS				QUANTITY		QUANTITY		QUANTITY		EARNINGS	
		Qty	Units	Unit Price	Bid Amt.	This Month	To Date	This Month	To Date	This Month	To Date	This Month	To Date
	BASE BID A												
1	Mobilization	1	Lump	\$12,000.00	\$12,000.00	1.00	1.00		1.00		1.00	\$0.00	\$12,000.00
2	Traffic Control	1	Lump	\$28,500.00	\$28,500.00	1.00	1.00		1.00		1.00	\$0.00	\$28,500.00
3	Roto Milling Asphalt	12,975	SF	\$2.50	\$32,437.50	12433.00	12433.00		12433.00		12433.00	\$0.00	\$31,082.50
4	HMA - APWA Class II or III	1,982	Ton	\$94.85	\$187,992.70	1246.04	1246.04		1246.04		2492.08	\$0.00	\$236,373.79
5	Pavement Stripping	132	Gal	\$31.50	\$4,788.00	156.60	156.60		4.60		161.20	\$0.00	\$5,077.80
6	Pavement 12" Stop Bar	63	LF	\$3.15	\$198.45		0.00		63.00		63.00	\$0.00	\$198.45
7	Pavement 2 ft by 10 ft Crosswalk Bar	13	Each	\$31.50	\$472.50	13.00	13.00				13.00	\$0.00	\$409.50
8	Adjust Valve Box Collars	26	Each	\$997.50	\$25,935.00	17.00	17.00		23.00		40.00	\$0.00	\$39,900.00
9	Adjust Manhole Collars	28	Each	\$1,155.00	\$32,340.00	20.00	20.00		14.00		34.00	\$0.00	\$39,270.00
10	Adjust Survey Monument Collar	1	Each	\$945.00	\$945.00	1.00	1.00				1.00	\$945.00	\$1,890.00
Subtotal					\$325,609.15							\$945.00	\$394,702.04

Change Order #1													
4	Due to material testing the asphalt will only be paid for at a 0.95 pay factor. \$236,373.79 x 0.95 = \$11,818.65	1	lump	\$11,818.65	\$	(11,818.65)	0.00	1.00	1.00			\$0.00	-\$11,818.65
10	Over run Adjust Survey Monument by 1 to account for removing 2 abandoned survey monuments	1	lump	\$ 945.00	\$	945.00	0.00	-	-			-	-
103	Contract overruns	1	lump	\$69,565.89	\$	69,565.89	0.00	-	-			-	-
103	Contract underruns	1	lump	-\$1,418.00	\$	(1,418.00)	0.00	-	-			-	-
Subtotal					\$57,274.24							\$0.00	-\$11,818.65
Total					\$382,883.39								

TOTAL	\$945.00	\$382,883.39
AMOUNT RETAINED	\$0.00	\$11,805.71
RETAINAGE RELEASED	\$11,805.71	\$11,805.71
PREVIOUS RETAINAGE	-	\$11,805.71
PREVIOUS PAYMENTS	-	\$370,132.67
AMOUNT DUE	\$12,750.71	\$12,750.71

Report Criteria:

Invoices with totals above \$0 included.

Only unpaid invoices included.

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
GENERAL FUND							
10-13100 ACCTS REC.- CITY EMPLOYEES							
3080	FRATERNAL ORDER OF	12222023	PD/DUES	12/22/2023	437.00	.00	
10-21245 VISION INSURANCE PAYABLE							
8070	SUPERIOR VISION SERVI	01012024	VISION INSURANCE	12/28/2023	1,646.23	.00	
8070	SUPERIOR VISION SERVI	783054	VISION INSURANCE	12/01/2023	1,700.19	.00	
10-21355 CASH BONDS (NEW)							
1740	CHRISTENSEN, RONALD	12182023	CONSTRUCTION BOND INTEREST	12/19/2023	2,483.19	.00	
1740	CHRISTENSEN, RONALD	12192023	CONSTRUCTION BOND RELEASE	12/19/2023	2,125.00	.00	
4032	HUNTINGTON HOMES UT	12182023	OCCUPANDY BOND INTEREST	12/19/2023	869.34	.00	
4032	HUNTINGTON HOMES UT	12192023	OCCUPANDY BOND RELEASE	12/19/2023	15,000.00	.00	
6957	RIDGEWAY CONSTRUCTI	12202023	WARRANTY BOND INTEREST	12/21/2023	4,332.04	.00	
6957	RIDGEWAY CONSTRUCTI	12212023	WARRANTY BOND RELEASE	12/21/2023	20,800.00	.00	
10-24260 AMER. FAMILY LIFE PAYABLE							
309	AM. FAMILY LIFE ASSUR	266852	SUSPENSE PREMIUM	12/11/2023	255.54	.00	
Total :					49,648.53	.00	
JUDICIAL							
10-42-330 PROFESSIONAL SERVICES							
222	ALL PRO SECURITY LLC	2023-2853	JUDICIAL/CONSTABLES	12/15/2023	149.60	.00	
2970	FLORES, ALFONSO	12202023	JUDICIAL/INTERPRETER	12/20/2023	102.50	.00	
Total JUDICIAL:					252.10	.00	
NON-DEPARTMENTAL							
10-43-220 PRINTING AND PUBLICATION							
8730	UPPER CASE PRINTING,	1245	MENU PRINTING EXPENSE	12/11/2023	268.25	.00	
8730	UPPER CASE PRINTING,	1245	NEWSLETTER PRINTING	12/11/2023	1,026.75	.00	
10-43-420 ELECTION EXPENSE							
8856	UTAH COUNTY AUDITOR	59835	2023 MUNICIPAL ELECTION	12/20/2023	89,802.38	.00	
10-43-760 TECHNOLOGY							
3630	HANSEN, BRADSHAW, M	17277	AUDIT SERVICES	12/18/2023	5,000.00	.00	
4092	iCONNECT STRATAGIES,	231101	WEBSITE RETAINER AGREEMENT	12/13/2023	583.00	.00	
4092	iCONNECT STRATAGIES,	231201	WEBSITE RETAINER AGREEMENT	12/15/2023	583.00	.00	
10-43-770 Public Safety Trust Fund							
815	BATTLE CREEK BEHAVIO	15931	PD/PROFESSIONAL SERVICES	12/14/2023	150.00	.00	
815	BATTLE CREEK BEHAVIO	15932	PD/PROFESSIONAL SERVICES	12/14/2023	150.00	.00	
815	BATTLE CREEK BEHAVIO	15938	PD/PROFESSIONAL SERVICES	12/14/2023	150.00	.00	
Total NON-DEPARTMENTAL:					97,713.38	.00	
ADMINISTRATIVE SERVICES							
10-46-240 OFFICE EXPENSE							
1760	CINTAS CORP	5190182519	ADM/FIRST AID SUPPLIES	12/26/2023	69.36	.00	
Total ADMINISTRATIVE SERVICES:					69.36	.00	
FACILITIES							
10-47-490 SAFETY EQUIPMENT & SUPPLIES							
1368	C-A-L RANCH STORES	14095/8	FACILITIES/PANTS	12/15/2023	82.80	.00	

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
10-47-530 CITY HALL - BLDG MAINTENANCE							
8678	UNIFIRST CORPORATIO	12252023	RUG CLEANING	12/25/2023	116.98	.00	
10-47-570 COMM DEV - BLDG MAINTENANCE							
3564	GUNTHERS COMFORT AI	61035	BUILDING MAINTENANCE	12/21/2023	1,144.90	.00	
10-47-580 OLD BELL SCHOOL - HEATING							
2465	DOMINION ENERGY	12112023	MULTI DEPT/HEATING EXPENSE	12/11/2023	239.13	.00	
10-47-600 POLICE - HEATING							
2465	DOMINION ENERGY	12112023	MULTI DEPT/HEATING EXPENSE	12/11/2023	160.92	.00	
10-47-610 POLICE - POWER							
7062	ROCKY MOUNTAIN POW	12182023	PD/ELECTRICITY EXPENSE	12/18/2023	2,717.43	.00	
10-47-620 POLICE - BLDG MAINT							
8003	STONE SECURITY, LLC	66536	BUILDING SECURITY SYSTEM	12/27/2023	1,477.53	.00	
10-47-640 FIRE/AMBULANCE - HEATING							
2465	DOMINION ENERGY	12112023	MULTI DEPT/HEATING EXPENSE	12/11/2023	1,860.29	.00	
10-47-660 FIRE/AMBULANCE - BLDG MAINT							
8678	UNIFIRST CORPORATIO	12252023	RUG CLEANING	12/25/2023	450.64	.00	
10-47-670 FIRE/AMBULANCE - BLDG IMPROVE							
8678	UNIFIRST CORPORATIO	12252023	RUG CLEANING	12/25/2023	171.00	.00	
10-47-680 CEMETERY BLDG - HEATING							
2465	DOMINION ENERGY	12112023	MULTI DEPT/HEATING EXPENSE	12/11/2023	593.64	.00	
10-47-700 CEMETERY BLDG - BLDG MAINT							
8678	UNIFIRST CORPORATIO	12252023	RUG CLEANING	12/25/2023	92.32	.00	
10-47-710 LIBRARY/SENIOR - HEATING							
2465	DOMINION ENERGY	12112023	MULTI DEPT/HEATING EXPENSE	12/11/2023	695.20	.00	
10-47-730 LIBRARY/SENIOR - BLDG MAINT							
8678	UNIFIRST CORPORATIO	12252023	RUG CLEANING	12/25/2023	82.24	.00	
10-47-750 PUMP HOUSE - HEATING							
2465	DOMINION ENERGY	12112023	MULTI DEPT/HEATING EXPENSE	12/11/2023	287.76	.00	
2465	DOMINION ENERGY	12112023	MULTI DEPT/HEATING EXPENSE	12/11/2023	116.96	.00	
10-47-760 PUBLIC WORKS - HEATING							
2465	DOMINION ENERGY	12112023	MULTI DEPT/HEATING EXPENSE	12/11/2023	2,337.42	.00	
2465	DOMINION ENERGY	12112023	MULTI DEPT/HEATING EXPENSE	12/11/2023	20.67	.00	
10-47-790 RENTAL PROPERTY EXPENSES							
2465	DOMINION ENERGY	12112023	MULTI DEPT/HEATING EXPENSE	12/11/2023	268.73	.00	
2465	DOMINION ENERGY	12112023	MULTI DEPT/HEATING EXPENSE	12/11/2023	214.36	.00	
10-47-810 SR CENTER - HEATING							
2465	DOMINION ENERGY	12112023	MULTI DEPT/HEATING EXPENSE	12/11/2023	346.66	.00	
10-47-830 SR CENTER - BLDG MAINT							
8678	UNIFIRST CORPORATIO	12252023	RUG CLEANING	12/25/2023	72.60	.00	
10-47-845 LIONS CENTER HEATING							
2465	DOMINION ENERGY	12112023	MULTI DEPT/HEATING EXPENSE	12/11/2023	520.47	.00	
10-47-920 HISTORIC LIBRARY-HEATING							
2465	DOMINION ENERGY	12112023	MULTI DEPT/HEATING EXPENSE	12/11/2023	364.96	.00	
Total FACILITIES:					14,435.61	.00	
ENGINEERING							
10-51-300 PPE SAFETY & UNIFORM							
1368	C-A-L RANCH STORES	14094/8	ENG/CLOTHING	12/15/2023	49.46	.00	
1368	C-A-L RANCH STORES	14106/8	ENG/CLOTHING	12/22/2023	54.99	.00	
Total ENGINEERING:					104.45	.00	
COMMUNITY DEVELOPMENT							
10-52-480 DEPARTMENTAL SUPPLIES							
5729	ODP BUSINESS SOLUTIO	346220794001	COM DEV/OFFICE SUPPLIES	12/19/2023	17.56	.00	
5729	ODP BUSINESS SOLUTIO	346221529001	COM DEV/OFFICE SUPPLIES	12/20/2023	5.49	.00	

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
Total COMMUNITY DEVELOPMENT:					23.05	.00	
POLICE DEPARTMENT							
10-54-300 UNIFORM EXPENSE							
7505	SKAGGS COMPANIES, IN	450A1986481	PD/UNIFORM EXPENSE	12/18/2023	187.65	.00	
10-54-610 MISCELLANEOUS EXPENSE							
4225	INTERMOUNTAIN WORK	3471582-2	PD/DRUG SCREEN	12/01/2023	34.00	.00	
10-54-740 EQUIPMENT							
7220	SALT LAKE WHOLESALE	94667	PD/GLOCK	08/29/2023	510.95	.00	
Total POLICE DEPARTMENT:					732.60	.00	
STREETS							
10-60-250 VEHICLE EXPENSE							
1920	COMMERCIAL TIRE INC.	48-31819	STR/NEW TIRES	12/19/2023	594.38	.00	
2681	ELITE REPAIRS AND SPE	1678	STR/VEHICLE REPAIR	12/20/2023	473.45	.00	
5833	O'REILLY AUTOMOTIVE I	3623-111805	STR/VEHICLE EXPENSE	12/26/2023	13.99	.00	
7122	R.P.M AUTO PARTS	412808	STR/VEHICLE MAINTENANCE	12/11/2023	10.44	.00	
10-60-480 DEPARTMENTAL SUPPLIES							
1368	C-A-L RANCH STORES	14076/8	STR/BOOTS	12/07/2023	194.99	.00	
1368	C-A-L RANCH STORES	14100/8	STR/CLOTHING	12/20/2023	57.57	.00	
4264	INTERWEST SAFETY SU	80534	STREET/DEPARTMENTAL SUPPLIE	12/14/2023	76.67	.00	
5870	OUT BACK GRAPHICS LL	20097	STR/DEPARTMENTAL SUPPLIES	12/14/2023	97.90	.00	
5870	OUT BACK GRAPHICS LL	20102	STR/DEPARTMENTAL SUPPLIES	12/14/2023	48.95	.00	
Total STREETS:					1,568.34	.00	
LIBRARY							
10-65-480 BOOKS							
4159	INGRAM LIBRARY SERVI	78236225	LIB/BOOKS	10/05/2023	238.35	.00	
4159	INGRAM LIBRARY SERVI	78255277	LIB/BOOKS	10/06/2023	387.25	.00	
4159	INGRAM LIBRARY SERVI	78302534	LIB/BOOKS	10/10/2023	617.47	.00	
4159	INGRAM LIBRARY SERVI	78323328	LIB/BOOKS	10/11/2023	175.59	.00	
4159	INGRAM LIBRARY SERVI	78387996	LIB/BOOKS	10/16/2023	397.22	.00	
4159	INGRAM LIBRARY SERVI	78432403	LIB/BOOKS	10/18/2023	379.05	.00	
4159	INGRAM LIBRARY SERVI	78493514	LIB/BOOKS	10/23/2023	450.43	.00	
4159	INGRAM LIBRARY SERVI	78627804	LIB/BOOKS	10/31/2023	474.13	.00	
4159	INGRAM LIBRARY SERVI	78627805	LIB/BOOKS	10/31/2023	536.17	.00	
4159	INGRAM LIBRARY SERVI	78683404	LIB/BOOKS	11/03/2023	190.32	.00	
4159	INGRAM LIBRARY SERVI	78709910	LIB/BOOKS	11/06/2023	211.81	.00	
4159	INGRAM LIBRARY SERVI	78751234	LIB/BOOKS	11/08/2023	214.27	.00	
4159	INGRAM LIBRARY SERVI	78754314	LIB/BOOKS	11/08/2023	321.57	.00	
4159	INGRAM LIBRARY SERVI	78775033	LIB/BOOKS	11/09/2023	433.13	.00	
4159	INGRAM LIBRARY SERVI	78818699	LIB/BOOKS	11/13/2023	626.16	.00	
4159	INGRAM LIBRARY SERVI	78884685	LIB/BOOKS	11/16/2023	640.44	.00	
4159	INGRAM LIBRARY SERVI	78958280	LIB/BOOKS	11/20/2023	240.22	.00	
4159	INGRAM LIBRARY SERVI	79042804	LIB/BOOKS	11/27/2023	295.33	.00	
4159	INGRAM LIBRARY SERVI	79065593	LIB/BOOKS	11/28/2023	158.84	.00	
4159	INGRAM LIBRARY SERVI	79144701	LIB/BOOKS	12/01/2023	337.52	.00	
4159	INGRAM LIBRARY SERVI	79182713	LIB/BOOKS	12/04/2023	227.52	.00	
4159	INGRAM LIBRARY SERVI	79293600	LIB/BOOKS	12/08/2023	413.19	.00	
4159	INGRAM LIBRARY SERVI	79366906	LIB/BOOKS	12/12/2023	268.29	.00	
4159	INGRAM LIBRARY SERVI	79389095	LIB/BOOKS	12/13/2023	437.43	.00	
4159	INGRAM LIBRARY SERVI	79468874	LIB/BOOKS	12/18/2023	314.21	.00	
4159	INGRAM LIBRARY SERVI	79492416	LIB/BOOKS	12/19/2023	339.28	.00	
4159	INGRAM LIBRARY SERVI	79497316	LIB/BOOKS	12/19/2023	191.22	.00	

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
Total LIBRARY:					9,516.41	.00	
PARKS							
10-70-210 MEETINGS & MEMBERSHIPS							
5033	MACEYS	346505	PARK/SUPPLIES	12/19/2023	204.16	.00	
10-70-250 VEHICLE EXPENSE							
675	AUTO ZONE STORES, IN	6231321470	PARK/VEHICLE EXPENSE	12/14/2023	12.98	.00	
6278	PLEASANT GROVE BIG O	044250-58555	PARK/VEHICLE EXPENSE	12/20/2023	24.95	.00	
10-70-320 SPRINKLER & LANDSCAPE							
970	BJ PLUMBING SUPPLY	001016475	PARK/DEPARTMENTAL SUPPLIES	12/13/2023	26.54	.00	
2766	EWING IRRIGATION PRO	21242636	PARK/DEPARTMENTAL SUPPLIES	12/12/2023	266.85	.00	
10-70-330 PLAYGROUND SUPPLIES							
6537	PRONGHORN CONSTRU	2021	PARKS/PARK BENCHES	12/19/2023	1,712.00	.00	
10-70-340 DIAMOND CREW SUPPLIES							
2766	EWING IRRIGATION PRO	21235279	PARK/DEPARTMENTAL SUPPLIES	12/11/2023	1,949.48	.00	
2766	EWING IRRIGATION PRO	21279069	PARK/DEPARTMENTAL SUPPLIES	12/18/2023	1,601.28	.00	
10-70-480 DEPARTMENTAL SUPPLIES							
3470	GREAT BASIN TURF PRO	475233	PARK/DEPARTMENTAL SUPPLIES	12/19/2023	347.90	.00	
10-70-482 TREE MAINTENANCE							
2477	DREAM SCAPES LANDS	53835	PARK/REMOVE TREES	12/20/2023	700.00	.00	
10-70-670 SAFETY EQUIP. & SUPPLIES							
1760	CINTAS CORP	5190182569	PARK/FIRST AID SUPPLIES	12/26/2023	144.97	.00	
Total PARKS:					6,991.11	.00	
RECREATION							
10-71-240 OFFICE EXPENSE							
5729	ODP BUSINESS SOLUTIO	338524655001	REC/DEPARTMENTAL SUPPLIES	11/02/2023	7.13	.00	
5729	ODP BUSINESS SOLUTIO	338540332001	REC/DEPARTMENTAL SUPPLIES	11/03/2023	978.92	.00	
5729	ODP BUSINESS SOLUTIO	338540342001	REC/DEPARTMENTAL SUPPLIES	11/03/2023	24.46	.00	
5729	ODP BUSINESS SOLUTIO	342111521001	REC/DEPARTMENTAL SUPPLIES	12/06/2023	43.16	.00	
5729	ODP BUSINESS SOLUTIO	342119480001	REC/DEPARTMENTAL SUPPLIES	12/06/2023	158.72	.00	
5729	ODP BUSINESS SOLUTIO	342119503001	REC/DEPARTMENTAL SUPPLIES	12/06/2023	35.46	.00	
Total RECREATION:					1,247.85	.00	
Total GENERAL FUND:					182,302.79	.00	
CLASS C ROAD FUND							
EXPENDITURES							
20-40-480 DEPARTMENTAL SUPPLIES							
3312	GENEVA ROCK PRODUC	2759428	CLASS C ROADS/ASPHALT	12/12/2023	60.60	.00	
3312	GENEVA ROCK PRODUC	2761474	CLASS C ROADS/ASPHALT	12/18/2023	77.39	.00	
3312	GENEVA ROCK PRODUC	2761956	CLASS C ROADS/ASPHALT	12/19/2023	328.79	.00	
8426	TLC ROCK PRODUCTS, I	9683	CLASS C ROADS/CRUSHED ASPH	11/09/2023	35,442.50	.00	
20-40-808 2600 North Reconstruction							
6760	RB & G ENGINEERING, I	230164	2600 N STREET IMPROVEMENTS	12/22/2023	34,295.00	.00	
20-40-812 Orchard Drive SRTS							
6760	RB & G ENGINEERING, I	230163	ORCHARD DR & LOCUST PROJECT	12/22/2023	1,575.00	.00	
Total EXPENDITURES:					71,779.28	.00	
Total CLASS C ROAD FUND:					71,779.28	.00	

CEMETERY

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
22-70-200 MOWER EXPENSE							
9520	WILKINSON SUPPLY INC.	439371	CEM/MOWER EXPENSE	12/13/2023	596.63	.00	
22-70-250 VEHICLE							
6278	PLEASANT GROVE BIG O	044250-58550	CEM/TIRE EXPENSE	12/20/2023	458.75	.00	
22-70-480 DEPARTMENTAL SUPPLIES							
4225	INTERMOUNTAIN WORK	3471582-2	CEM/DRUG SCREEN	12/01/2023	34.00	.00	
22-70-740 EQUIPMENT							
4978	LOWRY OVERHEAD DOO	78893445	CEM/DOOR REPAIR	12/19/2023	975.15	.00	
Total :					2,064.53	.00	
Total CEMETERY:					2,064.53	.00	
E-911 EXPENDITURES							
41-40-260 MAINTENANCE							
1490	CENTRAL UTAH 911	903	DISPATCH EXPENSES 10/23-12/23	12/27/2023	75,250.35	.00	
Total EXPENDITURES:					75,250.35	.00	
Total E-911:					75,250.35	.00	
STORM DRAIN UTILITY FUND GENERAL GOVERNMENT							
48-41-250 VEHICLE EXPENSE							
675	AUTO ZONE STORES, IN	6231324958	STRM DRN/VEHICLE EXPENSE	12/20/2023	18.79	.00	
675	AUTO ZONE STORES, IN	6231324981	STRM DRN/VEHICLE EXPENSE	12/20/2023	18.79	.00	
48-41-330 ENGINEERING SERVICES							
4292	J.U.B. ENGINEERS, INC.	0168829	GENERAL SERVICES	12/18/2023	211.00	.00	
48-41-480 DEPARTMENTAL SUPPLIES							
1870	CODALE ELECTRIC SUP	S008322506.0	STRM DRN/SUPPLIES	12/15/2023	583.34	.00	
48-41-610 MISCELLANEOUS EXPENSE							
320	AMFAX CORPORATION	23113964	UTILITY BILLING/TEXT MESSAGES	12/14/2023	11.20	.00	
Total GENERAL GOVERNMENT:					843.12	.00	
STORM DRAIN PROJECTS							
48-70-920 VEHICLE REPLACEMENT							
9526	WILLIAMSEN-GODWIN T	0010891	DUMP TRUCK BODY	12/21/2023	47,755.00	.00	
48-70-971 Center Street 100 East - 100							
3312	GENEVA ROCK PRODUC	2756259	STRM DRN/DEPARTENTAL SUPPLI	12/04/2023	614.72	.00	
Total STORM DRAIN PROJECTS:					48,369.72	.00	
Total STORM DRAIN UTILITY FUND:					49,212.84	.00	
CAPITAL PROJECTS FUND MISC PROJECTS							
49-90-814 PUBLIC WORKS VEHICLES							
9526	WILLIAMSEN-GODWIN T	0010891	DUMP TRUCK BODY	12/21/2023	47,756.00	.00	
Total MISC PROJECTS:					47,756.00	.00	
Total CAPITAL PROJECTS FUND:					47,756.00	.00	

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
WATER FUND							
EXPENDITURES							
51-40-240 OFFICE EXPENSE							
320	AMFAX CORPORATION	23113964	UTILITY BILLING/TEXT MESSAGES	12/14/2023	22.40	.00	
51-40-340 TESTING & ANALYSIS							
3424	GRAINGER, W.W. INC.	9929325596	WATER/CHLORINE TEST STRIPS	12/08/2023	81.73	.00	
3772	HACH COMPANY	13846242	WATER/TESTING	12/11/2023	5,004.93	.00	
3772	HACH COMPANY	13851694	WATER/TEST KITS	12/14/2023	62.70	.00	
6938	RICHARDS LABORATORI	43281	WATER TESTING	12/06/2023	525.00	.00	
6938	RICHARDS LABORATORI	43576	WATER TESTING	12/26/2023	1,225.00	.00	
51-40-480 DEPARTMENTAL SUPPLIES							
3424	GRAINGER, W.W. INC.	9941388457	WATER/DEPARTMENTAL SUPPLIES	12/20/2023	235.08	.00	
51-40-600 REPAIR & MAINTENANCE							
2853	FERGUSON ENTERPRIS	1226571	WATER/DEPARTMENTAL SUPPLIES	11/30/2023	1,763.08	.00	
3424	GRAINGER, W.W. INC.	9941914997	WATER/DEPARTMENTAL SUPPLIES	12/20/2023	131.28	.00	
Total EXPENDITURES:					9,051.20	.00	
WATER CAPITAL PROJECTS							
51-70-964 Gibson Chlorinator							
7510	SKM ENGINEERING, LLC	56742	WATER/SCADA EXPENSE	12/15/2023	641.14	.00	
51-70-965 Atwood Chlorinator							
7510	SKM ENGINEERING, LLC	56742	WATER/SCADA EXPENSE	12/15/2023	641.14	.00	
Total WATER CAPITAL PROJECTS:					1,282.28	.00	
Total WATER FUND:					10,333.48	.00	
SEWER FUND							
EXPENDITURES							
52-40-240 OFFICE EXPENSE							
320	AMFAX CORPORATION	23113964	UTILITY BILLING/TEXT MESSAGES	12/14/2023	22.40	.00	
52-40-350 CHARGES FOR TREATMENT							
8422	TIMP. SPECIAL SERVICE	11292023	WASTEWATER TREATMENT	11/30/2023	216,054.46	.00	
Total EXPENDITURES:					216,076.86	.00	
Total SEWER FUND:					216,076.86	.00	
METROPOLITAN WATER DIST.							
53-40-320 AUDIT							
3630	HANSEN, BRADSHAW, M	17277	AUDIT SERVICES	12/18/2023	1,000.00	.00	
Total :					1,000.00	.00	
Total METROPOLITAN WATER DIST.:					1,000.00	.00	
SECONDARY WATER							
EXPENDITURES							
54-40-250 VEHICLE							
675	AUTO ZONE STORES, IN	6231302597	SEC WATER/VEHICLE MAINTENAN	11/09/2023	13.62	.00	
4748	LES SCHWAB TIRES	50800489160	SEC WATER/VEHICLE EXPENSE	11/30/2023	432.96	.00	
54-40-330 ENGINEERING							
3229	GATEWAY MAPPING, INC	0168769	SPATIAL GEN WEB SET UP	12/18/2023	170.00	.00	
54-40-540 WATER SHARE ASSESSMENTS							
6581	PROVO RESERVOIR WAT	1303074	WATER ASSESSMENT EXPENSE	12/08/2023	310.00	.00	

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
6581	PROVO RESERVOIR WAT	1303075	WATER ASSESSMENT EXPENSE	12/08/2023	272.50	.00	
6581	PROVO RESERVOIR WAT	1303076	WATER ASSESSMENT EXPENSE	12/08/2023	36.25	.00	
6581	PROVO RESERVOIR WAT	1303077	WATER ASSESSMENT EXPENSE	12/08/2023	235.00	.00	
6581	PROVO RESERVOIR WAT	1303078	WATER ASSESSMENT EXPENSE	12/08/2023	32.50	.00	
6581	PROVO RESERVOIR WAT	1303079	WATER ASSESSMENT EXPENSE	12/08/2023	36.25	.00	
6581	PROVO RESERVOIR WAT	1303080	WATER ASSESSMENT EXPENSE	12/08/2023	272.50	.00	
Total EXPENDITURES:					1,811.58	.00	
Total SECONDARY WATER:					1,811.58	.00	
SWIMMING POOL							
SWIMMING POOL							
71-73-380 HEATING							
2465	DOMINION ENERGY	12112023	MULTI DEPT/HEATING EXPENSE	12/11/2023	850.25	.00	
71-73-420 CONTRACTED SERVICES							
8156	TCI SECURITY OF UTAH	38688	POOL/ALARM MONITORING	12/20/2023	45.00	.00	
71-73-460 CONCESSION STAND EXPENSE							
8877	UTAH COUNTY HEALTH	12072023-261	POOL SNACK BAR FOOD PERMIT	12/07/2023	240.00	.00	
Total SWIMMING POOL:					1,135.25	.00	
Total SWIMMING POOL:					1,135.25	.00	
COMMUNITY CENTER							
72-71-060 COMMUNITY CTR - HEATING							
2465	DOMINION ENERGY	12112023	MULTI DEPT/HEATING EXPENSE	12/11/2023	3,722.99	.00	
72-71-062 COMMUNITY CTR - BLDG MAINT							
3982	HOYTS TILE	12202023	REC/BATHROOM LABOR	10/20/2023	3,100.00	.00	
4720	LEE EDWARDS PLUMBING	14820	REC/BUILDING IMPROVEMENT	12/04/2023	315.00	.00	
8376	TK ELEVATOR CORPORA	5002319537	REC/ELEVATOR MAINTENANCE	12/04/2023	893.00	.00	
8678	UNIFIRST CORPORATIO	12252023	RUG CLEANING	12/25/2023	260.24	.00	
72-71-410 PROGRAM SUPPLIES & EQUIPMENT							
3571	GURR'S COPYTEC	64856	REC/POSTERS	12/05/2023	27.94	.00	
72-71-420 CONTRACTED SERVICES							
1522	CERTIFIED ALARM SERVI	21905	REC/ALARM MONITORING	12/10/2023	33.00	.00	
1522	CERTIFIED ALARM SERVI	21931	REC/ALARM MONITORING	12/10/2023	38.00	.00	
4740	LES MILLS UNITED STAT	SIV0360709	REC/LES MILLS BASIC	12/06/2023	578.00	.00	
8156	TCI SECURITY OF UTAH	38688	REC/ALARM MONITORING	12/20/2023	75.00	.00	
72-71-460 CONCESSION STAND EXPENSE							
8877	UTAH COUNTY HEALTH	12072023-134	MANILA FIELD CONCESSIONS	12/07/2023	240.00	.00	
8877	UTAH COUNTY HEALTH	12072023-747	SHANNON FIELD CONCESSIONS	12/07/2023	240.00	.00	
Total :					9,523.17	.00	
Total COMMUNITY CENTER:					9,523.17	.00	
CULTURAL ARTS							
PROGRAM EXPENDITURES							
73-71-552 PG PLAYERS							
2763	EVERETT, VANCE L.	12262023	PG PLAYERS/REIMB FOR EXPENSE	12/26/2023	1,978.95	.00	
2991	FONTANA, MADISON LEI	12202023	PG PLAYERS/TECH CREW	12/20/2023	400.00	.00	
3395	GORDON, CAMPBELL	1220203	PG PLAYERS/STAGE MANAGER	12/20/2023	600.00	.00	
3545	GORDON, LISA ANNE	12202023	PG PLAYER/STAGE MANAGER	12/20/2023	600.00	.00	

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
Total PROGRAM EXPENDITURES:					3,578.95	.00	
Total CULTURAL ARTS:					3,578.95	.00	
Grand Totals:					671,825.08	.00	

Dated: _____

Mayor: _____

City Council: _____

City Recorder: _____

City Finance Director: _____

Report Criteria:

Invoices with totals above \$0 included.

Only unpaid invoices included.

Report Criteria:

Invoices with totals above \$0 included.

Only unpaid invoices included.

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
GENERAL FUND							
10-13100 ACCTS REC.- CITY EMPLOYEES							
3080	FRATERNAL ORDER OF	12292023	PD/DUES	12/29/2023	437.00	.00	
7505	SKAGGS COMPANIES, IN	450A1911261-	PD/PERSONAL SUPPLIES	10/26/2023	20.99	.00	
7505	SKAGGS COMPANIES, IN	450A1936712-	PD/PERSONAL SUPPLIES	10/26/2023	139.20	.00	
7505	SKAGGS COMPANIES, IN	450A2003133-	PD/PERSONAL SUPPLIES	11/16/2023	300.50	.00	
7505	SKAGGS COMPANIES, IN	450A2003135	PD/PERSONAL SUPPLIES	12/18/2023	179.00	.00	
7505	SKAGGS COMPANIES, IN	450A2030161-	PD/PERSONAL SUPPLIES	11/16/2023	180.97	.00	
7505	SKAGGS COMPANIES, IN	450A2071711	PD/PERSONAL SUPPLIES	12/15/2023	446.77	.00	
10-15820 SDA EXPENSE ACCOUNT							
7062	ROCKY MOUNTAIN POW	01042024	MULTI DEPT/ELECTRICITY EXPENS	01/04/2024	692.72	.00	
10-21250 LIFE INSURANCE PAYABLE							
8265	THE LINCOLN NATIONAL	01012024	INSURANCE PREMIUM	01/01/2024	6,745.19	.00	
10-24300 COURT CHARGES CLEARING-35%							
9003	UTAH STATE TREASURE	12312023	COURT/STATE FUNDS	12/31/2023	1,907.40	.00	
10-24302 COURT SECURITY SURCHARGE-STATE							
9003	UTAH STATE TREASURE	12312023	COURT/STATE FUNDS	12/31/2023	3,791.11	.00	
10-24305 COURT CHARGES CLEARING-85%							
9003	UTAH STATE TREASURE	12312023	COURT/STATE FUNDS	12/31/2023	3,238.31	.00	
10-24310 BUILDING FEES CLEARING							
7918	STATE OF UTAH	12312023	COM DEV/BUILDING PERMIT FEE	12/31/2023	2,207.32	.00	
10-34-280 AMBULANCE FEES							
3350	GOLD CROSS SERVICES	3554	AMBULANCE BILLING SERVICES	12/31/2023	2,321.52	.00	
Total :					22,608.00	.00	
GENERAL GOVERNMENT							
10-41-220 PUBLICATION EXPENSE							
2234	DAILY HERALD	01092024	GEN GOV/SUBSCRIPTION	01/09/2024	234.00	.00	
10-41-760 TECHNOLOGY							
7070	ROCK MOUNTAIN TECHN	3220	MICROSOFT SURFACE PRO	01/01/2024	1,679.11	.00	
Total GENERAL GOVERNMENT:					1,913.11	.00	
JUDICIAL							
10-42-240 OFFICE EXPENSE							
2122	CULLIGAN BOTTLED WA	465X23791504	JUDICIAL/DRINKING WATER	12/31/2023	33.05	.00	
10-42-280 TELEPHONE EXPENSE							
1480	CENTRACOM INTERACTI	01012024	JUDICIAL/PHONE EXPENSE	01/01/2024	118.44	.00	
Total JUDICIAL:					151.49	.00	
NON-DEPARTMENTAL							
10-43-220 PRINTING AND PUBLICATION							
8730	UPPER CASE PRINTING,	1281	MENU PRINTING EXPENSE	01/03/2024	269.41	.00	
8730	UPPER CASE PRINTING,	1281	NEWSLETTER PRINTING	01/03/2024	1,179.83	.00	
10-43-310 LEGAL SERVICES							
4376	JOHN H. JACOBS P.C.	12312023	LEGAL SERVICES	12/31/2023	5,288.15	.00	
7983	STEVENS & GAILEY	12741	LEGAL SERVICES	01/03/2024	1,148.00	.00	
10-43-370 EMPLOYEE ASSISTANCE							
8670	ULLIANCE, INC	27306	EMPLOYEE ASSISTANCE PROGRA	01/01/2024	3,250.00	.00	

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
10-43-510 INSURANCE & BONDS							
5550	NATIONAL BENEFIT SER	972246	401 K ADMIN FEE	12/31/2023	275.00	.00	
10-43-760 TECHNOLOGY							
1480	CENTRACOM INTERACTI	01012024	INTERNET SERVICE	01/01/2024	755.00	.00	
2949	FLINDERS, LISA	1223	CONTRACTED SERVICES	01/02/2024	2,430.00	.00	
7070	ROCK MOUNTAIN TECHN	3220	CUSTOM SERVICE AGREEMENT	01/01/2024	8,114.76	.00	
9040	UTOPIA FIBER	CIV202401-03	INTERNET SERVICE	01/01/2024	715.00	.00	
10-43-770 Public Safety Trust Fund							
815	BATTLE CREEK BEHAVIO	16007	PD/PROFESSIONAL SERVICES	12/27/2023	150.00	.00	
2890	FIRST WATCH WELLNES	01052024	WELLNESS CHECK	01/05/2024	2,136.00	.00	
3792	HEALTHIER YOU COUNS	01012024	FIRST RESPONDERS COUNSELING	01/01/2024	379.86	.00	
Total NON-DEPARTMENTAL:					26,091.01	.00	
LEGAL SERVICES							
10-44-240 OFFICE EXPENSE							
5729	ODP BUSINESS Solutio	342868185001	LEGAL/OFFICE SUPPLIES	12/01/2023	16.79	.00	
5729	ODP BUSINESS Solutio	342870090001	LEGAL/OFFICE SUPPLIES	11/30/2023	5.25	.00	
10-44-760 TECHNOLOGY							
6845	RELX INC.	3094883966	LEGAL/SUBSCRIPTION ONLINE INF	12/31/2023	251.00	.00	
Total LEGAL SERVICES:					273.04	.00	
ADMINISTRATIVE SERVICES							
10-46-240 OFFICE EXPENSE							
5729	ODP BUSINESS Solutio	347755115001	ADM/OFFICE SUPPLIES	01/05/2024	526.70	.00	
5729	ODP BUSINESS Solutio	347816608001	ADM/OFFICE SUPPLIES	01/05/2024	7.80	.00	
6343	PLEASANT GROVE PRIN	9733	ADM/BUSINESS CARDS	01/03/2024	45.00	.00	
6645	QUADIENT FINANCE USA	01082024	ADM/POSTAGE	01/08/2024	1,000.00	.00	
6645	QUADIENT FINANCE USA	12042023	ADM/POSTAGE	12/04/2023	1,000.00	.00	
10-46-250 VEHICLE EXPENSE							
3166	FUELMAN	01012024	MULTI DEPT/VEHICLE FUEL EXPEN	01/01/2024	30.80	.00	
10-46-280 TELEPHONE EXPENSE							
1480	CENTRACOM INTERACTI	01012024	CITY HALL/PHONE EXPENSE	01/01/2024	379.35	.00	
10-46-760 TECHNOLOGY							
4747	LES OLSON COMPANY	MNS40550	ADM/PRINTER	01/03/2024	100.00	.00	
10-46-930 COMMUNITIES THAT CARE GRANT							
5033	MACEYS	314492	CTC/MEETING EXPENSE	11/21/2022	37.26	.00	
7265	SCHELIN, CORTNEY DA	12112023-2	CTC/SOCIAL MEDIA & WEBSITE MA	12/11/2023	1,500.00	.00	
Total ADMINISTRATIVE SERVICES:					4,626.91	.00	
FACILITIES							
10-47-250 VEHICLE							
3166	FUELMAN	01012024	MULTI DEPT/VEHICLE FUEL EXPEN	01/01/2024	117.39	.00	
4522	KEN GARFF CHEVROLET	4ECS775344	FACILITIES/VEHICLE EXPENSE	12/26/2023	283.94	.00	
10-47-480 DEPARTMENTAL SUPPLIES							
239	ALLRED ACE HARDWAR	12312023	MULT DEPT/DEPARTMENT SUPPLI	12/31/2023	208.03	.00	
10-47-520 CITY HALL - POWER EXPENSE							
7062	ROCKY MOUNTAIN POW	01042024	MULTI DEPT/ELECTRICITY EXPENS	01/04/2024	1,528.15	.00	
10-47-550 PARKS - LIGHTS							
7062	ROCKY MOUNTAIN POW	01042024	MULTI DEPT/ELECTRICITY EXPENS	01/04/2024	763.15	.00	
10-47-560 PARKS - BUILDING MAINTENANCE							
75	ABCO GLASS	8875	1100 N TRAILHEAD RESTROOM	01/02/2024	481.22	.00	
10-47-620 POLICE - BLDG MAINT							
8376	TK ELEVATOR CORPORA	3007660718	PD/ELEVATOR MAINTENANCE	01/01/2024	728.64	.00	

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
10-47-650 FIRE/AMBULANCE - POWER							
7062	ROCKY MOUNTAIN POW	01042024	MULTI DEPT/ELECTRICITY EXPENS	01/04/2024	1,613.11	.00	
10-47-690 CEMETERY BLDG - POWER							
7062	ROCKY MOUNTAIN POW	01042024	MULTI DEPT/ELECTRICITY EXPENS	01/04/2024	201.67	.00	
10-47-720 LIBRARY/SENIOR - POWER							
7062	ROCKY MOUNTAIN POW	01042024	MULTI DEPT/ELECTRICITY EXPENS	01/04/2024	681.70	.00	
10-47-730 LIBRARY/SENIOR - BLDG MAINT							
8376	TK ELEVATOR CORPORA	3007660731	LIB/ELEVATOR MAINTENANCE	01/01/2024	790.16	.00	
10-47-770 PUBLIC WORKS - POWER							
7062	ROCKY MOUNTAIN POW	01042024	MULTI DEPT/ELECTRICITY EXPENS	01/04/2024	694.01	.00	
10-47-790 RENTAL PROPERTY EXPENSES							
7062	ROCKY MOUNTAIN POW	01042024	MULTI DEPT/ELECTRICITY EXPENS	01/04/2024	140.74	.00	
10-47-820 SR CENTER - POWER							
7062	ROCKY MOUNTAIN POW	01042024	MULTI DEPT/ELECTRICITY EXPENS	01/04/2024	287.85	.00	
10-47-830 SR CENTER - BLDG MAINT							
1522	CERTIFIED ALARM SERVI	22047	MONITORING SERVICES	01/10/2024	38.00	.00	
8376	TK ELEVATOR CORPORA	3007681235	SR. CENTER/ELEVATOR MAINTENA	01/01/2024	667.05	.00	
10-47-840 LIONS/SPORTSMAN - BLDG MAINT							
5482	MOUNTAINLAND SUPPLY	S105867631.0	BUILDING MAINTENANCE	12/20/2023	496.36	.00	
10-47-910 ARTS - POWER							
7062	ROCKY MOUNTAIN POW	01042024	MULTI DEPT/ELECTRICITY EXPENS	01/04/2024	142.54	.00	
10-47-930 HISTORIC LIBRARY - POWER							
7062	ROCKY MOUNTAIN POW	01042024	MULTI DEPT/ELECTRICITY EXPENS	01/04/2024	39.19	.00	
Total FACILITIES:					9,902.90	.00	
ENGINEERING							
10-51-250 VEHICLE EXPENSE							
3166	FUELMAN	01012024	MULTI DEPT/VEHICLE FUEL EXPEN	01/01/2024	267.02	.00	
10-51-285 CELLULAR SERVICES							
9131	VERIZON WIRELESS	9952558422	MULTI DEPT/CELL PHONE EXEPNS	12/31/2023	69.05	.00	
10-51-332 PROFESSIONAL SERVICES							
3970	HORROCKS ENGINEERS	81410	MULTI DEPT ENGINEERING	11/09/2023	1,790.08	.00	
3970	HORROCKS ENGINEERS	82221	MULTI DEPT ENGINEERING	12/12/2023	1,744.17	.00	
10-51-333 TRANSPORTATION MASTER PLAN							
3970	HORROCKS ENGINEERS	81408	TRANSPORTATION MASTER PLAN	11/09/2023	1,723.58	.00	
10-51-334 600 WEST CENTER TRAFFIC STUDY							
3970	HORROCKS ENGINEERS	81405	CENTER STR AND 600 W TRAFFIC	11/09/2023	2,668.00	.00	
10-51-745 SIGNALS & FLASHERS							
7062	ROCKY MOUNTAIN POW	01042024	MULTI DEPT/ELECTRICITY EXPENS	01/04/2024	161.09	.00	
10-51-765 SOFTWARE LICENSING							
3722	HARRIS COMPUTER SYS	918	LICENSE FEE	11/15/2023	399.00	.00	
Total ENGINEERING:					8,821.99	.00	
COMMUNITY DEVELOPMENT							
10-52-250 VEHICLE EXPENSE							
3166	FUELMAN	01012024	MULTI DEPT/VEHICLE FUEL EXPEN	01/01/2024	109.35	.00	
10-52-280 TELEPHONE EXPENSE							
1480	CENTRACOM INTERACTI	01012024	COM DEV/PHOENE EXPENSE	01/01/2024	225.84	.00	
10-52-480 DEPARTMENTAL SUPPLIES							
239	ALLRED ACE HARDWAR	12312023	MULT DEPT/DEPARTMENT SUPPLI	12/31/2023	6.50	.00	
Total COMMUNITY DEVELOPMENT:					341.69	.00	
POLICE DEPARTMENT							

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
10-54-210 MEETINGS & MEMBERSHIPS							
8807	UTAH CHIEFS OF POLICE	00025673	PD/MEMBERSHIP DUES	08/28/2023	813.41	.00	
10-54-240 OFFICE EXPENSE							
239	ALLRED ACE HARDWAR	12312023	MULT DEPT/DEPARTMENT SUPPLI	12/31/2023	16.31	.00	
10-54-250 VEHICLE EXPENSE							
3166	FUELMAN	01012024	MULTI DEPT/VEHICLE FUEL EXPEN	01/01/2024	6,911.51	.00	
3166	FUELMAN	01012024	VOLUME DISCOUNT	01/01/2024	250.74-	.00	
3468	GREASE MONKEY #790	292913	PD/VEHICLE MAINTENANCE	10/14/2023	113.83	.00	
3468	GREASE MONKEY #790	294221	PD/VEHICLE MAINTENANCE	11/16/2023	162.42	.00	
3468	GREASE MONKEY #790	294611	PD/VEHICLE MAINTENANCE	11/27/2023	112.94	.00	
3468	GREASE MONKEY #790	295720	PD/VEHICLE MAINTENANCE	12/26/2023	135.43	.00	
3468	GREASE MONKEY #790	295723	PD/VEHICLE MAINTENANCE	12/26/2023	90.45	.00	
3468	GREASE MONKEY #790	296043	PD/VEHICLE MAINTENANCE	01/03/2024	90.45	.00	
3468	GREASE MONKEY #790	296103	PD/VEHICLE MAINTENANCE	01/04/2024	117.44	.00	
5833	O'REILLY AUTOMOTIVE I	01112024	OLD CREDIT	01/11/2024	8.09-	.00	
5833	O'REILLY AUTOMOTIVE I	3623-104598	PD/VEHICLE EXPENSE	11/01/2023	222.09	.00	
5833	O'REILLY AUTOMOTIVE I	3623-112535	PD/VEHICLE EXPENSE	01/01/2024	75.98	.00	
5833	O'REILLY AUTOMOTIVE I	SC04401137	PD/LATE FEE	11/28/2023	1.59	.00	
5833	O'REILLY AUTOMOTIVE I	SC04423634	PD/LATE FEE	12/28/2023	1.59	.00	
6440	POWERHOUSE MOTORS	51648	PD/VEHICLE REPAIR	10/13/2023	95.99	.00	
7052	ROCKY MOUNTAIN COLL	60451	PD/VEHICLE REPAIR	12/14/2023	898.57	.00	
10-54-280 TELEPHONE EXPENSE							
1480	CENTRACOM INTERACTI	01012024	PD/PHONE EXPENSE	01/01/2024	760.37	.00	
1518	CENTURY LINK	12282023	PD/ALARM PHONE LINE	12/28/2023	82.38	.00	
1518	CENTURY LINK	12282023	PD/ALARM PHONE LINE	12/28/2023	82.38	.00	
1518	CENTURY LINK	12282023	PD/ELEVATOR PHONE LINE	12/28/2023	69.82	.00	
10-54-440 K9 SUPPLIES							
8394	TIMPANOGOS ANIMAL H	913821381	PD/CANINE EXAM	12/28/2023	459.64	.00	
10-54-490 SCHOOLING & TRAINING							
5846	CITY OF OREM	R2007-1957-7	PD/CIT TRAINING	01/08/2024	150.00	.00	
10-54-650 NOVA EXPENSES (DARE)							
6343	PLEASANT GROVE PRIN	9729	PD/NOVA CERTIFICATES	12/28/2023	47.75	.00	
Total POLICE DEPARTMENT:					11,253.51	.00	
FIRE DEPARTMENT							
10-55-250 VEHICLE EXPENSE							
239	ALLRED ACE HARDWAR	12312023	MULT DEPT/DEPARTMENT SUPPLI	12/31/2023	8.63	.00	
675	AUTO ZONE STORES, IN	6231318365	FIRE/VEHICLE MAINTENANCE	12/08/2023	5.98	.00	
675	AUTO ZONE STORES, IN	6231318366	FIRE/VEHICLE MAINTENANCE	12/08/2023	2.99-	.00	
675	AUTO ZONE STORES, IN	6231318367	FIRE/VEHICLE MAINTENANCE	12/08/2023	2.99-	.00	
3166	FUELMAN	01012024	MULTI DEPT/VEHICLE FUEL EXPEN	01/01/2024	2,190.43	.00	
10-55-280 TELEPHONE EXPENSE							
1480	CENTRACOM INTERACTI	01012024	FIRE/PHONE EXPENSES	01/01/2024	209.32	.00	
10-55-480 DEPARTMENTAL SUPPLIES							
239	ALLRED ACE HARDWAR	12312023	MULT DEPT/DEPARTMENT SUPPLI	12/31/2023	34.43	.00	
1060	BOUNDTREE MEDICAL, L	85155954	FIRE/DEPARTMENTAL SUPPLIES	11/14/2023	1,087.28	.00	
1060	BOUNDTREE MEDICAL, L	85178698	FIRE/DEPARTMENTAL SUPPLIES	12/07/2023	49.29	.00	
1060	BOUNDTREE MEDICAL, L	85204593	FIRE/DEPARTMENTAL SUPPLIES	01/03/2024	461.88	.00	
3841	HENRY SCHEIN INC.	66140636	FIRE/DEPARTMENTAL SUPPLIE	12/18/2023	98.24	.00	
3841	HENRY SCHEIN INC.	67828250	FIRE/DEPARTMENTAL SUPPLIES	01/02/2024	1,284.30	.00	
3841	HENRY SCHEIN INC.	67828251	FIRE/DEPARTMENTAL SUPPLIE	01/05/2024	39.55	.00	
4019	HUMPHRIES, INC.	23120943	MULTI DEPT/CYLINDER RENTAL	12/31/2023	153.14	.00	
8170	TELEFLEX LLC	9507822967	FIRE/DEPARTMENTAL SUPPLIES	12/15/2023	1,330.00	.00	
8170	TELEFLEX LLC	9507822969	FIRE/DEPARTMENTAL SUPPLIES	12/15/2023	151.57	.00	
9831	ZOLL MEDICAL CORPOR	3879472	FIRE/DEPARTMENTAL SUPPLIES	12/20/2023	546.12	.00	

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
10-55-740 EQUIPMENT							
239	ALLRED ACE HARDWAR	12312023	MULT DEPT/DEPARTMENT SUPPLI	12/31/2023	28.74	.00	
507	APPARATUS EQUIPMENT	23-IV-6291	FIRE/EQUIPMENT	12/13/2023	1,191.00	.00	
5833	O'REILLY AUTOMOTIVE I	3623-113245	FIRE/SUPPLIES	01/06/2024	17.28	.00	
5833	O'REILLY AUTOMOTIVE I	3623-113382	FIRE/SUPPLIES	01/08/2024	.20	.00	
10-55-760 TECHNOLOGY							
4772	LEXIPOL, LLC	1231744	FIRE/TECHNOLOGY	01/01/2024	3,275.43	.00	
Total FIRE DEPARTMENT:					12,156.83	.00	
ANIMAL CONTROL							
10-57-250 VEHICLE EXPENSE							
3166	FUELMAN	01012024	MULTI DEPT/VEHICLE FUEL EXPEN	01/01/2024	62.68	.00	
Total ANIMAL CONTROL:					62.68	.00	
STREETS							
10-60-250 VEHICLE EXPENSE							
2681	ELITE REPAIRS AND SPE	1744	STR/VEHICLE REPAIR	01/08/2024	1,759.45	.00	
3166	FUELMAN	01012024	MULTI DEPT/VEHICLE FUEL EXPEN	01/01/2024	1,155.23	.00	
10-60-275 STREET LIGHT POWER							
972	BLACK & McDONALD	76-1569182	STREET LIGHT MAINTENANCE	11/30/2023	5,732.49	.00	
7062	ROCKY MOUNTAIN POW	01042024	MULTI DEPT/ELECTRICITY EXPENS	01/04/2024	2,759.79	.00	
10-60-278 STREET LIGHT MAINTENANCE							
972	BLACK & McDONALD	76-1570890	STREET LIGHT MAINTENANCE	12/13/2023	209.75	.00	
972	BLACK & McDONALD	76-1570891	STREET LIGHT MAINTENANCE	12/13/2023	233.32	.00	
972	BLACK & McDONALD	76-1574170	STREET LIGHT MAINTENANCE	12/20/2023	373.42	.00	
972	BLACK & McDONALD	76-1574171	STREET LIGHT MAINTENANCE	12/20/2023	69.28	.00	
972	BLACK & McDONALD	76-1574172	STREET LIGHT MAINTENANCE	12/20/2023	422.02	.00	
972	BLACK & McDONALD	76-1575514	STREET LIGHT MAINTENANCE	12/20/2023	408.98	.00	
972	BLACK & McDONALD	76-1577766	STREET LIGHT MAINTENANCE	12/31/2023	870.33	.00	
10-60-285 CELLULAR SERVICES							
9131	VERIZON WIRELESS	9952558422	MULTI DEPT/CELL PHONE EXEPNS	12/31/2023	414.31	.00	
10-60-480 DEPARTMENTAL SUPPLIES							
80	ACE INDUSTRIAL SUPPL	2174963	STR/DEPARTMENTAL SUPPLIES	11/01/2023	922.00	.00	
239	ALLRED ACE HARDWAR	12312023	MULT DEPT/DEPARTMENT SUPPLI	12/31/2023	160.19	.00	
974	BISCO	1683247	STR/DEPARTMENTAL SUPPLIES	12/28/2023	269.95	.00	
4019	HUMPHRIES, INC.	23120943	MULTI DEPT/CYLINDER RENTAL	12/31/2023	35.34	.00	
5833	O'REILLY AUTOMOTIVE I	3623-113372	STR/DEPARTMENTAL SUPPLIES	01/08/2024	5.88	.00	
Total STREETS:					15,801.73	.00	
LIBRARY							
10-65-240 OFFICE EXPENSE							
5729	ODP BUSINESS SOLUTIO	34464754001	LIB/OFFICE SUPPLIES	11/29/2023	13.60	.00	
5729	ODP BUSINESS SOLUTIO	346812610001	LIB/OFFICE SUPPLIES	12/29/2023	39.59	.00	
10-65-280 TELEPHONE EXPENSE							
1480	CENTRACOM INTERACTI	01012024	LIB/PHONE EXPENSE	01/01/2024	270.80	.00	
1518	CENTURY LINK	12282023	LIB/ELEVATOR LINE	12/28/2023	89.04	.00	
10-65-480 BOOKS							
4159	INGRAM LIBRARY SERVI	79529531	LIB/BOOKS	12/20/2023	524.64	.00	
4159	INGRAM LIBRARY SERVI	79757104	LIB/BOOKS	01/04/2024	377.70	.00	
6700	RAINBOW BOOKS, INC.	234950	LIB/BOOKS	09/19/2023	1,290.47	.00	
10-65-485 AUDIO/VISUAL MATERIALS							
978	BLACKSTONE PUBLISHI	2118414	LIB/BOOKS	08/10/2023	54.00	.00	
978	BLACKSTONE PUBLISHI	2125659	LIB/AUDIO BOOKS	10/31/2023	1.50	.00	

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
10-65-610 MISCELLANEOUS EXP.							
3571	GURR'S COPYTEC	65272	LIB/POSTER	12/22/2023	6.72	.00	
10-65-640 PROCESSING							
2395	DEMCO, INC.	7412956	LIB/ASSORTED SUPPLIES	12/15/2023	177.65	.00	
2395	DEMCO, INC.	7414054	LIB/ASSORTED SUPPLIES	12/19/2023	661.52	.00	
Total LIBRARY:					3,507.23	.00	
SR. CITIZEN CTR & AUDITORIUM							
10-67-280 TELEPHONE EXPENSE							
1480	CENTRACOM INTERACTI	01012024	SC/PHONE EXPENSE	01/01/2024	75.48	.00	
Total SR. CITIZEN CTR & AUDITORIUM:					75.48	.00	
PARKS							
10-70-200 MOWER EXPENSE							
3166	FUELMAN	01012024	MULTI DEPT/VEHICLE FUEL EXPEN	01/01/2024	51.47	.00	
10-70-250 VEHICLE EXPENSE							
675	AUTO ZONE STORES, IN	6231326240	PARK/VEHICLE EXPENSE	12/22/2023	135.99	.00	
3166	FUELMAN	01012024	MULTI DEPT/VEHICLE FUEL EXPEN	01/01/2024	790.69	.00	
6278	PLEASANT GROVE BIG O	044250-58618	PARK/VEHICLE EXPENSE	12/21/2023	474.25	.00	
10-70-280 TELEPHONE							
1480	CENTRACOM INTERACTI	01012024	CEM/PHONE EXPENS	01/01/2024	54.00	.00	
10-70-320 SPRINKLER & LANDSCAPE							
81	ACE INTERMOUNTAIN R	14801	PARK/WASTE REMOVAL	12/31/2023	481.62	.00	
239	ALLRED ACE HARDWAR	12312023	MULT DEPT/DEPARTMENT SUPPLI	12/31/2023	23.00	.00	
10-70-330 PLAYGROUND SUPPLIES							
6450	PREVENTIVE PEST CON	461273	PARK/PEST CONTROL	11/29/2023	81.00	.00	
6450	PREVENTIVE PEST CON	468179	PARK/PEST CONTROL	12/13/2023	169.00	.00	
6450	PREVENTIVE PEST CON	468765	PARK/PEST CONTROL	12/22/2023	81.00	.00	
10-70-480 DEPARTMENTAL SUPPLIES							
239	ALLRED ACE HARDWAR	12312023	MULT DEPT/DEPARTMENT SUPPLI	12/31/2023	428.46	.00	
4019	HUMPHRIES, INC.	23120943	MULTI DEPT/CYLINDER RENTAL	12/31/2023	35.34	.00	
10-70-670 SAFETY EQUIP. & SUPPLIES							
1368	C-A-L RANCH STORES	14149/8	PARK/CLOTHING	01/09/2024	30.93	.00	
Total PARKS:					2,836.75	.00	
RECREATION							
10-71-250 VEHICLE EXPENSE							
3166	FUELMAN	01012024	MULTI DEPT/VEHICLE FUEL EXPEN	01/01/2024	41.22	.00	
10-71-270 POWER EXPENSE							
7062	ROCKY MOUNTAIN POW	01042024	MULTI DEPT/ELECTRICITY EXPENS	01/04/2024	540.49	.00	
10-71-280 TELEPHONE EXPENSE							
1480	CENTRACOM INTERACTI	01012024	REC/PHONE EXPENSE	01/01/2024	244.80	.00	
1518	CENTURY LINK	12282023	REC/MONITORING & ALARM LINES	12/28/2023	279.28	.00	
10-71-480 DEPARTMENTAL SUPPLIES							
4019	HUMPHRIES, INC.	23120943	MULTI DEPT/CYLINDER RENTAL	12/31/2023	11.78	.00	
Total RECREATION:					1,117.57	.00	
LEISURE SERVIVES							
10-72-250 VEHICLE							
3166	FUELMAN	01012024	MULTI DEPT/VEHICLE FUEL EXPEN	01/01/2024	92.73	.00	
Total LEISURE SERVIVES:					92.73	.00	

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
CUSTODIAL SERVICES							
10-74-250 VEHICLE							
3166	FUELMAN	01012024	MULTI DEPT/VEHICLE FUEL EXPEN	01/01/2024	85.43	.00	
10-74-420 CONTRACTED SERVICES							
4316	JANI-KING OF SALT LAKE	SCL01240105	CLEANING SERVICES	01/01/2024	1,350.00	.00	
4316	JANI-KING OF SALT LAKE	SLC01240240	CLEANING SERVICES	01/01/2024	2,821.50	.00	
10-74-480 DEPARTMENTAL SUPPLIES							
1113	BRADY INDUSTRIES OF	8551386	CUSTODIAL/SUPPLIES	01/05/2024	1,860.23	.00	
9342	WAXIE'S SANITARY SUPP	82185621	BUILDING MAINTENANCE SUPPLIE	12/26/2023	1,630.67	.00	
10-74-481 CHEMICALS							
239	ALLRED ACE HARDWAR	12312023	MULT DEPT/DEPARTMENT SUPPLI	12/31/2023	19.16	.00	
9342	WAXIE'S SANITARY SUPP	82185621	BUILDING MAINTENANCE SUPPLIE	12/26/2023	59.67	.00	
10-74-740 EQUIPMENT							
1113	BRADY INDUSTRIES OF	8526776	CUSTODIAL/SUPPLIES	12/20/2023	103.42	.00	
Total CUSTODIAL SERVICES:					7,930.08	.00	
Total GENERAL FUND:					129,564.73	.00	
CLASS C ROAD FUND							
20-36-900 MISCELLANEOUS REVENUES							
6360	PLEASANT GROVE TITLE	12272023	REFUND OF UNUSED FUNDS	12/27/2023	14,343.20	.00	
Total :					14,343.20	.00	
EXPENDITURES							
20-40-480 DEPARTMENTAL SUPPLIES							
3312	GENEVA ROCK PRODUC	2763028	CLASS C ROADS/ASPHALT	12/21/2023	298.20	.00	
4542	KILGORE COMPANIES LL	1277090	CLASS C ROADS/GRAVEL	01/03/2024	597.45	.00	
4542	KILGORE COMPANIES LL	1278264	CLASS C ROADS/GRAVEL	01/08/2024	115.50	.00	
20-40-808 2600 North Reconstruction							
3426	GRANITE SEED COMPAN	1-76362	CLASS C ROADS/SEED MIX	12/12/2023	375.00	.00	
3970	HORROCKS ENGINEERS	81732	MULTI DEPT ENGINEERING	11/16/2023	5,851.03	.00	
3970	HORROCKS ENGINEERS	82257	MULTI DEPT ENGINEERING	12/13/2023	1,991.02	.00	
4318	JACQUES & ASSOCIATE	1986	CLASS C ROADS/2600 N STREET P	01/08/2024	16,404.10	.00	
6760	RB & G ENGINEERING, I	230176	CLASS C ROADS/2600 N STREET I	01/09/2024	18,700.00	.00	
7852	STAKER & PARSON COM	6-11302023	2600 N IMPROVEMENTS	11/30/2023	673,463.52	.00	
20-40-809 1300 West MAG							
3970	HORROCKS ENGINEERS	82220	MULTI DEPT ENGINEERING	12/12/2023	1,051.88	.00	
20-40-812 Orchard Drive SRTS							
6760	RB & G ENGINEERING, I	230178	CLASS C ROADS/ORCHARD DRIVE	01/09/2024	3,567.50	.00	
20-40-820 900 WEST							
4542	KILGORE COMPANIES LL	2-12182023	900 W SURFACE RESTORATION	12/18/2023	145,824.09	.00	
6760	RB & G ENGINEERING, I	230177	CLASS C ROADS/900 W	01/09/2024	312.50	.00	
Total EXPENDITURES:					868,551.79	.00	
BONDS - GENERAL							
20-80-300 1300 EAST							
3970	HORROCKS ENGINEERS	82220	MULTI DEPT ENGINEERING	12/12/2023	1,627.31	.00	
Total BONDS - GENERAL:					1,627.31	.00	
Total CLASS C ROAD FUND:					884,522.30	.00	

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
CEMETERY							
22-70-200 MOWER EXPENSE							
5480	MOUNTAINLAND POWER	116072	CEM/MOWER MAINTENANCE PART	12/14/2023	46.08	.00	
22-70-250 VEHICLE							
3166	FUELMAN	01012024	MULTI DEPT/VEHICLE FUEL EXPEN	01/01/2024	379.40	.00	
5833	O'REILLY AUTOMOTIVE I	3623-111786	CEM/VEHICLE REPAIR PARTS	12/26/2023	136.98	.00	
5833	O'REILLY AUTOMOTIVE I	3623-111864	CEM/VEHICLE REPAIR PARTS	12/27/2023	36.28	.00	
22-70-320 SPRINKLER & LANDSCAPE							
3470	GREAT BASIN TURF PRO	426733	CEM/SEED	11/21/2023	2,451.00	.00	
22-70-480 DEPARTMENTAL SUPPLIES							
239	ALLRED ACE HARDWAR	12312023	MULT DEPT/DEPARTMENT SUPPLI	12/31/2023	87.29	.00	
Total :					3,137.03	.00	
Total CEMETERY:					3,137.03	.00	
LOCAL BLDG AUTH OF P.G. FUND EXPENDITURES							
42-40-490 THE RUTH (HCT) PROJECT							
8741	US BANK	7164832	ADMIN FEE FOR 2022A REVENUE B	12/22/2023	1,750.00	.00	
Total EXPENDITURES:					1,750.00	.00	
Total LOCAL BLDG AUTH OF P.G. FUND:					1,750.00	.00	
STORM DRAIN UTILITY FUND GENERAL GOVERNMENT							
48-41-250 VEHICLE EXPENSE							
3166	FUELMAN	01012024	MULTI DEPT/VEHICLE FUEL EXPEN	01/01/2024	1,770.63	.00	
48-41-285 CELLULAR SERVICES							
9131	VERIZON WIRELESS	9952558422	MULTI DEPT/CELL PHONE EXEPNS	12/31/2023	414.31	.00	
48-41-330 ENGINEERING SERVICES							
3970	HORROCKS ENGINEERS	81410	MULTI DEPT ENGINEERING	11/09/2023	1,302.48	.00	
3970	HORROCKS ENGINEERS	82221	MULTI DEPT ENGINEERING	12/12/2023	1,293.36	.00	
48-41-480 DEPARTMENTAL SUPPLIES							
239	ALLRED ACE HARDWAR	12312023	MULT DEPT/DEPARTMENT SUPPLI	12/31/2023	37.26	.00	
5715	NORTH POINTE SOLID W	116525-123120	STRM DRN/SWEEPING DISPOSAL F	12/31/2023	533.40	.00	
5833	O'REILLY AUTOMOTIVE I	3623-108876	STRM DRN/VEHICLE MAINTENANC	12/04/2023	53.97	.00	
5833	O'REILLY AUTOMOTIVE I	3623-109512	STRM DRN/VEHICLE MAINTENANC	12/08/2023	22.00-	.00	
8538	TRINNAMAN, TOM	01062024	STRM DRN/CDL TRAINING	01/06/2024	2,280.00	.00	
9125	VERIZON CONNECT NWF	366000049250	STRM DRAN/MONTHLY SERVICE C	01/02/2024	17.14	.00	
48-41-610 MISCELLANEOUS EXPENSE							
320	AMFAX CORPORATION	23123971	UTILITY BILLING/TEXT MESSAGES	01/08/2024	22.80	.00	
7062	ROCKY MOUNTAIN POW	01042024	MULTI DEPT/ELECTRICITY EXPENS	01/04/2024	35.59	.00	
48-41-765 SOFTWARE LICENSING							
3722	HARRIS COMPUTER SYS	918	LICENSE FEE	11/15/2023	798.00	.00	
Total GENERAL GOVERNMENT:					8,536.94	.00	
STORM DRAIN PROJECTS							
48-70-920 VEHICLE REPLACEMENT							
6121	PETERBILT OF UTAH, IN	602687	NEW 2024 TRUCK	12/27/2023	104,750.00	.00	
9526	WILLIAMSEN-GODWIN T	0010901	STREETS/STAINLESS DUMP BODY	12/27/2023	85,170.00	.00	
48-70-930 I-15 TO UTAH LAKE OUTFALL							
3970	HORROCKS ENGINEERS	81732	MULTI DEPT ENGINEERING	11/16/2023	11,789.36	.00	
3970	HORROCKS ENGINEERS	82257	MULTI DEPT ENGINEERING	12/13/2023	11,928.29	.00	

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
Total STORM DRAIN PROJECTS:					213,637.65	.00	
Total STORM DRAIN UTILITY FUND:					222,174.59	.00	
CAPITAL PROJECTS FUND							
EXPENDITURES							
49-40-100 FIRE 2023							
7505	SKAGGS COMPANIES, IN	450A1901282	FIRE/UNIFORM EXPENSE	12/18/2023	159.96	.00	
7505	SKAGGS COMPANIES, IN	450A1901283	FIRE/UNIFORM EXPENSE	12/18/2023	44.45	.00	
7505	SKAGGS COMPANIES, IN	450A2072021	FIRE/UNIFORM EXPENSE	12/18/2023	647.43	.00	
7505	SKAGGS COMPANIES, IN	450A2072022	FIRE/UNIFORM EXPENSE	12/20/2023	140.99-	.00	
7505	SKAGGS COMPANIES, IN	450A2072023	FIRE/UNIFORM EXPENSE	12/20/2023	506.44-	.00	
49-40-201 POLICE 2024							
682	AXON ENTERPRISE, INC.	INUS207538	PD/EQUIPMENT	12/01/2023	22,405.98	.00	
Total EXPENDITURES:					22,610.39	.00	
49-60-824 POOL LEVELING PROJECT							
9300	WATER DESIGN, INC.	22-836FS-6	POOL/DESIGN ENGINEERING SER	12/18/2023	4,700.00	.00	
49-60-856 BATTLECREEK RESTROOM							
3970	HORROCKS ENGINEERS	82220	MULTI DEPT ENGINEERING	12/12/2023	393.53	.00	
49-60-920 KINDNESS PARK							
3970	HORROCKS ENGINEERS	82220	MULTI DEPT ENGINEERING	12/12/2023	108,784.79	.00	
Total :					113,878.32	.00	
MISC PROJECTS							
49-90-506 ADMIN 2024							
6900	REVIZE LLC	17278	REVIZE SOFTWARE SYSTEMS	12/20/2023	13,475.00	.00	
49-90-601 HISTORIC CITY HALL							
887	BIG D CONSTRUCTION	73120	HISTORIC CITY HALL RESTORATIO	12/31/2023	4,525.86	.00	
49-90-814 PUBLIC WORKS VEHICLES							
6121	PETERBILT OF UTAH, IN	602687	NEW 2024 TRUCK	12/27/2023	35,000.00	.00	
9526	WILLIAMSEN-GODWIN T	0010901	STREETS/STAINLESS DUMP BODY	12/27/2023	35,000.00	.00	
49-90-970 DISCOVERY TENNIS COURTS							
7159	S & L INCORPORATED	5-12182023	DISCOVERY PARK TENNIS COURT	12/18/2023	124,730.90	.00	
Total MISC PROJECTS:					212,731.76	.00	
Total CAPITAL PROJECTS FUND:					349,220.47	.00	
WATER FUND							
EXPENDITURES							
51-40-240 OFFICE EXPENSE							
320	AMFAX CORPORATION	23123971	UTILITY BILLING/TEXT MESSAGES	01/08/2024	45.60	.00	
51-40-250 VEHICLE EXPENSE							
3166	FUELMAN	01012024	MULTI DEPT/VEHICLE FUEL EXPEN	01/01/2024	687.88	.00	
3468	GREASE MONKEY #790	295040	WATER/VEHICLE MAINTENANCE	12/06/2023	154.34	.00	
3468	GREASE MONKEY #790	295308	WATER/VEHICLE MAINTENANCE	12/13/2023	90.45	.00	
3468	GREASE MONKEY #790	296245	WATER/VEHICLE MAINTENANCE	01/08/2024	90.45	.00	
51-40-270 POWER EXPENSE							
7062	ROCKY MOUNTAIN POW	01042024	MULTI DEPT/ELECTRICITY EXPENS	01/04/2024	15,781.31	.00	
51-40-285 CELLULAR SERVICES							
9131	VERIZON WIRELESS	9952558422	MULTI DEPT/CELL PHONE EXEPNS	12/31/2023	483.36	.00	

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51-40-330 ENGINEERING							
3970	HORROCKS ENGINEERS	81410	MULTI DEPT ENGINEERING	11/09/2023	538.90	.00	
51-40-335 PROFESSIONAL ENGINEERING							
3970	HORROCKS ENGINEERS	81410	MULTI DEPT ENGINEERING	11/09/2023	1,739.68	.00	
3970	HORROCKS ENGINEERS	81410	MULTI DEPT ENGINEERING	11/09/2023	970.02	.00	
3970	HORROCKS ENGINEERS	82221	MULTI DEPT ENGINEERING	12/12/2023	1,521.08	.00	
3970	HORROCKS ENGINEERS	82221	MULTI DEPT ENGINEERING	12/12/2023	2,263.38	.00	
51-40-340 TESTING & ANALYSIS							
6938	RICHARDS LABORATORI	43707	WATER TESTING	01/09/2024	750.00	.00	
51-40-470 METER PURCHASES - NEW							
5482	MOUNTAINLAND SUPPLY	S1053197575.	WATER/DEPARTMENTAL SUPPLIES	12/22/2023	8,805.70	.00	
5482	MOUNTAINLAND SUPPLY	S105862734.0	WATER/DEPARTMENTAL SUPPLIES	12/18/2023	3,060.00	.00	
51-40-480 DEPARTMENTAL SUPPLIES							
239	ALLRED ACE HARDWAR	12312023	MULT DEPT/DEPARTMENT SUPPLI	12/31/2023	340.01	.00	
51-40-600 REPAIR & MAINTENANCE							
688	B AND D PUMP & ELECT	3525	WATER/WELL MAINTENANCE	12/08/2023	1,140.00	.00	
3525	GRISWOLD INDUSTRIES	884283	WATER/SUPPLIES	01/04/2024	2,781.40	.00	
5482	MOUNTAINLAND SUPPLY	S105601655.0	WATER/DEPARTMENTAL SUPPLIES	12/06/2023	3,393.80	.00	
5482	MOUNTAINLAND SUPPLY	S105835921.0	WATER/DEPARTMENTAL SUPPLIES	12/05/2023	991.46	.00	
5482	MOUNTAINLAND SUPPLY	S105867499.0	WATER/DEPARTMENTAL SUPPLIES	12/20/2023	26.61	.00	
5482	MOUNTAINLAND SUPPLY	S105873451.0	WATER/DEPARTMENTAL SUPPLIES	12/22/2023	77.88	.00	
51-40-760 TECHNOLOGY							
9040	UTOPIA FIBER	CIV202401-03	INTERNET SERVICE	01/01/2024	183.00	.00	
Total EXPENDITURES:					45,916.31	.00	
WATER CAPITAL PROJECTS							
51-70-942 1100 NORTH 700 E TO 1100 EAST							
3970	HORROCKS ENGINEERS	81416	MULTI DEPT ENGINEERING	11/09/2023	185.63	.00	
51-70-960 GATEWAY WELL							
3970	HORROCKS ENGINEERS	81416	MULTI DEPT ENGINEERING	11/09/2023	17,019.97	.00	
3970	HORROCKS ENGINEERS	82322	PG BLVD WELL	12/14/2023	11,731.74	.00	
51-70-964 Gibson Chlorinator							
3627	HANSEN, ALLEN & LUCE,	51043	WATER/ENGINEERING SERVICES	01/09/2024	486.00	.00	
4369	J. LYNE ROBERTS AND S	1-12122023	WELL CHLORINATION SYSTEM	12/12/2023	2,850.00	.00	
51-70-965 Atwood Chlorinator							
4369	J. LYNE ROBERTS AND S	1-12122023	WELL CHLORINATION SYSTEM	12/12/2023	39,071.60	.00	
51-70-969 ANDERSON CHLORINATOR							
4369	J. LYNE ROBERTS AND S	1-12122023	WELL CHLORINATION SYSTEM	12/12/2023	2,850.00	.00	
51-70-971 ADAMS CHLORINATOR							
3627	HANSEN, ALLEN & LUCE,	51044	WATER/ENGINEERING SERVICES	01/09/2024	401.25	.00	
4369	J. LYNE ROBERTS AND S	1-12122023	WELL CHLORINATION SYSTEM	12/12/2023	76,406.08	.00	
Total WATER CAPITAL PROJECTS:					151,002.27	.00	
Total WATER FUND:					196,918.58	.00	
SEWER FUND							
52-21320 ACCTS PAYABLE-TIMP SERV DIST.							
8422	TIMP. SPECIAL SERVICE	12312023	IMPACT FEES	12/31/2023	99,545.23	.00	
Total :					99,545.23	.00	
EXPENDITURES							
52-40-240 OFFICE EXPENSE							
320	AMFAX CORPORATION	23123971	UTILITY BILLING/TEXT MESSAGES	01/08/2024	45.60	.00	

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
52-40-250 VEHICLE EXPENSE							
675	AUTO ZONE STORES, IN	6231320434	SEWER/VEHICLE EXPENSE	12/12/2023	46.17	.00	
675	AUTO ZONE STORES, IN	6231326362	SEWER/VEHICLE EXPENSE	12/22/2023	39.58	.00	
3166	FUELMAN	01012024	MULTI DEPT/VEHICLE FUEL EXPEN	01/01/2024	687.88	.00	
3468	GREASE MONKEY #790	294763	SEWER/VEHICLE MAINTENANCE E	11/30/2023	90.45	.00	
52-40-285 CELLULAR SERVICES							
9131	VERIZON WIRELESS	9952558422	MULTI DEPT/CELL PHONE EXEPNS	12/31/2023	414.31	.00	
52-40-300 PPE SAFETY & UNIFORM							
239	ALLRED ACE HARDWAR	12312023	MULT DEPT/DEPARTMENT SUPPLI	12/31/2023	12.47	.00	
1368	C-A-L RANCH STORES	14110/8	SEWER/CLOTHING	12/27/2023	12.74	.00	
1368	C-A-L RANCH STORES	14111/8	SEWER/CLOTHING	12/27/2023	110.20	.00	
52-40-330 ENGINEERING SERVICES							
3970	HORROCKS ENGINEERS	82221	MULTI DEPT ENGINEERING	12/12/2023	323.34	.00	
52-40-350 CHARGES FOR TREATMENT							
1780	CITY OF CEDAR HILLS	12312023	WEDGEWOOD DRIVE SEWER	12/31/2023	156.35	.00	
52-40-600 REPAIR & MAINTENANCE							
1870	CODALE ELECTRIC SUP	S008347196.0	SEWER/DEPARTMENTAL SUPPLIES	01/03/2024	785.79	.00	
Total EXPENDITURES:					2,724.88	.00	
Total SEWER FUND:					102,270.11	.00	
METROPOLITAN WATER DIST.							
53-40-540 IRRIGATION WATER ASSESMENTS							
6581	PROVO RESERVOIR WAT	1302997	WATER RENTAL ASSESMENT	12/08/2023	17.50	.00	
6581	PROVO RESERVOIR WAT	1302998	WATER RENTAL ASSESMENT	12/08/2023	85.00	.00	
6588	PROVO RIVER WATER U	1259	MWD/ASSESSMENTS	12/29/2023	12,261.00	.00	
6588	PROVO RIVER WATER U	1260	MWD/ASSESSMENTS	12/29/2023	11,990.49	.00	
6588	PROVO RIVER WATER U	1261	MWD/ASSESSMENTS	12/29/2023	4,214.15	.00	
Total :					28,568.14	.00	
Total METROPOLITAN WATER DIST.:					28,568.14	.00	
SECONDARY WATER EXPENDITURES							
54-40-250 VEHICLE							
3166	FUELMAN	01012024	MULTI DEPT/VEHICLE FUEL EXPEN	01/01/2024	687.89	.00	
54-40-270 POWER EXPENSE							
7062	ROCKY MOUNTAIN POW	01042024	MULTI DEPT/ELECTRICITY EXPENS	01/04/2024	738.49	.00	
54-40-480 DEPARTMENTAL SUPPLIES							
239	ALLRED ACE HARDWAR	12312023	MULT DEPT/DEPARTMENT SUPPLI	12/31/2023	362.55	.00	
675	AUTO ZONE STORES, IN	6231322228	SEC WATER/VEHICLE MAINTENAN	12/15/2023	18.99	.00	
974	BISCO	1683561	SEC WATER/DEPARTMENTAL SUPP	01/08/2024	810.09	.00	
54-40-600 REPAIR & MAINTENANCE							
2853	FERGUSON ENTERPRIS	1231793	SEC WATER/DEPARTMENTAL SUPP	01/08/2024	518.11	.00	
54-40-603 SECONDARY WATER PHASE 2							
7062	ROCKY MOUNTAIN POW	01042024	MULTI DEPT/ELECTRICITY EXPENS	01/04/2024	946.74	.00	
54-40-765 SOFTWARE LICENSING							
3722	HARRIS COMPUTER SYS	918	LICENSE FEE	11/15/2023	399.00	.00	
Total EXPENDITURES:					4,481.86	.00	
CAPITAL PROJECTS							
54-70-937 Mill Ditch Canal Piping							
3970	HORROCKS ENGINEERS	81413	MILL DITCH PIPING PROJECT	01/09/2023	2,888.02	.00	

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
3970	HORROCKS ENGINEERS	82216	MILL DITCH PIPING PROJECT	12/12/2023	393.53	.00	
54-70-945 SECONDARY METERING							
3970	HORROCKS ENGINEERS	81732	MULTI DEPT ENGINEERING	11/16/2023	481.53	.00	
3970	HORROCKS ENGINEERS	82257	MULTI DEPT ENGINEERING	12/13/2023	3,586.58	.00	
4040	HYDRO SPECIALTIES CO	27746	SEC WATER/BADGER METERS	12/29/2023	137,575.92	.00	
5482	MOUNTAINLAND SUPPLY	S105790828.0	SEC WATER/DEPARTMENTAL SUPP	12/07/2023	2,035.21	.00	
Total CAPITAL PROJECTS:					146,960.79	.00	
Total SECONDARY WATER:					151,442.65	.00	
SANITATION FUND							
EXPENDITURES							
62-40-432 TIPPING FEES							
5715	NORTH POINTE SOLID W	116520-123120	RESIDENTIALGARBAGE DISPOSAL	12/31/2023	30,825.08	.00	
Total EXPENDITURES:					30,825.08	.00	
Total SANITATION FUND:					30,825.08	.00	
SWIMMING POOL							
SWIMMING POOL							
71-73-280 TELEPHONE EXPENSE							
1480	CENTRACOM INTERACTI	01012024	POOL/PHONE EXPENSE	01/01/2024	75.48	.00	
71-73-382 POWER							
7062	ROCKY MOUNTAIN POW	01042024	MULTI DEPT/ELECTRICITY EXPENS	01/04/2024	249.36	.00	
71-73-390 BUILDING MAINTENANCE							
239	ALLRED ACE HARDWAR	12312023	MULT DEPT/DEPARTMENT SUPPLI	12/31/2023	12.08	.00	
Total SWIMMING POOL:					336.92	.00	
Total SWIMMING POOL:					336.92	.00	
COMMUNITY CENTER							
72-34-310 RECREATION FEE REVENUES							
2862	FIETKAU, CHANDLER	01052024	REC/CONTRACTED SERVICES	01/05/2024	136.50	.00	
Total :					136.50	.00	
72-71-061 COMMUNITY CTR - POWER							
7062	ROCKY MOUNTAIN POW	01042024	MULTI DEPT/ELECTRICITY EXPENS	01/04/2024	3,477.23	.00	
7062	ROCKY MOUNTAIN POW	01042024	MULTI DEPT/ELECTRICITY EXPENS	01/04/2024	12.81	.00	
72-71-062 COMMUNITY CTR - BLDG MAINT							
239	ALLRED ACE HARDWAR	12312023	MULT DEPT/DEPARTMENT SUPPLI	12/31/2023	23.96	.00	
8376	TK ELEVATOR CORPORA	3007658259	COM CENTER/ELEVATOR MAINTEN	01/01/2024	632.82	.00	
72-71-270 POWER EXPENSE							
7062	ROCKY MOUNTAIN POW	01042024	MULTI DEPT/ELECTRICITY EXPENS	01/04/2024	732.07	.00	
72-71-420 CONTRACTED SERVICES							
8071	SUPERIOR WATER & AIR,	237374745	REC/BOTTLED WATER	02/01/2023	30.00	.00	
8071	SUPERIOR WATER & AIR,	240600603	REC/BOTTLED WATER	03/01/2023	30.00	.00	
8071	SUPERIOR WATER & AIR,	243714083	REC/BOTTLED WATER	04/03/2023	30.00	.00	
8071	SUPERIOR WATER & AIR,	246897848	REC/BOTTLED WATER	06/01/2023	30.00	.00	
8071	SUPERIOR WATER & AIR,	261484472	REC/BOTTLED WATER	01/02/2024	30.00	.00	
72-71-460 CONCESSION STAND EXPENSE							
1863	SWIRE COCA-COLA USA,	37393486040	REC/CONCESSION STAND EXPENS	09/01/2023	195.90	.00	

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
1863	SWIRE COCA-COLA USA,	37610344043	REC/CONCESSION STAND EXPENS	09/15/2023	50.00-	.00	
72-71-740 Equipment							
6066	PEAK SOFTWARE SYSTE	026695	REC/REGISTRATION SOFTWARE	01/02/2024	7.77	.00	
7997	STICKS + STONES CABIN	10162023BW-2	REC/WALL CABINETS	12/04/2023	3,224.50	.00	
Total :					8,407.06	.00	
Total COMMUNITY CENTER:					8,543.56	.00	
CULTURAL ARTS							
PROGRAM EXPENDITURES							
73-71-550 ARTS COUNCIL EXPENSE							
6343	PLEASANT GROVE PRIN	8649	ARTS/POSTERS	08/30/2023	72.50	.00	
6343	PLEASANT GROVE PRIN	9678	ARTS COM/BANNERS	10/10/2023	746.75	.00	
6343	PLEASANT GROVE PRIN	9679	ARTS COM/PROGRAMS	10/10/2023	36.40	.00	
6343	PLEASANT GROVE PRIN	9680	ARTS/POSTERS	10/10/2023	29.60	.00	
73-71-552 PG PLAYERS							
239	ALLRED ACE HARDWAR	12312023	MULT DEPT/DEPARTMENT SUPPLI	12/31/2023	70.06	.00	
73-71-620 ORCHESTRA							
6343	PLEASANT GROVE PRIN	9730	ARTS COM/PROGRAMS	12/28/2023	41.75	.00	
Total PROGRAM EXPENDITURES:					997.06	.00	
Total CULTURAL ARTS:					997.06	.00	
RECREATION							
CARE TAX							
76-76-801 LIBRARY PROJECTS 2023							
239	ALLRED ACE HARDWAR	12312023	MULT DEPT/DEPARTMENT SUPPLI	12/31/2023	14.39	.00	
Total CARE TAX:					14.39	.00	
Total RECREATION:					14.39	.00	
Grand Totals:					2,110,285.61	.00	

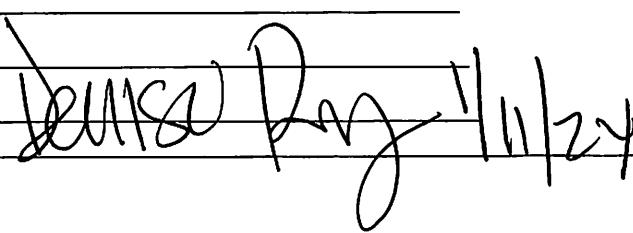
Dated: _____

Mayor: _____

City Council: _____

City Recorder: _____

City Finance Director: _____

Handwritten signature of Denise Ray, dated 1/11/24.

RESOLUTION NO. 2024-03

A RESOLUTION OF THE CITY COUNCIL OF PLEASANT GROVE CITY, UTAH COUNTY, UTAH, ADJUSTING AND AMENDING THE ACTUAL AND ANTICIPATED EXPENDITURES FOR FISCAL YEAR 2023/2024; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, notice of a Public Hearing, as required by law, to consider adjusting and amending the revenues and expenditures of the 2023/2024 Fiscal Year Budget, was published in a newspaper of general circulation; and

WHEREAS, the Pleasant Grove City Council held a duly noticed Public Hearing on August 1, 2023 to adopt the 2023/2024 budget; and

WHEREAS, State law requires amendments to the current year's budget be made no later than June 30 of each year; and

WHEREAS, it has become necessary to amend the FY 2023/2024 budget to reflect actual and anticipated expenditures by decreasing a transfer out in the amount of \$596,964 from the General Fund to the Class C Road Fund; and

WHEREAS, the Council finds that it has satisfied all legal requirements to amend the budget, and hereby determines that certain amendments to the 2023/2024 Fiscal Year Budget are necessary; and

WHEREAS, the Pleasant Grove City Council finds that it is in the best interests and benefits the general welfare of the citizens of Pleasant Grove to make these recommended amendments to the 2023/2024 Fiscal Year Budget.

NOW, THEREFORE, BE IT RESOLVED by the City Council of Pleasant Grove City, Utah County, State of Utah, that the adjustments and amendments to the revenues and expenditures for Fiscal Year 2023/2024 are hereby adopted as stated and the 2023/2024 Fiscal Year Budget is hereby amended to reflect those amendments.

PASSED AND ADOPTED by the City Council of Pleasant Grove City, Utah this 17th day of January 2024.

Guy L. Fugal, Mayor

ATTEST:

Wendy Thorpe, CMC
City Recorder

(SEAL)

Motion: Council Member _____

Second: Council Member _____

<u>ROLL CALL</u>	<u>Yea</u>	<u>Nay</u>	<u>Abstain</u>
Mayor Guy L. Fugal	_____	_____	_____
Dianna Andersen	_____	_____	_____
Steve Rogers	_____	_____	_____
Eric Jensen	_____	_____	_____
Cyd LeMone	_____	_____	_____
Todd Williams	_____	_____	_____

City Council Staff Report

January 17, 2024

TEXT AMENDMENT PROPOSAL

REQUEST Request to amend City Code Section 11-7: Plan And Plat Requirements

APPLICANT City of Pleasant Grove

ZONE City Wide

STAFF RECOMMENDATION Approve the proposed amendment to the City Code.

ATTACHMENTS Proposed Text Amendment

3

Background

During the 2023 State of Utah legislative session, the State Legislature passed Senate Bill (SB) 174. This Bill establishes a new process for reviews and approvals for new residential subdivisions and imposes a deadline that requires local jurisdictions or municipalities to adopt the provisions of SB 174 by February 1, 2024.

Currently, Pleasant Grove City establishes the review process and required subdivision standards through City Code Section 11-7: Plan and Plat Requirements. The newly adopted Senate Bill, however, requires all municipalities in Utah to have a uniform process for subdivision applications; specifically for Single-Family dwellings, Two-Family dwellings, and Townhomes. Any other subdivision, including commercial subdivisions, multi-family apartment condominium plats, and plats for mixed-use shall follow the regular subdivision process and review already established in Chapter 11-7: Plan and Plat Requirements.

To streamline the process for residential subdivisions (Single-Family dwellings, Two-Family dwellings, and Townhomes), the State proposes to make changes in the way municipalities approach the review and approval of residential subdivisions. A few key points from the approved legislation include prohibiting the City Council from reviewing and approving a residential subdivision; establishes a maximum total number of reviews a jurisdiction can perform on the proposed plat plans; and defines the timeframes staff must complete their reviews.

In order to produce a new ordinance draft, Pleasant Grove City Planning Department worked in conjunction with the City Engineers, Public Works Department and the Legal Department.

Analysis

SB174 requires the following key updates for municipal codes:

- a) Prohibits the City Council from being the municipal Land Use Authority and to review and/or approve residential subdivision applications for Single-Family dwellings, Two-Family dwellings, and Townhomes. Staff proposes to adopt the new requirements and to designate the Planning Commission as the Land Use Authority for preliminary plats, and the City Engineer or Public Works Director as the Land Use Authority for final technical reviews review and approval.
- b) The Planning Commission, as the Land Use Authority for preliminary plats, will review the proposed residential plats and either approve, deny, or approve the plat with conditions during a Public Meeting. As a Public Meeting instead of a Public Hearing, proposed residential subdivision plats will be part of the agenda, but will not be noticed the same way as a public hearing does and will not be subject to public comment.
- c) City staff may only have a maximum of 4 rounds of reviews for each application. The Community Development Department, through the Permit Administrator, must ensure that the initial application is complete and must ensure each time that the applicant has fully responded to each review or the City does not accept the review.
- d) Pleasant Grove City Staff has 15 business days to review the initial application for a residential preliminary subdivision plat and 20 business days to complete the final review.
- e) Pleasant Grove City is to update the Development Requirement Checklists and to ensure that the provided checklists for preliminary and final plats are comprehensive.
- f) Pleasant Grove City must ensure that staff performs a complete and thorough review of each application and address all needed corrections and redlines in the initial plan review; otherwise the improvement is waived unless the missed requirement protects public health or safety.
- g) SB174 also establishes a new appeal process during the plan review phase, should a dispute arise over a public improvement requirement, redline, zoning requirement, or engineering standard. If a dispute arises, the applicant has the right to appeal to a panel of experts made up of the following:
 - a. One licensed engineer designated by the municipality;
 - b. One licensed engineer designated by the land use applicant; and
 - c. One licensed engineer, agreed upon, and designated by the two designated engineers.
 - d. Members appointed to the panel may not have an interest in the application in question. The applicant must pay 50% of the total cost of the panel and the municipality's published appeal fee. The municipality pays the other 50%. The panel's decision is final, unless the municipality or the applicant petitions for district court review within 30 days after the final written decision is issued.

Staff recommends approval of the proposed code text amendment amend City Code Section 11-7: Plan And Plat Requirements.

Recommendation from Planning Commission

Pleasant Grove City Planning Commission took the following action on the described application at their meeting on January 11, 2024.

2. Public Hearing: Code Text Amendment – Section 11-7: Plan and Plat Requirements (City Wide)

Public Hearing to consider a request from Pleasant Grove City to amend City Code Section 11-7: Plan and Plat Requirements. The city is proposing to make changes to the review and approval process for subdivisions.

RECOMMEND APPROVAL

Motion: At the Public Hearing, Commissioner Butler moved that the Planning Commission recommend that the City Council approve the request for a code text amendment to City Code Section 11-7: Plan and Plat Requirements; and adopting the exhibits, conditions, and findings of the staff report.

Commissioner Redding seconded the motion. The Commissioners unanimously voted “Aye”. The motion carried.

Motion by: Commissioner Butler

Seconded by: Commissioner Redding

AYE VOTES: Chair Phillips and Commissioners Butler, Fugal, Martineau, Redding

NAY VOTES:

ORDINANCE NO. 2024-1

AN ORDINANCE OF PLEASANT GROVE CITY, UTAH COUNTY, UTAH, AMENDING CITY CODE TITLE 11 CHAPTER 7 “PLAN AND PLAT REQUIREMENTS” UPDATING THE CURRENT REVIEW PROCESS FOR SUBDIVISIONS AND ENACTING SUBSECTION 7 ESTABLISHING NEW STANDARDS FOR THE APPLICATION, REVIEW AND APPROVAL PROCESS FOR PROPOSED NEW RESIDENTIAL SUBDIVISIONS, SINGLE-FAMILY, DUPLEXES AND TOWNHOMES ONLY, AND PROVIDING FOR AN EFFECTIVE DATE (PLEASANT GROVE CITY, APPLICANT).

WHEREAS, During the 2023 State of Utah legislative session, the legislature passed Senate Bill 174 which establishes a new process for subdivision review and approval for new residential subdivisions; and

WHEREAS, the applicant, Pleasant Grove City, proposes to comply with SB 174 by adopting new definitions and amending its process for review and approval of residential subdivisions for single-family units, duplexes and townhomes; and

WHEREAS, the applicant also proposes to update the current process for review and approval for new commercial subdivisions within the city; and

WHEREAS, on January 11, 2024, the Pleasant Grove City Planning Commission held a public hearing to consider amending Section 11-7: Plan and Plat Requirements of the Pleasant Grove Municipal Code; and

WHEREAS, at its public hearing the Pleasant Grove City Planning Commission determined that the requested amendments to the Pleasant Grove Municipal Code are in the public’s best interest and are consistent with the written goals and policies of the General Plan; and

WHEREAS, the Pleasant Grove City Planning Commission recommended to the Pleasant Grove City Council that the request to add Section 11-7: Plan and Plat Requirements to the Pleasant Grove Municipal Code be approved; and

WHEREAS, on January 17, 2024, the Pleasant Grove City Council held a public hearing to consider the request; and

WHEREAS, at its meeting the Pleasant Grove City Council was satisfied that the amendments to the Pleasant Grove Municipal Code are in the best interest of the public and are consistent with the written goals and policies of the General Plan.

NOW, THEREFORE, BE IT ORDAINED by the City Council of Pleasant Grove City, Utah County, State of Utah that the Pleasant Grove Municipal Code Title 11 Chapter 7 “Plan and Plat Requirements be amended as follows:

SECTION 1. Section 11-7: Plan and Plat Requirements, is hereby amended as follows:

CHAPTER 7

PLAN AND PLAT REQUIREMENTS

SECTION:

11-7-1: Approval Required

11-7-2: Subdivision Application And Review Procedure **for all subdivisions except Single-Family Dwellings, Two-Family Dwellings, and Townhomes**

11-7-3: Concept Plan

11-7-4: Preliminary Plat

11-7-5: Final Plat

11-7-6: Vacating Or Changing Subdivision Plat

11-7-7: Subdivision Application And Review Procedure for Residential Subdivisions for Single-Family Dwellings, Two-Family Dwellings, and Townhomes

11-7-78: Site Plan Requirements For Permitted And Conditional Uses

11-7-1: APPROVAL REQUIRED:

It shall be unlawful for any person to subdivide any tract of land or sell, exchange, offer for sale, purchase, or offer to purchase any parcel of land which is any part of a subdivision of a larger tract of land within the municipal boundaries of Pleasant Grove City, where the said transaction would result in the "subdivision" of land, as herein defined. Nor shall any person offer for recording any deed conveying a parcel of land, or any interest therein which would amount to a subdivision as hereafter described, unless he shall first make or cause to have made a plat thereof. Said plat must be approved by **the designated land use authority** ~~Planning Commission and the City Engineer if there are three (3) or less lots (minor plat), or the City Council if there are more than three (3) lots (major plat),~~ and recorded in the Office of the Utah County Recorder before such sale or exchange or purchase is effected. The approval of the final plat shall be obtained by complying with all of the requirements of this title and all other applicable laws and regulations. No building permits will be issued by the City until a subdivision is approved by the City and recorded. (Ord. 2017-25, 5-16-2017)

11-7-2: SUBDIVISION APPLICATION AND REVIEW PROCEDURE FOR ALL SUBDIVISIONS EXCEPT SINGLE-FAMILY DWELLINGS, TWO-FAMILY DWELLINGS, AND TOWNHOMES:

The following steps or procedures must be followed in order to obtain approval of a subdivision:

A. Subdivider notifies Community Development Director **or designee**. Community Development Director **or designee** furnishes subdivider with platting requirements affecting the land to be subdivided.

B. **As an optional step, the** Subdivider prepares **a** concept plan and submits one pdf format electronic file copy, together with required fees, to Community Development Director **or designee** for review.

1. Community Development Director, in conjunction with City Engineer, and others as deemed appropriate, meets with the subdivider to review concept plan and make recommendations.

D. Subdivider prepares preliminary plat and typical engineering drawings, including streets, sewer, water, grading and drainage, and submits one pdf format electronic file copy of the same with required fees and supporting documentation to the Community Development **Department** Director. ~~The concept plan shall have been approved by the Community Development Director before the City staff or Planning Commission shall review submittals for preliminary plat approval.~~

E. Community Development **Department** Director, in conjunction with City Engineer, and others as deemed appropriate, reviews preliminary plat and refers the plat to the Planning Commission with recommendations.

F. Planning Commission approves, disapproves or approves preliminary plat with modifications.

G. Subdivider prepares and submits final plat and finalized engineering drawings on one pdf format electronic file copy, together with required fees and supporting documentation to the Community Development Director. The preliminary plat shall have been approved by the Planning Commission in a public meeting before the City staff or City Council shall review submittals for final plat approval.

H. Community Development Director reviews final plat, in conjunction with the City Engineer, and others as deemed appropriate, and if it is a major plat having more than three (3) lots, road dedications, and/or City easements, **with the exception of subdivisions for single-family dwelling, two family dwellings, or townhomes**, refers the plat to the City Council with recommendations.

I. City Engineer approves, disapproves or approves all minor final plats (having 3 or less lots) with modifications. City Council approves, disapproves or approves, **with the exception of subdivisions for single-family dwelling, two family dwellings, or townhomes**, all major final plats (having more than 3 lots, road dedications, and/or City easements) with modifications.

J. Subdivider posts bond or other security and executes the subdivision improvements agreement with City, guaranteeing required improvements.

K. Subdivider surrenders water rights to the City in the amount determined by the City Engineer.

L. City records final plat in Office of the County Recorder within thirty (30) days. (Ord. 2017-25, 5-16-2017)

11-7-3: CONCEPT PLAN:

~~Approval of a concept plan by the Community Development Director shall remain effective for a period of twelve (12) months. Thereafter, such approval shall expire unless a preliminary plan for the proposed development has been submitted to the Planning Commission and approved, or a mutually agreed upon extension has been granted by the Planning Commission.~~ **Concept Plans are reviewed and assessed by the Development Review Committee, the committee is formed by Community Development Staff, Public Works staff, Fire Department Staff, and anyone who the Community Development Director or City Engineer consider to be necessary to be present at the review meeting.** The Community Development ~~Director~~ **Department** shall consider and act on the application for concept plan approval at the next **regular DRC**

(Development Review Committee) meeting following a seven (7) day review and processing period. The review and processing period shall be measured from the date on which the complete concept plan application is received by the Community Development Director Department. A concept plan shall include the following:

- A. Name: The proposed name of the development.
- B. Vicinity Plan: A vicinity plan showing a simple sketch of the proposed layout of streets, lots and other features, including existing utilities and watercourses in relation to the existing and planned streets within one-half ($1/2$) mile of the development as determined by the Community Development Director. The plan may be a pencil sketch, or may be made directly on an aerial photograph. The plans shall be prepared and submitted as a pdf format electronic file copy. ~~at a scale of not smaller than one inch equals four hundred feet (1" = 400').~~
- C. Lot And Street Layout: A proposed lot and street layout, indicating general scaled dimensions of lots to the nearest foot.
- D. Acreage: The acreage of the entire tract proposed for the development. (Ord. 2000-23, 7-18-2000)

11-7-4: PRELIMINARY PLAT:

Approval of a preliminary plat by the Planning Commission shall remain effective for a period of twelve (12) months. Thereafter, such approval shall expire unless a final plat for the proposed development has been submitted to the Planning Commission and approved, or a mutually agreed upon extension has been granted by the Planning Commission. In the event a final plat is submitted which covers only a portion of the area included in the approved preliminary plat, it must follow a development phasing plan, approved with the preliminary plat. The approval of the preliminary plat for the remainder of the area shall remain effective for a period of three (3) years, with possible approval of a one-year extension, after City Council approval of said final plat. All final plats within the area of the approved preliminary plat must be submitted for approval within this period. If not, a new preliminary plat must be submitted for Planning Commission approval. The Planning Commission shall consider the application for preliminary plat approval at its next regular meeting following a twenty-five (25) day review, processing and public notice period. This period shall be measured from the date on which the complete preliminary plat application is received by the Community Development Director. At a regular Planning Commission meeting on the second and fourth Thursday of the month, the Planning Commission shall act on the application for preliminary plat approval or may postpone action to allow the developer time to provide material or additional information needed by the Planning Commission to determine appropriate action. A preliminary plat shall consist of: (Ord. 2017-25, 5-16-2017)

A. Development Plan: A plan, on pdf format electronic file copy ~~D-size sheets (24 inches by 36 inches), showing the proposed development layout drawn to a scale of one inch equals one hundred feet (1" = 100') or larger,~~ which shall show:

1. The proposed name of the development.
2. The location of the development as part of a larger tract with a vicinity plan showing the relative location of the development to adjacent streets and geographic features.
3. The names and addresses of the subdivider, the engineer or surveyor of the development, and the owners of the land immediately adjoining the land to be subdivided.
4. Information sufficient to locate accurately the property shown on the plan, with reference to survey markers or monuments (i.e., legal description of property to be subdivided).
5. The boundary lines of the tract to be subdivided in heavy lines.
6. The location, width and other dimensions of all existing or planned streets, and other important features such as watercourses, exceptional topography and buildings within the tract.

7. Existing sanitary sewers, storm drains, water supply mains, irrigation ditches and other waterways, and easements within the tract and within one hundred feet (100') of the boundary of the proposed development.

8. The location, width and other dimensions of the proposed lots, streets, alleys, easements, parks, and other open spaces, with proper labeling of spaces to be dedicated to the public.

9. North point, scale, and date.

B. Engineering Drawings: Preliminary engineering drawings, including typical cross sections and plans regarding the width and type of proposed pavement; location, size and type of proposed off site and on-site water mains and sanitary sewers; drainage facilities and other proposed improvements, such as sidewalks, curbs and gutters, parks and fire hydrants.

C. Grading Plans: Preliminary grading plans showing existing grades with dashed line contours and proposed grading superimposed with solid line contours.

D. Drainage Plan: Preliminary drainage plan, in accordance with title 8, chapter 6 of this Code, by which the subdivider proposes to detain the stormwater runoff from a 10-year storm and meet Low Impact Development design requirements as described in title 8, chapter 6 and title 11, chapter 7 of this Code. The presence of stormwater which flows onto the subdivided area and ultimate disposal of the stormwater leaving the subdivided area must be considered. The subdivider is responsible for controlling storm runoff throughout all stages of construction of the development improvements. Facilities capable of conveying peak runoff from a 10-year storm to a point of on site or approved off site detention or retention is required. Detention or retention must be provided to limit the discharge into downstream drainage facilities to historical flows off of the property, as provided in title 8, chapter 6 of this Code. Written permission by the irrigation company board must be presented indicating the irrigation company's approval to discharge stormwater into any irrigation company owned ditch; or any ditch or other facility which discharges into an irrigation company owned ditch farther downstream. Stormwater inundation areas around any natural water courses in the vicinity for a 100-year storm must be identified. Construction of buildings shall not be permitted in these areas.

E. Vegetative Plan: For a development proposed in hillside areas, a vegetative plan shall also be submitted. The plan shall show the location of existing vegetation, the location of vegetation proposed to be removed, and a revegetation proposal.

F. Environmental Impact Assessment: Environmental impact assessment, prepared by a licensed professional engineer, or other person qualified by training or experience as determined by the Planning Commission, indicating, or describing the measures that will be taken with respect to:

1. Control of erosion within the subdivided area.
2. Reseeding of cuts, fills, and slopes.
3. Disposition of any geologic hazards or soil conditions that may cause injury to persons or damage to improvements which may be constructed on the development such as buildings, water, sewer lines and streets.
4. Prevention of fire and control of dust.
5. Prevention of the accumulation of weeds and debris.
6. Prevention of the destruction of beneficial vegetation.
7. Disposal of surface water and disposition of flood hazards.
8. Maintenance of existing surface and ground water drainage patterns.

G. Geotechnical Report: A geotechnical report of an original geotechnical investigation of the proposed subdivision site. The geotechnical report shall be certified by a licensed professional engineer. The geotechnical report shall include, with additions as deemed necessary by the City Engineer, the following information:

1. A plot plan showing the location of all test borings and excavations.
2. Descriptions and classifications of the materials encountered.

3. Elevation of the water table, if encountered.
 4. Recommendations for pavement design.
 5. Recommendations for foundation type and design criteria, including soil strength, bearing capacity, and provisions to mitigate the effects of expansive soils, liquefaction and adjacent loads.
 6. Expected total and differential settlement. Upon completion of the earthwork and prior to placing any structures on the earthwork, the subdivider shall provide the City with a letter from a licensed professional engineer certifying that the recommendations set forth in the geotechnical report were carried out.
- H. Ownership; Interest: Sufficient documentation to show the subdivider has a vested interest in the subject property or has the owner's permission to subdivide.
- I. Ditches, Canals And Waterways: For all proposed developments through which an irrigation ditch, canal or other such waterway passes, the subdivider must obtain a letter of agreement, addressed to the Community Development Director, from the owner of said ditch, canal or waterway specifying any required improvements or possible relocation. All open ditches within or along the boundaries of a development must be piped, except for the channels provided for in the master stormwater management plan, wherein the channels are to remain in an open, nonpiped condition (subsection 8-6-5B of this Code). Notice of any water channels to remain open, pursuant to the master stormwater management plan, will be designated on the official plat map before being presented for recordation.
- J. Utilities: A letter from each utility company involved, addressed to the Community Development Director, stating that they have reviewed the plan and are setting forth their comments concerning the extent of services and the design of utility easements.
- K. State Roads: A letter from UDOT if the property abuts a State road. (Ord. 2000-23, 7-18-2000; amd. Ord. 2020-16, 7-21-2020)

11-7-5: FINAL PLAT:

Approval of a final plat by the City Engineer or the City Council shall remain effective for a period of twelve (12) months. Thereafter, such approval shall expire unless an extension has been granted by the City Engineer or the City Council, whichever granted the original approval.

A. Requirements: A final plat shall be prepared on all developments. Said plat shall consist of a sheet of approved mylar having outside or trim line dimensions of twenty four inches by thirty six inches (24" x 36"). The borderline of the plat shall be drawn in heavy lines, leaving a margin of at least one and one-half inches (1½") on the left hand side of the sheet for binding, and at least one-half inch (½") on the other three (3) sides of the sheet. The plat shall be so drawn that the top of the sheet is either north or east, whichever accommodates the drawing best. All lines, dimensions and markings shall be made on the mylar with approved waterproof black India drawing ink, or equivalent. The actual map shall be made on a scale of one inch equals one hundred feet (1" = 100') or larger, unless approved otherwise by the Planning Commission. Details and the workmanship on finished drawings shall be neat, clean cut and readable. The prepared form adopted by Utah County is preferred. A poorly drawn or illegible plat is sufficient cause for rejection.

B. Number Required: The subdivider shall also furnish the City one pdf format electronic file copy of the final plat when submitting the original.

C. Action By City Council: The City Council shall consider and act on the application for final plat approval for a major plat at its next regular meeting following a review and processing period or may postpone action to allow the subdivider time to provide material or additional information needed by the City Council to determine appropriate action. The review and processing period shall be measured from the date on which the complete final plat application is received by the Community Development Director. (Ord. 2017-25, 5-16-2017)

- D. Information Required: The final drawings or plats shall contain the following information:
1. Subdivision name and the general location of the development.
 2. A north point and scale on the drawing and the date.
 3. Accurately drawn boundaries, showing the proper bearings and division, properly tied in state plane coordinates to section monuments. These lines should be heavier than street and lot lines to clearly define said development boundaries.
 4. The names, widths, lengths, bearings and curve data on centerlines of all proposed public streets, alleys or easements; also the boundaries, bearings and dimensions of all portions within the development, as intended to be dedicated to the use of the public; the lines, dimensions, bearings and numbers of all lots and other parcels reserved for any reason within the development. All lots and parcels are to be numbered consecutively under a definite system. All proposed streets shall be named or numbered in accordance with the street naming and numbering system of the City. **Show existing and proposed spot elevations of existing and proposed property corners.**
 5. The location of existing watercourses.
 6. The location of all required monuments.
 7. The description and locations of all monuments set and established by the County or the United States government that are adjacent to or near the proposed development.
 8. Address block with addresses as assigned by the Engineering Division.
 9. A notice of shallow groundwater or other potentially harmful conditions where such conditions exist, as determined by the City Engineer.
 10. The standard forms approved by the planning commission lettered for the following:
 - a. Description of land to be included in development.
 - b. Licensed land surveyor's certificate of survey.
 - c. Owner's dedication.
 - d. Notary public's acknowledgment.
 - e. Planning commission's certificate of approval.
 - f. City engineer's certificate of approval.
 - g. The city council's certificate of acceptance attested by the city recorder.
- E. Supplementary Documents And Submissions: The following documents shall be submitted with the final drawing and shall be considered part of the final plat submission:
1. Drawings, stamped and signed by a licensed professional engineer, showing layout, profile and detailed design for sewer lines, water lines and storm drainage improvements.
 2. Plan, profile and typical cross section drawings of all streets, bridges, culverts and other structures.
 3. The proposed grading plan shall be indicated by solid line contours superimposed on dashed line contours of existing topography for the area of the final plat. Such contours shall be two foot (2') intervals for ground slopes within the tract that are predominately between level and five percent (5%) grade, and five foot (5') intervals for ground slopes within the tract that are over five percent (5%) grade. In case of predominantly level topography throughout the development, one foot (1') contour intervals may be required.
 4. Final drainage plan, in accordance with title 8, chapter 6 of this code, by which the subdivider proposes to detain the storm water runoff from a 10-year storm and meet Low Impact Development design requirements as described in title 8, chapter 6 and title 11, chapter 7 of this Code . The presence of storm water which flows onto the subdivided area and ultimate disposal of the storm water leaving the subdivided area must be considered. The subdivider is responsible for controlling storm runoff throughout all stages of construction of the development improvements. Facilities capable of conveying peak runoff from a 10-year storm to a point of on site or approved off site detention or retention is required. Detention or retention must be provided to limit the discharge into downstream drainage facilities to historical flows off of the property, as provided in title 8, chapter 6 of this code. Written permission by the Pleasant Grove

irrigation company board must be presented indicating the irrigation company's approval to discharge storm water into any irrigation company owned ditch; or any ditch or other facility which discharges into an irrigation company owned ditch farther downstream. Storm water inundation areas around any natural watercourses in the vicinity for a 100-year storm must be identified. Construction of buildings shall not be permitted in these areas.

5. Erosion control plan, if required by the city engineer.

6. Fully executed development improvements agreement on a form furnished by the community development department.

7. A summary statement containing the following:

a. Total area within the development.

b. Total area of each lot.

c. Total number of proposed dwelling units.

d. Estimated total peak water demand on the city water system expressed in gallons per day.

e. Estimated total peak sewer flow to be treated by city treatment facilities expressed in gallons per day.

f. Estimated maximum flow (100-year storm) through any natural watercourses lying within the area being subdivided.

g. Total impervious and landscaped areas.

8. Monument record for required benchmarks.

9. A policy of title insurance or a preliminary title report showing that the persons listed as the owners in the owner's dedication certificate on the plat have sufficient control over the premises to effectually dedicate streets within the development and to follow through with all other requirements of the development ordinance. (Ord. 2000-23, 7-18-2000; amd. Ord. 2020-16, 7-21-2020)

11-7-6: VACATING OR CHANGING SUBDIVISION PLAT:

A. A petition to vacate, or amend an entire plat, or to vacate a street or alley in a subdivision, shall conform to Utah Code Annotated section 10-9-808.

B. Petitions to adjust lot lines between adjacent properties may be executed upon the appropriate deed, and the recordation of an amended plat drawn according the provisions of section [11-7-4](#) of this chapter if:

1. The adjoining property owners consent to the lot line adjustment, including owners adjacent to the subject property across the street, if applicable;

2. No new dwelling lot or housing unit results from the lot line adjustment;

3. The lot line adjustment does not result in violation of applicable zoning ordinances; and

4. The lot line adjustment does not result in remnant land that did not previously exist.

(Ord. 2000-23, 7-18-2000)

11-7-7: SUBDIVISION APPLICATION AND REVIEW PROCEDURE FOR RESIDENTIAL SUBDIVISIONS FOR SINGLE-FAMILY DWELLINGS, TWO-FAMILY DWELLINGS, AND TOWNHOMES:

A. Applicability: This section applies to land use decisions arising from subdivision applications for single-family dwellings, two-family dwellings, or townhomes. This section does not apply to land use regulations adopted, approved, or agreed upon by the City Council exercising land use authority in the review of land use applications for zoning or other land use regulation approvals. The review cycle restrictions and requirements of this section do not apply to the review of single-family dwellings, two-family dwellings, or townhomes subdivision applications affecting property within identified geological hazard areas under the City Code.

B. Defined Terms:

"*Administrative land use authority*" means an individual, board, or commission, appointed or employed by Pleasant Grove City, including the staff or the planning commission.

"Administrative land use authority" does not include Pleasant Grove City Council or a member of the City Council

"*Review cycle*" means the occurrence of:

1. the applicant's submittal of a complete subdivision land use application;
2. the City's review of that subdivision land use application;
3. the City's response to that subdivision land use application, in accordance with this section; and
4. the applicant's reply to the City's response that addresses each of the municipality's required modifications or requests for additional information.

"*Subdivision improvement plans*" means the civil engineering plans associated with required infrastructure and municipally controlled utilities required for a subdivision.

"*Subdivision ordinance review*" means review by the City to verify that a subdivision land use application meets the criteria of the City's subdivision ordinances, such as Title 11.

"*Subdivision plan review*" means a review of the applicant's subdivision improvement plans and other aspects of the subdivision land use application to verify that the application complies with municipal ordinances and applicable standards and specifications, such as Title 10 and the City's Standard Drawings.

"*Complete Application*" means an application that meets the requirements for residential subdivisions as posted online under "Complete Application Submittal Requirements." Pleasant Grove City will notify the applicant by writing, within a period of 2 business days, if the application is considered complete or incomplete, and in the case of incomplete, the elements that are missing in the proposed submittal.

"*Review Cycles*" A review cycle will only be valid if the submitted application is considered by staff to be a complete application. Pleasant Grove City has the right to request up to 4 review cycles based on the discretion of staff.

C. Land Use Authority for Review and Approval of single-family dwellings, two-family dwellings, or townhomes residential subdivisions.

1. Pleasant Grove City hereby designates the Planning Commission as the administrative land use authority authorized to review and approve preliminary subdivision applications during a Public Meeting. No member of the City Council may serve on the Planning Commission or administrative land use authority.
2. Pleasant Grove City hereby designates the City Engineer and the Public Works Director as the administrative land use authority authorized to review and approve final subdivision applications.

D. Review Process:

1. Subdivider notifies Community Development Director or designee of their intent to subdivide. Community Development Director or designee furnishes subdivider with platting requirements affecting the land to be subdivided.
2. Pre-Application Meeting/Concept Plan: As an optional step, the Subdivider prepares a concept plan and submits one pdf format electronic file copy, together with required fees, to Community Development Director or designee for review.
 - a. Purpose: The pre-application meeting is optional and might be requested by any person seeking to subdivide land within Pleasant Grove City. The purpose of a pre-application meeting is to review a concept plan and give initial feedback.
 - b. Authority: No decisions may be made at the pre-application meeting.

- c. If an applicant requests the pre-application meeting, Pleasant Grove City shall, within 15 business days after the request, schedule the meeting to review the concept plan and give initial feedback.
 - d. During the pre-application meeting, the Development Review Committee (DRC) which is a committee composed of staff and other agency representatives as appropriate, meets with the applicant to review the proposed concept plan and make recommendations.
 - e. After the DRC pre-application meeting, Pleasant Grove City will provide within a period of 2 business days the following information in writing:
 - i. copies of applicable land use regulations;
 - ii. a complete list of standards required for the project;
 - iii. preliminary and final application checklists; and
 - iv. feedback on the concept plan.
3. Preliminary Plat: A preliminary plat is required for any subdivision of land. Approval of the preliminary plat is required before an application for a final plat may be submitted. The purpose of a preliminary plat is to review and approve details and drawings of the subdivision layout, lots, streets, easements, public improvements, utility facilities, and similar requirements.
- a. Subdivider prepares preliminary plat and required engineering drawings, including streets, sewer, water, grading, and drainage, and submits one pdf format electronic file copy of the same with required fees and supporting documentation to the Community Development Department. A list of all items comprising a complete preliminary subdivision land use application is published on the City's website. The Community Development Department will notify the applicant in writing within a period of 2 business days if the application is considered complete or incomplete. In the case that the application is considered incomplete, Pleasant Grove City will notify applicant in writing of the missing elements.
 - b. No later than 15 business days after the day on which an applicant submits a complete application, the municipality shall complete a review of the applicant's preliminary subdivision land use application for a residential subdivision for single-family dwellings, two-family dwellings, or townhomes, including subdivision improvement plans and provide the applicant with written comments.
 - c. In reviewing the preliminary subdivision land use application, the City may require:
 - i. Additional information relating to an applicant's plans to ensure compliance with municipal ordinances and approved standards and specifications for construction of public improvements; and
 - ii. Modifications to plans that do not meet current ordinances, applicable standards or specifications, or do not contain complete information.
 - d. The City's request for additional information or modifications to plans under Subsection (D)(4)(i) or (ii) shall be specific and include citations to all City ordinances, standards, or specifications that require the modifications to plans, and shall be logged in an index of requested modifications or additions.
 - e. Once an application for a preliminary subdivision Plat is complete and all comments from staff have been addressed, the Community Development Department will schedule the request for the next available Planning Commission meeting.

- f. Following the public meeting, the Planning Commission may approve, approve subject to conditions, or disapprove the preliminary plat based on written findings and recommendations regarding compliance with approval requirements.
 - g. Approval Standards: All preliminary plat applications shall be reviewed for compliance with the submittal requirements set forth in in this section and applicable provisions of this title, this Code, Construction Codes, and City standards and specifications.
 - h. Appeal: Any applicant adversely affect by a final decision of the Planning Commission regarding approval of a preliminary plat may appeal that decision pursuant to the Appeal procedures in Section 11-7-7(6) below.
 - i. Effect of Approval: Subject to the expiration provisions of subsection 11-7-7-(D)(3)(j) of this section, approval of a preliminary plat shall authorize the applicant to submit an application for approval of a final plat.
 - i. Approval of a preliminary plat may not be deemed approval of any other procedure or permit required by this title or this Code.
 - 1. A final plat application which is timely submitted shall be reviewed in accordance with the provisions of this title existing on the date when a complete preliminary plat was submitted.
 - j. Expiration; A preliminary plat shall be deemed withdrawn, and shall expire and have no further force or effect as provided for in Section 11-7-4 of this Code.
4. Final Plat: An application for approval of a final plat may be submitted following preliminary plat approval. Approval of a final plat is required before a final plat may be recorded. The purpose of a final plat is to ensure the subdivision and related public improvements conform to the requirements of the approved preliminary plat for the subject property and applicable provisions of this title and other regulations before the plat is recorded in the Office of the Utah County Recorder.
- a. Subdivider prepares and submits complete final plat and finalized engineering drawings on one pdf format electronic file copy. The preliminary plat shall have been approved by the Planning Commission in a public meeting before the City staff shall review submittals for final plat approval. After the submittal for final plat approval, staff shall inform the applicant in writing within 2 business days if the application is considered complete or incomplete.
 - b. The application and list of all items comprising a complete final subdivision land use application is published on the City's website and at the City Office.
 - c. No later than 20 business days after the day on which an applicant submits a complete application, the municipality shall complete a review of the applicant's final subdivision land use application for a residential subdivision containing single-family dwellings, two-family dwellings, or townhomes and provide written comments.
 - d. In reviewing the final subdivision land use application, the City may require:
 - i. Additional information relating to an applicant's plans to ensure compliance with municipal ordinances and approved standards and specifications for construction of public improvements; and
 - ii. Modifications to plans that do not meet current ordinances, applicable standards or specifications, or do not contain complete information.
 - e. The City's request for additional information or modifications to plans under Subsection (D)(4)(i) or (ii) shall be specific and include citations to all City ordinances, standards, or specifications that require the modifications to

- plans, and shall be logged in an index of requested modifications or additions.
5. Pleasant Grove City Staff reviews final plat, in conjunction with the City Engineer, and others as deemed appropriate.
 - a. Pleasant Grove City requires 4 review cycles in total. Those total 4 review cycles could happen during preliminary or final plat approval. A review cycle is not complete unless the applicant has responded to each request from the City. The applicant shall provide written explanation that is comprehensive and specific, including citations to standards and ordinances for the design and an index of requested revisions or additions for each required correction.
 - b. Subject to Subsection (5) (c), unless the change or correction is necessitated by the applicant's adjustment to a plan set or an update to a phasing plan that adjusts the infrastructure needed for the specific development, a change or correction not addressed or referenced in a municipality's plan review is waived.
 - c. A modification or correction necessary to protect public health and safety or to enforce state or federal law may not be waived.
 - d. If an applicant makes a material change to a plan set, the City has the discretion to restart the review process at the first review of the final application, but only with respect to the portion of the plan set that the material change substantively effects.
 - e. If an applicant does not submit a revised plan within 20 business days after the municipality requires a modification or correction, the municipality shall have an additional 20 business days to respond to the plans.
 - f. After the applicant has responded to the final review cycle, and the applicant has complied with each modification requested in the municipality's previous review cycle, the municipality may not require additional revisions if the applicant has not materially changed the plan, other than changes that were in response to requested modifications or corrections.
 - i. In addition to revised plans, an applicant shall provide a written explanation in response to the City's review comments, identifying and explaining the applicant's revisions and reasons for declining to make revisions, if any.
 - ii. The applicant's written explanation shall be comprehensive and specific, including citations to applicable standards and ordinances for the design and an index of requested revisions or additions for each required correction.
 - iii. If an applicant fails to address a review comment in the response, the review cycle is not complete and the subsequent review cycle by the City may not begin until all comments are addressed.
 6. If, on the fourth or final review, the City fails to respond within 20 business days, the City shall, upon request of the property owner, and within 10 business days after the day on which the request is received:
 - a. for a dispute arising from the subdivision improvement plans, assemble an appeal panel in accordance with State Legislature [Subsection 10-9a-508\(5\)\(d\)](#) et seq. to review and approve or deny the final revised set of plans. Unless otherwise agreed by the applicant and the municipality, the panel shall consist of the following three experts:
 - i. one licensed engineer, designated by the City;
 - ii. one licensed engineer, designated by the land use applicant; and

- iii. one licensed engineer, agreed upon and designated by the two designated engineers as appointed in subsection (a) i and ii.
- b. A member of the panel assembled by the City under Subsection (a) may not have an interest in the application that is the subject of the appeal.
- c. The land use applicant shall pay:
 - i. 50% of the cost of the panel; and
 - ii. the City's published appeal fee.; or
- d. for a dispute arising from the subdivision ordinance review, advise the applicant, in writing, of the deficiency in the application and of the right to appeal the determination to a designated appeal authority.
- 7. Subdivider posts bond or other security and executes the subdivision improvements agreement with City, guaranteeing required improvements.
- 8. Subdivider surrenders water rights to the City in the amount determined by the City Engineer or Public Works Director.
- 9. City Records final plat in Office of the County Recorder within thirty (30) days.

11-7-78: SITE PLAN REQUIREMENTS FOR PERMITTED AND CONDITIONAL USES:

All site plans shall be subject to a public hearing and shall require planning commission and staff approval prior to the issuance of a building permit. Approval of a site plan by the planning commission shall remain effective for a period of twelve (12) months. Thereafter, such approval shall expire unless a motion to extend has been granted by the planning commission. Minor site plan amendments such as additions to buildings under two hundred (200) square feet, enhancements to landscaping, architecture, or any other additions which exceed ordinance requirements, for the approved development, may be granted by the community development director.

A. The following items shall be submitted with permitted and conditional use site plan applications:

- 1. Eight (8) full size sets (24 inches by 36 inches) which include the site plan, grading/drainage plan, utility plan, and site and engineering detail pages, landscape/irrigation plan, lighting plan, and architectural elevations of the proposed building(s).
- 2. One reduced size set (11 inches by 17 inches) of the site plan, landscape plan, and architectural renderings of the proposed building(s).
- 3. Meet the wastewater discharge criteria required by the Timpanogos Special Service District.
- 4. Application and fee, with signed affidavit.

If the site is within a sensitive lands district (as defined in section [11-8-3](#) of this title), the applicant needs to meet with the development review committee to review the proposed development. The development review committee determines the approval process that is to be followed.

B. The following shall be included on site plans (as they apply):

- 1. A vicinity map showing the relative location of the plan to adjacent streets and geographic features.
- 2. Project name and address.
- 3. North point and graphic scale (no smaller than 1 inch equals 100 feet).
- 4. Name and address of adjoining property owners.
- 5. Name and address of developer.
- 6. Name and address of surveyor and engineer.
- 7. Boundary lines of the site shown in heavy lines and sufficient information to define its location.
- 8. Dimensions and square footage of the site.

9. Names and locations of adjacent streets.
 10. Locations, widths, and dimensions of existing and proposed buildings, structures, improvements, easements, platted streets, alleys, drive accesses, landscape areas, open spaces, parking areas and exceptional topography within the tract and within one hundred feet (100') of the proposed site including the following:
 - a. Clearly indicate which improvements are existing and which are proposed.
 - b. Buildings. Include a notation as to whether they will remain, be modified or be demolished; show finished floor elevation based on USGS datum.
 - c. Building elevation. Show dimensions and materials proposed.
 - d. Indicate the IBC construction type of the building and square footage.
 - e. Parking. Show dimensions of stalls and aisles, and the number of stalls provided. All parking areas are to be hard surfaced and must comply with ADA requirements. Parking areas are to provide the minimum number of parking spaces and satisfy all requirements as defined in the off street parking standards of this code.
 - f. Show the pavement design.
 - g. Grading. Show existing contours as dashed lines and design contours represented by solid lines. Show as many spot elevations on the asphalt surface as will be needed for construction. Show direction and magnitude of slopes. (Illustrate on separate grading/drainage page.)
 - h. Curb and gutter. Show spot elevations and slopes in plan view. (Illustrate details on separate civil engineering page.)
 - i. Sidewalks and ADA Ramps. Show width and spot elevations in plan view. (Illustrate details on separate civil engineering page.)
 - j. Solid waste disposal including a sight obscuring enclosure.
 - k. Loading areas.
 - l. Streetlights, street signs, and stop signs.
 11. Striping plans for all intersections being affected by the development showing stop bars and crosswalks.
 12. Location of postal easement(s) as required by the United States postal service. Submit evidence of approval from the postal service.
 13. Location of existing and proposed fire hydrants. Generally they are to be within two hundred twenty five feet (225') of structures. Valves are to be placed at the main line connection. On buildings requiring a fire suppression system, show the location of the fire department connection. A fire hydrant must be located within one hundred feet (100') of the fire department connection.
 14. Tabulations showing square footage of the following:
 - a. Total site.
 - b. Landscaping.
 - c. Impervious area.
 - d. Undeveloped area (if applicable).
 15. Fencing locations, heights and types are to be shown according to the requirements of the underlying zone.
- C. The following information is to be found on civil engineering pages, separate from the site plan:
1. The location of existing and proposed sanitary sewers, storm drains, water supply mains, irrigation ditches and waterways within the tract and within one hundred feet (100') of the proposed site including the following:
 - a. Clearly indicate which improvements are existing and which are proposed.
 - b. Location of all valves for pressurized water systems.
 - c. Storm drainage facilities. Location, landscape, size and elevations of detention areas; locations, sizes, invert elevations and grate elevations of inlet boxes and manholes; locations,

sizes, types, lengths, slopes, and elevations of pipes; locations, type, size, elevations and design details for LID facilities. Show and label elevations of maximum water surface contours in detention or retention areas. Include details of any special structures, including outlet control structures including orifice plate(s).

- d. Clearly show where roof drainage will discharge.
- e. Floor drains within buildings. If there are none, place a note on the site plan indicating that there will be no floor drains.
- f. Utility service lines. Show locations, fittings, types and sizes.
- g. Water meters. Place behind sidewalk (or curb); vaults are required when meter is in asphalt or concrete.

h. Irrigation ditches. Size, direction of flow and any proposed changes to them. Changes or improvements to irrigation ditches will require a letter of approval from the owners of the ditch.

i. Grease traps. See standard drawing #20.

j. Sampling manholes. See standard drawing #12.

D. Landscaping and irrigation plans are to include the following (as they apply):

- 1. Drawn to a scale no smaller than one inch equals thirty feet (1" = 30').
- 2. Existing trees and vegetation and identification of those that are to remain.
- 3. The location and labels of all proposed vegetation.
- 4. Plant lists or schedules with the botanical and common name, quantity, spacing and size of all proposed landscape material at the time of planting.
- 5. Location and description of other landscape improvements, such as earth berms, walls, fences, screens, sculptures, fountains, water features, street furniture, lights and courts.
- 6. An underground automatic sprinkling system showing the location of service connection, valves, lines, heads, etc. Show the anticipated peak usage rate (in gallons per minute).
- 7. The required landscape percentage, buffers and landscape units as required by the underlying zone of the proposed site.
- 8. Plans are to be stamped and signed by a licensed landscape architect.

E. Architectural plans are to include the following:

- 1. At least two (2) elevations so that all sides of the development are presented (include height). Perspectives, models or other graphic materials may be submitted at the option of the applicant and the community development director.
- 2. Proposed color scheme of entire building, including roof.
- 3. Site photographs (snapshots) of the site and adjacent properties.
- 4. Color and texture chips of actual samples of materials is to be submitted by the applicant or as required by the community development director.
- 5. Description of building materials being used.

F. Other items to be included with the site plan submittal (as they apply):

1. Traffic impact study, signed and stamped by a professional engineer, if required by the community development director/city engineer.

2. Storm drainage calculations signed and stamped by a professional engineer (see section 3.01 in the "Public Works Standard Specifications And Drawings Manual" for criteria). These can be submitted on separate eight and one-half inch by eleven inch (8½" x 11") sheets (they do not have to be included on the site plan).

a. Hydrologic calculations; peak flow calculations for the site (submit all input data, calculations and results).

b. Hydraulic calculations; capacity calculations for each segment of the pipe system.

c. Detention calculations.

(1) Detention volume requirement, an analysis that identifies the storm whose duration creates the greatest detention volume requirement, given storm duration and stage storage curve and outlet discharge curve.

- (2) Stage storage curve, generally required only on large detention basins.
- (3) Outlet discharge curve, generally required only on large detention basins.
- (4) Orifice calculations showing the allowable discharge rate is not exceeded.
- d. Low Impact Development Calculations.
 - (1) For all developments greater than 1 acre in size, provide calculation of the Project Volume Retention Goal (V_{goal}) as described in the "Storm Water Technical Manual" in Appendix A of the "Public Works Standards Specifications and Drawings"
 - (2) Show the V_{goal} volume on the plans.
 - (3) For developments in single family residential zones, the MS4 LID Residential Development Fee will be calculated based on this volume, in accordance with the current adopted fee schedule.
 - (4) For all other development:
 - (a) Provide infiltration, evapotranspiration and bioretention facilities for the full V_{goal} volume in accordance with the requirements of the Storm Water Technical Manual.
 - (b) If conditions exist as outlined in the Storm Water Technical Manual that prevent such developments from infiltrating the full volume, a partial retention approach shall be utilized. Whatever volume of water cannot be infiltrated shall be treated using LID practices prior to discharging offsite.
 - (c) Provide copies of all checklists and calculations for proposed LID measures specified in the Storm Water Technical Manual
- 3. Erosion and sediment control plans showing the following:
 - a. Location and type of erosion control measures to minimize erosion and prevent sediment on the site from being carried off site.
 - b. Location and type of sediment control measures to prevent sediment from entering storm drainage facilities.
 - c. Description of when the measures are to be implemented and when they are to be removed.
 - d. Construction storm water management plan. See section G, construction site storm water management plan contents, of part 3, storm water technical manual of the Pleasant Grove City storm water management program in appendix A of the manual.
 - e. Postconstruction storm water management plan. See section H, construction site storm water management plan contents, of part 3, storm water technical manual of the Pleasant Grove City storm water management program in appendix A of the manual.
- 4. Developments having a disturbed area of five (5) acres or more require a UPDES storm water general permit for construction activities from the department of environmental quality of the division of water quality of the state of Utah. Obtaining the permit includes preparation of a storm water pollution prevention plan and a notice of intent. The permit form is available on the internet in a PDF format at <http://www.deq.state.ut.us/eqwq/updes/swconst.pdf>. The developer shall submit a copy of the notice of intent before the site plan will be considered finalized. Note that when a development of over five (5) acres is phased, the permit is required for each phase, even if each phase is less than five (5) acres in size.
- 5. Include the following notes on all site plans and site plan amendments:
 - a. The applicant is responsible for compliance with all requirements of the "Americans with disabilities act" (ADA).
 - b. Detailed fire protection plans shall be submitted with the building plans. Additional requirements may be identified during the plan review by the fire department, which may be mandated by the international fire code. Plan reviews must be completed prior to the building permit being issued.
 - c. All landscaped areas shall have an automatic, underground sprinkling system with a backflow prevention device and a backflow prevention device to the building, unless landscaping is served by the secondary water system.

d. A sampling manhole and holding tank (grease trap) shall be installed in accordance with city standards as required by the city.

e. Water meters are to be located behind back of walk or back of curb in an area that is accessible, not located behind fenced areas or under covered parking. (Ord. 2007-20, 4-3-2007; amd. Ord. 2020-16, 7-21-2020; Ord. 2020-29, 12-15-2020)

SECTION 2. SEVERABILITY. The sections, paragraphs, sentences, clauses, and phrases of this Ordinance are severable. If any such section, paragraph, sentence, clause, or phrase shall be declared invalid or unconstitutional by the valid judgment or decree of a Court of competent jurisdiction, such invalidity or unconstitutionality shall not affect the validity or constitutionality of any of the remaining sections, paragraphs, sentences, clauses, or phases of this Ordinance.

SECTION 3. EFFECTIVE DATE. This ordinance shall take effect immediately upon its passage and posting as provided by law.

SECTION 4. APPROVED AND ADOPTED AND MADE EFFECTIVE by the City Council of Pleasant Grove City, Utah County, Utah, this 17th day of January, 2024.

Guy L. Fugal, Mayor

ATTEST:

Wendy Thorpe, CMC

(SEAL)

RESOLUTION NO. 2024 – 04

**A RESOLUTION OF THE GOVERNING BODY OF PLEASANT GROVE CITY
APPOINTING A MEMBER REPRESENTATIVE TO THE CENTRAL UTAH 911 “911”
BOARD AND PROVIDING AN EFFECTIVE DATE.**

WHEREAS, the Board of County Commissioners of Utah County and several cities in Utah County initiated proceedings to create a special service district to provide consolidated 911 and emergency dispatch services within Utah County to be known as the Central Utah 911 Special Service District; and

WHEREAS, Pleasant Grove City joined Central Utah 911 Dispatch as a means of providing dispatch services to its public safety personnel and its citizens; and

WHEREAS, the District is governed by a Board of Directors and Pleasant Grove City desires to make a representative appointment to that Board;

NOW THEREFORE, BE IT RESOLVED by the City Council of Pleasant Grove, Utah as follows:

SECTION 1.

1. To accept Mayor Fugal’s appointment of Councilmember Todd Williams as the voting board member of the Central Utah 911 Dispatch Board, together with such alternate or alternates as the Mayor shall appoint.
2. That this Resolution shall remain in effect until repealed by another resolution appointing a different representative to the Central Utah 911 Special Service District Board.

SECTION 2:

This Resolution shall take effect immediately.

PASSED AND APPROVED BY THE CITY COUNCIL OF PLEASANT GROVE, UTAH, this
17th_day of January 2024.

Guy L. Fugal, Mayor

ATTEST:

(SEAL)

Wendy Thorpe
City Recorder

ROLL CALL

VOTING	YES	NO
Mayor Guy L. Fugal (votes only in case of tie)		
Dianna Andersen (Council Member)		
Steve Rogers (Council Member)		
Eric Jensen (Council Member)		
Cyd LeMone (Council Member)		
Todd Williams (Council Member)		

Resolution No. 2024-04

Date Approved/Continued/Denied: _____

Motion by:

Seconded by:

Wendy Thorpe,
City Recorder

RESOLUTION NO. 2024-05

A RESOLUTION AUTHORIZING THE MAYOR TO EXECUTE A MASTER AGREEMENT FOR PROFESSIONAL SERVICES WITH RIDGELINE CONSULTANTS, INC. FOR ENGINEERING SERVICES ON A PROJECT SPECIFIC BASIS.

WHEREAS, Pleasant Grove City (“City”) is a political subdivision of the State of Utah (the “State”) and is duly organized and existing pursuant to the Constitution and laws of the State; and

WHEREAS, Ridgeline Consultants, (“Contractor”) is a company organized under the laws of the State; and

WHEREAS, has need of consultant engineering services; and

WHEREAS, Contractor has the knowledge and experience to provide said services; and

WHEREAS, Contractor was selected as the service provider that can provide the requested services in a cost-effective manner; and

WHEREAS, the City finds that Contractor has met the criteria to provide services; and

WHEREAS, the City Council finds it to be in the best interests of the citizens of Pleasant Grove City to engage Contractor, and enter into a Professional Services Contract, to provide said services; and

WHEREAS, the Council finds that the Contract comports with state law and adequately addresses the City’s needs for services at this time; and

WHEREAS, on January 17, 2024 the Municipal Council held a duly noticed public meeting wherein they considered the facts regarding this matter; and

WHEREAS, after considering the Agreement, the Council finds the Agreement attached hereto as Exhibit “A” reasonably furthers the health, safety, and general welfare of the citizens of Pleasant Grove City.

NOW, THEREFORE, be it resolved by the Pleasant Grove City Council as follows:

SECTION I

1. The Mayor of Pleasant Grove City is hereby authorized to sign the “Master Agreement for Professional Services” with Ridgeline Consultants for services connected to professional engineering services on a project by project basis.
2. This resolution is effective immediately.

SECTION II

THIS RESOLUTION APPROVED AND ADOPTED this ____day of _____, 2024 by the City Council of Pleasant Grove City, Utah.

Guy L. Fugal, Mayor

ATTEST: (SEAL)

Wendy Thorpe CMC
City Recorder

Motion: Council Member _____

Second: Council Member _____

<u>ROLL CALL</u>	<u>Yea</u>	<u>Nay</u>	<u>Abstain</u>
Mayor Guy L. Fugal	_____	_____	_____
Dianna Andersen	_____	_____	_____
Steve Rogers	_____	_____	_____
Eric Jensen	_____	_____	_____
Cyd LeMone	_____	_____	_____
Todd Williams	_____	_____	_____

MASTER AGREEMENT FOR PROFESSIONAL ENGINEERING SERVICES

Ridgeline Consultants

This AGREEMENT, dated _____ is made and entered into between Pleasant Grove City (herein called OWNER) and Ridgeline Consultants a Utah Corporation (herein called CONSULTANT). From time-to-time OWNER may request that CONSULTANT provide professional engineering services for Specific Projects. Each work engagement will be documented by an individual Task Order and Scope of Services. This AGREEMENT sets forth the general terms and conditions that will apply to all Task Orders duly executed under this AGREEMENT.

In consideration of the mutual promises herein contained, CONSULTANT and OWNER agree as follows:

1. TERM AND AUTHORIZATION TO PROCEED

- A. This Agreement shall be effective and applicable to Task Orders issued hereunder for 5 years from the Effective Date of the AGREEMENT.
- B. This AGREEMENT may be extended or renewed by the Parties, with or without changes, by written instrument.
- C. Execution of individual Task Orders by OWNER will be authorization for the CONSULTANT to proceed with the authorized work associated with the Specific Projects (PROJECT), pursuant to the terms and conditions of this AGREEMENT.

2. CONSULTANT'S SERVICES

- A. The CONSULTANT agrees to provide services to the OWNER on an as needed basis. The scope of services, period of performance, and basis of CONSULTANT's compensation are to be defined in individual Task Orders. Each duly executed Task Order shall be subject to the terms and conditions of this AGREEMENT. A standard task order form is included as Attachment A. The CONSULTANT will perform the defined services in a professional manner using the degree of care and skill that is normally employed by professionals or consultants on similar projects of equal complexity.
- B. The relationship of the CONSULTANT to the OWNER is that of an independent contractor and nothing in this AGREEMENT or the attachments hereto, creates any other relationship. As an independent contractor, the CONSULTANT, shall have the sole responsibility for paying taxes, workers compensation, employee benefits (if any), and all similar obligations.
- C. This AGREEMENT is not a commitment by Owner to issue any Task Orders.

3. COMPENSATION AND PAYMENT

- A. OWNER and CONSULTANT shall agree on the basis of compensation for each Task Order. If hourly rates are to be used as the basis of compensation, updated rates will be

defined by the CONSULTANT in each Task Order. Additionally, CONSULTANT will be reimbursed for actual costs and expenses incurred in performance of the PROJECT.

- B. Invoicing will occur following the last Friday of each month. Payments shall be due within 45 days of receipt of the invoice.
- C. A service charge of 5 percent will be applied to expenses incurred in performance of the PROJECT. All sales, use, value added, business transfer, gross receipts, or other similar taxes will be reimbursed to CONSULTANT.
- D. An interest rate of 1.5% per month will be applied to all invoices that are not paid in full after 45 days following the invoice date. Payments will be applied to the outstanding interest first and then to the principal.
- E. The CONSULTANT may discontinue work on the PROJECT by issuing the OWNER a written seven-day notice if full payment for an invoice is not received within 60 days of the date of the invoice. Suspension of work will continue until full payment is made for all outstanding invoices including interest. The CONSULTANT accepts no liability for damages or delays that result from its suspension of work due to non-payment. The OWNER may not use information or work product provided by the CONSULTANT until full payment is made including applicable interest.

4. INSURANCE

- A. The CONSULTANT will maintain insurance coverage throughout the term of the AGREEMENT. Insurance coverage will include:
 - 1) Worker's Compensation

State	Statutory
Employer's Liability	\$ 100,000
 - 2) Comprehensive General Liability

Bodily Injury and Property Damage	\$ 1,000,000
Combined Single Limit	\$ 1,000,000
 - 3) Automobile Liability

Combined Single Limit	\$ 1,000,000
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 - 4) Professional Liability

	\$ 1,000,000
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5. LIMITATION OF LIABILITY

- A. The CONSULTANT shall not be liable for damages or delays resulting from actions or inaction of a third party that is not under the direct control of the CONSULTANT, such as government agencies that have review and permit authority.
- B. The OWNER shall defend, indemnify and hold harmless the CONSULTANT, its subcontractors, agents and employees for all liability, other than that caused by the negligent acts, errors, or omissions of the CONSULTANT.
- C. The OWNER shall defend, indemnify and hold harmless the CONSULTANT, its subcontractors, agents and employees for all liability resulting from construction of the

PROJECT, if the CONSULTANT is not retained to perform construction phase services on the PROJECT.

- D. The CONSULTANT shall indemnify and hold harmless the OWNER, its agents, representatives, consultants and employees for all liability, other than that caused solely by negligent acts, errors, or omissions of the OWNER.
- E. If the negligence or willful misconduct or both CONSULTANT and OWNER (or a person identified above for whom each is liable) is a cause of such damage or injury, the loss, cost, or expense shall be shared between CONSULTANT and OWNER in proportion to their relative degrees of negligence or willful misconduct and the right of indemnity shall apply for such portion.
- F. The CONSULTANT is not responsible for delays or damages caused by acts of God such as floods or earthquakes, or other circumstances beyond control of CONSULTANT.
- G. The CONSULTANT, its subcontractors, agents and employees shall not be liable for consequential damages or indirect liability from a third party.

6. TERMINATION

- A. This AGREEMENT may be terminated by either party in the event that the other party has not performed any material covenant or has otherwise breached any material term of this AGREEMENT (i) upon receipt of written notice thereof if the nonperformance or breach is incapable of cure, or (ii) upon the expiration of ten (10) calendar days (or such additional cure period as the non-defaulting party may authorize) after receipt of written notice thereof if the nonperformance or breach is capable of cure and has not been cured.
- B. Upon termination, CONSULTANT is entitled to full compensation as computed under this AGREEMENT for the work completed
- C. Either party may terminate this AGREEMENT without cause at any time upon thirty (30) days prior written notice to the other party.

7. ASSIGNMENT

This AGREEMENT shall be binding on the heirs, successors and assignees of the parties. This AGREEMENT may not be assigned, transferred, conveyed, or encumbered, whether voluntarily or by operation of law, by either party without the prior written consent of the other party. Unauthorized assignment is void and nonbinding.

8. OPINION OF PROBABLE CONSTRUCTION COST

Opinions of probable construction cost prepared by the CONSULTANT are based on its experience with past projects of similar construction. It is understood that the CONSULTANT has no control over economic factors or unknown conditions that may have a significant impact on actual PROJECT cost. The CONSULTANT does not guarantee its cost estimates and

accepts no liability for problems created by the difference in actual costs and opinions of probable construction cost.

9. DOCUMENTS

Contract documents, calculations, electronic information and survey information created by the CONSULTANT as “instruments of service” are the property of the CONSULTANT. OWNER’s use of the documents and other “instruments of service” on any other project is prohibited and the CONSULTANT accepts no liability for such action.

10. CONSTRUCTION PHASE SERVICES

- A. The CONSULTANT has based its cost to provide construction phase services, on the CONSULTANT its employees, subcontractors and agents being named as additional insured under any construction contractor(s) (herein CONTRACTOR) General Liability and Builder’s All Risk Insurance.
- B. The OWNER shall include in any contract with the CONTRACTOR a statement to defend, indemnify and hold harmless the CONSULTANT; its employees, subcontractors and agents for any and all action resulting from construction activity.
- C. Observations performed by the CONSULTANT or its agents are intended to assist the OWNER to obtain the best project possible and not to assume the CONTRACTOR’s responsibility to comply with the requirements of any contract documents. The parties to this AGREEMENT recognize that the CONTRACTOR has sole responsibility to ensure that any contract requirements are met. The CONTRACTOR is responsible for all methods used to complete the PROJECT and is responsible to follow all applicable safety procedures.
- D. “Record” documents prepared by the CONSULTANT are based on information supplied by the CONTRACTOR and its agents and are only as accurate as the information provided by the CONTRACTOR. The CONSULTANT does not assume responsibility for the accuracy of the “record” documents.

11. ADHERENCE TO APPLICABLE LAWS

- A. The laws of the State of Utah shall govern all aspects of this AGREEMENT.
- B. The CONSULTANT shall comply with the applicable requirements of the Equal Employment Opportunity Laws, Title VI of the Civil Rights Act of 1964, as amended, and with the provisions contained in 49 CFR 21 through Appendix C and 23 CFR 710.450(b), and the Fair Labor Standards Act.

12. HAZARDOUS WASTE

OWNER will indemnify CONSULTANT from all claims, damages, losses, and costs, including attorney's fees, arising out of or relating to the presence, discharge, release, or escape of hazardous substances or contaminants from the PROJECT. OWNER recognizes that CONSULTANT assumes no risk and/or liability for waste or the waste site.

13. ATTORNEY'S FEES

In the event any action or proceeding is brought by any party against any other party under this AGREEMENT, the prevailing party shall be entitled to recover attorney's fees and costs in such amount as the court may adjudge reasonable.

14. SEVERABILITY

The provisions of this AGREEMENT are severable, and should any provision hereof be void, overly broad or unenforceable, such void, overly broad or unenforceable provision shall not affect any other portion or provision of this AGREEMENT.

15. WAIVER

Any waiver by any party hereto of any breach of any kind or character whatsoever by any other party, whether such waiver be direct or implied, shall not be construed as a continuing waiver of or consent to any subsequent breach of this AGREEMENT on the part of the other party.

16. NOTICES

All notices, demands, and requests required or permitted to be given hereunder shall be in writing and shall be deemed duly given if delivered or if mailed by registered or certified mail, postage prepaid, addressed to the following:

CONSULTANT: Travis Hamilton
Ridgeline Consultants
1886 W Ranch Rd
Farmington, UT 84025

OWNER: Pleasant Grove City
70 South 100 East
Pleasant Grove, UT 84062

Either party shall have the right to specify in writing another address to which subsequent notices to such party shall be given. Any notice given hereunder shall be deemed to have been given as of the date delivered or mailed to the other party.

17. ATTACHMENTS

The following attachments are included as part of the AGREEMENT: Attachment A — Standard Task Order Form

This AGREEMENT constitutes the entire understanding and AGREEMENT between the parties and supersedes all prior AGREEMENTS and understandings, whether written or oral, and may only be changed by written amendment executed by both parties. All previous, new and relative Task Orders shall adhere to this agreement.

Approved by OWNER

DATED this _____ day of _____, 2024

PLEASANT GROVE CITY By:

TITLE

ATTEST:

NAME, CITY RECORDER

Approved by CONSULTANT

DATED this _____ day of _____, 2024

Ridgeline Consultants By:

Travis Hamilton, Principal

ATTACHMENT "A"

TASK ORDER NO.1
(PROJECT NAME)
TO
(Ridgeline Consultants)
PROFESSIONAL SERVICES AGREEMENT

OWNER: Pleasant Grove City
Effective Date of Agreement: _____

THIS TASK ORDER NO. 1 TO PROFESSIONAL SERVICES AGREEMENT dated _____
(this "TASK ORDER") is made and entered into as of the _____ day of
, 20____, by and between PLEASNT GROVE CITY (OWNER) and Ridgeline Consultants, a Utah
Corporation (herein called CONSULTANT) who agree as follows:

1. PROJECT. The PROJECT associated with this TASK ORDER is described as follows: Project Name
_____. The PROJECT SITE is located _____.
2. SCOPE OF SERVICES. The SCOPE OF SERVICES associated with this TASK ORDER is attached hereto as Exhibit A.
3. FEES. OWNER shall reimburse for services provided under this AGREEMENT on a time and expense basis not to exceed amount in accordance with the Standard Fee Schedule ("FEE SCHEDULE") attached hereto as Exhibit B. OWNER hereby agrees that all fees and charges set forth in the FEE SCHEDULE are acceptable to OWNER, and OWNER further agrees to pay all fees and charges to CONSULTANT in accordance with the PROFESSIONAL SERVICES AGREEMENT and FEE SCHEDULE, not to exceed \$_____ as per the SCOPE OF SERVICES and FEE SCHEDULE.
4. PROJECT SCHEDULE. SERVICES associated with this TASK ORDER are anticipated to be completed within XX months following approval and execution of this TASK Order dated and signed below.
5. ATTACHMENTS AND EXHIBITS. All attachments and exhibits referenced in or attached to this TASK ORDER are incorporated herein and are made a part of the PROFESSIONAL SERVICES AGREEMENT.
6. OWNER has read and understood all ATTACHMENTS and EXHIBITS and agrees that such items are hereby incorporated into and made a part of the PROFESSIONAL SERVICES AGREEMENT.
- 7 Any additional work needed shall not proceed without a new approved TASK ORDER.
8. TASK ORDER funded with GL# _____

OWNER and CONSULTANT have approved and executed this TASK ORDER as of _____.

Pleasant Grove City:

Ridgeline Consultants:

Neal Winterton, Public Works Director

Travis Hamilton, Principal

RESOLUTION NO. 2024-06

A RESOLUTION OF THE GOVERNING BODY OF PLEASANT GROVE CITY AUTHORIZING THE MAYOR TO DECLARE 1 DESKTOP LENOVO M715, 1 DESKTOP HP PRODESK400, 1 ELITEBOOK LAPTOP 745, 1 LENOVO A475 LAPTOP, 2 SURFACE 3 LAPTOPS, 1 SURFACE PRO 7, 2 SURFACE PRO 6, 1 SURFACE PRO 5, 1 LENOVO T495 LAPTOP, 1 LENOVO P72, AND 1 SURFACE LAPTOP 2 COMPUTERS AS SURPLUS AND DIRECT THAT THEY BE DISPOSED OF ACCORDING TO THE CITY'S POLICY FOR DISPOSING OF SURPLUS PROPERTY; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, Pleasant Grove City has 1 Desktop Lenovo M715, 1 Desktop HP Prodesk 400, 1 Elitebook 745 Laptop, 1 Lenovo A475 Laptop, 2 Surface 3 Laptops, 1 Surface Pro 7, 2 Surface Pro 6, 1 Surface Pro 5, 1 Lenovo T495 Laptop, 1 Lenovo P72, and 1 Surface Laptop 2 Computers that they would like to surplus; and

WHEREAS, the City has established a process for selling or disposing of surplus property; and

WHEREAS, the City would like to declare 1 Desktop Lenovo M715, 1 Desktop HP Prodesk 400, 1 Elitebook 745 Laptop, 1 Lenovo A475 Laptop, 2 Surface 3 Laptops, 1 Surface Pro 7, 2 Surface Pro 6, 1 Surface Pro 5, 1 Lenovo T495 Laptop, 1 Lenovo P72, and 1 Surface Laptop 2 Computers as surplus and direct that they be disposed of according to the City's policy; and

WHEREAS, the City Council finds that it is in the best interests of the City to divest itself of the item(s) and recoup their fair market value for the citizens by selling said surplus property.

NOW THEREFORE, BE IT RESOLVED by the City Council of Pleasant Grove, Utah as follows:

SECTION 1.

The Mayor hereby declares 1 Desktop Lenovo M715, 1 Desktop HP Prodesk 400, 1 Elitebook 745 Laptop, 1 Lenovo A475 Laptop, 2 Surface 3 Laptops, 1 Surface Pro 7, 2 Surface Pro 6, 1 Surface Pro 5, 1 Lenovo T495 Laptop, 1 Lenovo P72, and 1 Surface Laptop 2 Computers as surplus and directs that they be disposed of according to the City's policy for disposing of surplus property.

SECTION 2.

The provisions of this Resolution shall take effect immediately.

PASSED AND ADOPTED BY THE CITY COUNCIL OF PLEASANT GROVE, UTAH,
this 17th day of January 2024.

Guy L. Fugal, Mayor

ATTEST:

(SEAL)

Wendy Thorpe, CMC
City Recorder

Motion: Council Member _____

Second: Council Member _____

<u>ROLL CALL</u>	<u>Yes</u>	<u>No</u>	<u>Absent</u>
Mayor Guy L. Fugal	_____	_____	_____
Dianna Andersen	_____	_____	_____
Steve Rogers	_____	_____	_____
Eric Jensen	_____	_____	_____
Cyd LeMone	_____	_____	_____
Todd Williams	_____	_____	_____