

**MINUTES OF THE WASATCH COUNTY COUNCIL  
ACTING AS  
THE GOVERNING BOARD OF THE JORDANELLE  
SPECIAL SERVICE DISTRICT  
JANUARY 9, 2024**

PRESENT: Board Vice Chair Luke Searle  
Board Member Erik Rowland  
Board Member Kendall Crittenden  
Board Member Karl McMillan  
Board Member Spencer Park

EXCUSED: Board Chair Mark Nelson  
Board Member Steve Farrell

STAFF: Max Covey, General Manager  
Shari Coleman, Accounting Assistant  
Wade Webster, Keetley Water Treatment Plant Manager  
Doug Scow, Water Rights Supervisor  
Dana Kohler, Administrative Assistant  
Kierstan Smith, CPA  
Brad Fuller, Project Coordinator  
Chance Morris, Distribution/Collections Manager

Board Vice Chair Luke Searle called the meeting to order on Tuesday, January 9, 2024, at 4:12 p.m. The record should also show that all the Board Members are present except for Chair Mark Nelson and Board Member Steve Farrell. The record should also show that the Governing Board of the Jordanelle Special Service District is meeting in the Wasatch County Council Chambers located in the Wasatch County Administration Building located at 25 North Main, Heber City, Utah 84032. Board Vice Chair Luke Searle then called the first agenda item.

**REGULAR SESSION**

**APPROVAL OF THE MINUTES FOR DECEMBER 12, 2023, MEETING AND THE PUBLIC HEARING MINUTES.**

**Board Member Kendall made a motion to approve the minutes for December 12, 2023, meeting, and the public hearing minutes. Board Member Karl McMillan seconded the motion, and the motion carries with the following vote:**

**AYE: Board Vice Chair Luke Searle  
AYE: Board Member Karl McMillan**

**AYE: Board Member Erik Rowland  
AYE: Board Member Spencer Park  
AYE: Board Member Kendall Crittenden**

**NAY: None.**

#### **WARRANT LIST APPROVAL**

**Board Member Spencer Park made a motion to approve the warrants in the amount of \$1,408,312.96 million. Board Member Karl McMillan seconded the motion, and the motion carries with the following vote:**

**AYE: Board Vice Chair Luke Searle  
AYE: Board Member Karl McMillan  
AYE: Board Member Kendall Crittenden  
AYE: Board Member Spencer Park  
AYE: Board Member Erik Rowland**

**NAY: None.**

#### **SET DATE/TIME FOR 2024 BOARD MEETINGS**

**Board Member Kendall Crittenden made a motion we set the board meetings for the Jordanelle Special Service District for the second Tuesday of each month at 4:00 p.m. Board Member Karl McMillan seconded the motion, and the motion carries with the following vote:**

**AYE: Board Vice Chair Luke Searle  
AYE: Board Member Erik Rowland  
AYE: Board Member Karl McMillan  
AYE: Board Member Spencer Park  
AYE: Board Member Kendall Crittenden**

**NAY: None.**

#### **JSSD RELEASE OF EASEMENT**

Max Covey, the General Manager, addressed the Governing Board of the Jordanelle Special Service District and indicated that in 2018, JSSD sold a parcel of land located just south of Deer Crest to EX Utah Group. JSSD currently has an easement on this property for potential well sites. EX Utah has requested JSSD release the easement on this property. This property and easement sit directly on top of the Ontario Drain Tunnel, and a future well in this area could

impair the flow from the tunnel. We would encourage you to approve the release of easement by a motion.

**Board Member Kendall Crittenden made a motion that we approve the release of the easement. Board Member Spencer Park seconded the motion, and the motion carries with the following vote:**

**AYE: Board Vice Chair Luke Searle  
AYE: Board Member Erik Rowland  
AYE: Board Member Spencer Park  
AYE: Board Member Karl McMillan  
AYE: Board Member Kendall Crittenden**

**NAY: None.**

### **SET A PUBLIC HEARING FOR IFFP AND IFFA STUDY**

Max Covey, the General Manager, addressed the Governing Board of the Jordanelle Special Service District and indicated that this is an IFFP (impact fee facility plan) and is just about ready to wrap that up. We will have that wrapped up within the next five to six days so we will be ready to have that public hearing next month. We have been working on this for about six months on and off and when we can. We will see a considerable change in our impact fees. Our water impact fee has three components to it, and they are water treatment, water storage and conveyance of the pipelines. This impact adjustment is going to be substantial. The plan is just showing what improvements we have and where our next sources are going to be and outlining the road map for the next to five to ten to twenty years and then the analysis is setting the rates and analyzing what the impact fees need to be. I would suggest that we set that public hearing for February 13<sup>th</sup> at 6:00 p.m.

**Board Member Kendall Crittenden made a motion that we set the public hearing for the IFFP and IFFA studies for February 13<sup>th</sup> at 6:00 p.m. Board Member Karl McMillan seconded the motion, and the motion carries with the following vote:**

**AYE: Board Vice Chair Luke Searle  
AYE: Board Member Erik Rowland  
AYE: Board Member Karl McMillan  
AYE: Board Member Kendall Crittenden  
AYE: Board Member Spencer Park**

**NAY: None.**

### **GENERAL MANAGERS REPORT**

Max Covey, the General Manager, addressed the Governing Board of the Jordanelle Special Service District and indicated we have been working hard to just to button up the treatment plant so that is going to be one of the big pushes this year in JSSD to get that completed. The contractor is on schedule, and we are planning on starting some preliminary testing as early as March with substantial completion in June and really be operating this plant in June or July and it is going well. We will invite the Board to come out and look at it as we get further along. Things are going well just business as usual. There are still a lot of active developments up there between the Sky Ridges and Extell and Ben Loche Ranches, all of that. If Ben Loch at a future date becomes a part of Hideout, we would still retain the water, sewer. It looks like Hideout is wanting to make a local district within the town of Hideout and that entity that would maintain their own sewer and water. We will be meeting with them with more details to come. Other than these things it is business as usual.

### **OTHER BUSINESS**

Max Covey, the General Manager, and the Governing Board of the Jordanelle Special Service District indicated that they had no other business.

### **CLOSED SESSION**

Max Covey, the General Manager, indicated that there is no need to have a closed session this evening.

### **ADJOURNMENT**

**Board Member Spencer Park made a motion to adjourn. Board Member Kendall Crittenden seconded the motion, and the motion carries with the following vote:**

**AYE: Board Vice Chair Luke Searle  
AYE: Board Member Erik Rowland  
AYE: Board Member Spencer Park  
AYE: Board Member Kendall Crittenden  
AYE: Board Member Karl McMillan**

**NAY: None.**

The meeting was adjourned at 6:00 p.m.

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LUKE SEARLE, BOARD VICE CHAIR