



DRAFT MINUTES SUBJECT TO APPROVAL BY THE BOARD AT THE MARCH BOARD MEETING

**Utah Board of Higher Education
Virtual Conference via Zoom
Wednesday, January 3, 2024**

**EXECUTIVE COMMITTEE MEETING
MINUTES**

Executive Committee Members Present

Amanda Covington, Chair
Steve Neeleman, MD, Vice Chair
Javier Chavez, Jr.

Board Members Absent

Office of the Commissioner

Geoff Landward, Interim Commissioner, Deputy Commissioner and Government Relations Director
Nate Talley, Deputy Commissioner and CFO
Alison Adams, General Counsel
Trisha Dugovic, Director of Communication
Brynn Fronk, Executive Assistant to the Utah Board of Higher Education
Melissa Van Hien, Executive Assistant to the Commissioner

Other Guests

Courtney R. White, Associate Vice President of Executive Affairs/Chief of Staff and Secretary to the Board of Trustees, Utah Tech University

Chair Covington called the meeting to order at 10:00 a.m.

Executive Committee Meeting

Chair Covington shared that President Richard Williams from Utah Tech University had announced his resignation a few weeks prior. According to Board bylaws, the Executive Committee is authorized to take action on behalf of the full Board under certain circumstances. The Executive Committee met with Courtney White. They also consulted with Utah Tech's Board of Trustees and received their recommendation to have Courtney White fill the role of interim president. Chair Covington thanked Courtney for his willingness to consult with everyone and share his passion for Utah Tech University. **Vice Chair Neeleman moved that the Executive Committee approve Courtney White as interim president of Utah Tech University. Board member Javier Chavez, Jr. seconded the motion. The Board members in attendance voted unanimously in favor. The motion passed.** Courtney expressed appreciation to the Board for their confidence and trust.

Chair Covington moved to adjourn. Vice Chair Neeleman seconded the motion. The Board members in attendance voted unanimously in favor. The motion passed.

The meeting adjourned at 10:05 a.m.

Amanda Covington, Chair

Board Meeting Minutes
Wednesday, January 3, 2024
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Date Approved: