



CITY OF OREM
CITY COUNCIL MEETING
56 North State Street, Orem, Utah
January 9, 2024

*This meeting may be held electronically
to allow a Councilmember to participate.*

3:00 P.M. WORK SESSION - CITY COUNCIL CHAMBERS

- 1 PICTURES - Mayor and City Council (60 min)**
- 2 PRESENTATION - Open Public Meeting Act and Ethics Training (30 min)**
Presenter: Steve Earl, City Attorney
- 3 PRESENTATION - Station Area Plans Update (45 min)**
Presenter: Jason Bench, Assistant Development Services Director, Grant Allen, Senior Planner, Christie Oostema Brown AICP, people+place, and John Janson AICP, Planning Solutions
- 4 PRESENTATION - Strategies Innovations 2024 Projects (20 min)**
Presenter: Jennica Jones, Strategies and Innovations Division Manager
- 5 PRESENTATION - Employee Engagement Response (20 min)**
Presenter: Jennica Jones, Strategies and Innovations Division Manager, Amy Peterson, HR Division Manager, and Carson Hardy, Management Analyst

1. AGENDA REVIEW & PREVIEW OF UPCOMING AGENDA ITEMS

The City Council will review the items on the agenda.

2. CITY COUNCIL REPORTS (BOARDS & COMMISSIONS, NEW BUSINESS, ETC.)

This is an opportunity for members of the City Council to raise issues of information or concern.

2.1 LaNae Millett

6:00 P.M. REGULAR SESSION - COUNCIL CHAMBERS

3. CALL TO ORDER
4. INVOCATION/INSPIRATIONAL THOUGHT: Doyle Mortimer
5. PLEDGE OF ALLEGIANCE: Kitty Mortimer
6. MAYOR'S REPORT/ITEMS REFERRED BY COUNCIL

6.1 PRESENTATION - City Council Area of Focus

Presenter: Brenn Bybee, City Manager and David Young, Mayor

6.2 INTRODUCTION - Utah State Senators and Representatives

Presenter: Curtis Bramble, Utah State Senator; Keith Grover, Utah State Senator; and Marsha Judkins, Utah State Representative

6.3 PRESENTATION - Utah League of Cities and Towns (ULCT) Legislative Priorities for Cities

Presenter: Karson Eilers, ULCT

7. PERSONAL APPEARANCES – 15 MINUTES

Time has been set aside for the public to express their ideas, concerns, and comments on items not scheduled as public hearings on the Agenda. Those wishing to speak are encouraged to show respect for those who serve the city. Comments should focus on issues concerning the city. Those wishing to speak should have signed in before the beginning of the meeting. (Please limit your comments to 3 minutes or less.)

8. CONSENT ITEMS

8.1 APPROVAL OF MEETING MINUTES

December 5, 2023, December 12, 2023 and December 29, 2023

8.2 APPOINTMENTS - Orem Neighborhood Commission

Margaret Black, Reed Farnsworth, Karen McCandless, Sunday Meservy, Mark Seastrand and David Moulton

8.3 APPOINTMENTS - Recreation Advisory Commission

Erin Allen

8.4 APPOINTMENTS - Beautification Advisory Commission

Pam Ogden

9. SCHEDULED ITEMS

9.1 RESOLUTION - Utah Lake Authority Appointment

Presenter: Steve Earl, City Attorney

10. COMMUNICATION ITEMS

For City Council Review Only

10.1 MONTHLY FINANCIAL STATEMENT - November 2023

11. CITY MANAGER INFORMATION ITEMS

This is an opportunity for the City Manager to provide information to the City Council. These items are for information and do not require action by the City Council.

12. ADJOURN TO CLOSED SESSION

To discuss pending or reasonably imminent litigation; the character or professional competence of an individual; or the purchase or lease of real property.

THE PUBLIC IS INVITED TO PARTICIPATE IN ALL CITY COUNCIL MEETINGS.

If you need a special accommodation to participate in the City Council Meetings and Study Sessions, please call

**the City Recorder's Office at least 3 working days prior to the meeting.
(Voice 801-229-7000)**

This agenda is also available on the City's webpage at orem.org



**CITY OF OREM
CITY COUNCIL
MEETING
JANUARY 9, 2024**

REQUEST:	APPROVAL OF MEETING MINUTES
APPLICANT:	
NOTICES:	
SITE INFORMATION:	
PREPARED BY:	

REQUEST:

BACKGROUND:

RECOMMENDATION:



**CITY OF OREM
CITY COUNCIL
MEETING
JANUARY 9, 2024**

REQUEST:	APPOINTMENTS - Orem Neighborhood Commission
APPLICANT:	
NOTICES:	
SITE INFORMATION:	
PREPARED BY:	

REQUEST:

BACKGROUND:

RECOMMENDATION:



**CITY OF OREM
CITY COUNCIL
MEETING
JANUARY 9, 2024**

REQUEST:	APPOINTMENTS - Recreation Advisory Commission
APPLICANT:	
NOTICES:	
SITE INFORMATION:	
PREPARED BY:	

REQUEST:

BACKGROUND:

RECOMMENDATION:



**CITY OF OREM
CITY COUNCIL
MEETING
JANUARY 9, 2024**

REQUEST:	APPOINTMENTS - Beautification Advisory Commission
APPLICANT:	
NOTICES:	
SITE INFORMATION:	
PREPARED BY:	

REQUEST:

BACKGROUND:

RECOMMENDATION:



**CITY OF OREM
CITY COUNCIL
MEETING
JANUARY 9, 2024**

REQUEST:	RESOLUTION - Utah Lake Authority Appointment
APPLICANT:	
NOTICES:	
SITE INFORMATION:	
PREPARED BY:	

REQUEST:

BACKGROUND:

RECOMMENDATION:

RESOLUTION NO. _____

A RESOLUTION OF THE OREM CITY COUNCIL APPOINTING COUNCIL MEMBER
LANAE MILLETT AS THE CITY'S REPRESENTATIVE TO THE UTAH LAKE
AUTHORITY GOVERNING BOARD

WHEREAS Section 11-65-101 of the Utah Code creates the Utah Lake Authority; and

WHEREAS Section 11-65-301 of the Utah Code provides for the formation of a governing board (the "Board") to manage and conduct the business and affairs of the Lake Authority and to determine all questions of Lake Authority policy; and

WHEREAS Section 11-65-302 of the Utah Code describes the membership and composition of the Board; and

WHEREAS Section 11-65-302 provides that the Utah County Council of Governments shall appoint eight board members, seven of which shall be elected officials from municipalities whose boundaries are no more than one-half mile from the Lake Authority boundary; and

WHEREAS the City of Orem is one of the municipalities from which a representative to the Utah Lake Authority Board may be selected; and

WHEREAS former Councilmember Terry Peterson previously served as the City's representative on the Utah Lake Authority Board up until the expiration of his term as a City Councilmember; and

WHEREAS the City Council of the City of Orem has determined that it would be in the best interest of the City to appoint Council Member LaNae Millett as the City of Orem's representative to the Utah Lake Authority governing board; and

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF OREM, UTAH, as follows:

1. The City Council hereby appoints Council Member LaNae Millett to serve as the City's representative on the Utah Lake Authority governing board.
2. This resolution shall become effective immediately upon passage.

PASSED and APPROVED this 12th day of January 2024.

David A. Young, Mayor

ATTEST:

Teresa McKittrick, City Recorder

COUNCIL MEMBER

AYE NAY ABSTAIN

Mayor David A. Young
Jeff Lambson
Jenn Gale
Tom Macdonald
LaNae Millett
Chris Killpack
David Spencer

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CITY OF OREM
BUDGET REPORT FOR THE MONTH ENDED NOVEMBER 2023

Percent of Year Expired: 42%

Fund	Current Appropriation	Monthly Total	Year-To-Date Total	Encumbrances	Balance	% To Date FY 2024	% To Date FY 2023	Notes
10 GENERAL FUND								
Revenues	70,343,574	7,756,341	24,046,595			34%	29%	
Appr. Surplus - Current	250,000	250,000	250,000			100%		
Appr. Surplus - Prior Year	22,310,801		22,310,801			100%		
Std. Interfund Transactions	5,744,060		5,744,060			100%		
Total Resources	98,648,435	8,006,341	52,351,456		46,296,979	53%	53%	
Expenditures	98,648,435	7,948,922	41,964,025	6,174,356	50,510,054	49%	34%	1
20 ROAD FUND								
Revenues	3,800,000	22,786	624,188			16%	33%	
Appr. Surplus - Current	620,000		620,000			100%		
Appr. Surplus - Prior Year	2,627,058		2,627,058			100%		
Total Resources	7,047,058	22,786	3,871,246		3,175,812	55%	65%	
Expenditures	7,047,058	104,546	1,986,746	690,895	4,369,417	38%	50%	
21 CARE TAX FUND								
Revenues	3,380,000	291,624	862,195			26%	30%	
Appr. Surplus - Current	200,000		200,000			100%		
Appr. Surplus - Prior Year	2,297,383		2,297,383			100%		
Total Resources	5,877,383	291,624	3,359,578		2,517,805	57%	56%	
Expenditures	5,877,383	6,068	1,472,594	885,034	3,519,755	40%	45%	
24 TRANSPORTATION SALES TAX FUND								
Revenues	3,090,000	269,267	776,942			25%	28%	
Appr. Surplus - Current	250,000		250,000			100%		
Appr. Surplus - Prior Year	2,816,080		2,816,080			100%		
Total Resources	6,156,080	269,267	3,843,022		2,313,058	62%	60%	
Expenditures	6,156,080	15,860	2,184,582	1,149,062	2,822,436	54%	33%	2
30 DEBT SERVICE FUND								
Revenues	6,326,740	1,673,306	3,098,511			49%	47%	
Total Resources	6,326,740	1,673,306	3,098,511		3,228,229	49%	47%	
Expenditures	6,326,740	1,719,070	1,902,794		4,423,946	30%	29%	
45 CIP FUND								
Revenues	775,000	128,543	422,064			54%	58%	
Appr. Surplus - Prior Year	28,080,901		28,080,901			100%		
Total Resources	28,855,901	128,543	28,502,965		352,936	99%	99%	
Expenditures	28,855,901	272,488	1,221,741	23,128,793	4,505,367	84%	10%	3
51 WATER FUND								
Revenues	19,980,034	1,406,615	11,407,760			57%	59%	
Appr. Surplus - Prior Year	47,331,789		47,331,789			100%		
Total Resources	67,311,823	1,406,615	58,739,549		8,572,274	87%	89%	
Expenditures	67,311,823	2,423,460	15,621,487	23,890,969	27,799,367	59%	22%	4
52 WATER RECLAMATION FUND								
Revenues	13,248,423	1,137,690	5,712,759			43%	39%	
Appr. Surplus - Prior Year	25,420,126		25,420,126			100%		
Total Resources	38,668,549	1,137,690	31,132,885		7,535,664	81%	77%	
Expenditures	38,668,549	431,440	4,351,407	6,580,401	27,736,741	28%	21%	
55 STORM WATER FUND								
Revenues	5,856,002	538,767	2,764,935			47%	46%	
Appr. Surplus - Prior Year	8,972,270		8,972,270			100%		
Total Resources	14,828,272	538,767	11,737,205		3,091,067	79%	79%	
Expenditures	14,828,272	865,129	3,029,803	1,365,372	10,433,097	30%	20%	
56 RECREATION FUND								
Revenues	3,775,040	264,812	1,457,225			39%	35%	
Appr. Surplus - Prior Year	147,409		147,409			100%		
Total Resources	3,922,449	264,812	1,604,634		2,317,815	41%	36%	
Expenditures	3,922,449	251,747	2,010,899	286,471	1,625,079	59%	60%	

CITY OF OREM
BUDGET REPORT FOR THE MONTH ENDED NOVEMBER 2023

Percent of Year Expired: 42%

Fund	Current Appropriation	Monthly Total	Year-To-Date Total	Encumbrances	Balance	% To Date FY 2024	% To Date FY 2023	Notes
57 SOLID WASTE FUND								
Revenues	5,184,000	438,228	2,189,462			42%	44%	
Appr. Surplus - Prior Year	142,230		142,230			100%		
Total Resources	5,326,230	438,228	2,331,692		2,994,538	44%	45%	
Expenditures	5,326,230	107,006	1,853,261		3,472,969	35%	48%	
58 STREET LIGHTING FUND								
Revenues	1,065,000	98,446	446,494			42%	42%	
Appr. Surplus - Current	320,000		320,000			100%		
Appr. Surplus - Prior Year	373,612		373,612			100%		
Total Resources	1,758,612	98,446	1,140,106		618,506	65%	70%	
Expenditures	1,758,612	55,983	749,632	460,472	548,508	69%	52%	5
61 FLEET MAINTENANCE FUND								
Revenues			760			100%		
Appr. Surplus - Prior Year	208,445		208,445			100%		
Std. Interfund Transactions	1,075,000		1,075,000			100%		
Total Resources	1,283,445		1,284,205		-760	100%	100%	
Expenditures	1,283,445	215,542	680,415	53,729	549,301	57%	48%	
62 PURCHASING/WAREHOUSING FUND								
Appr. Surplus - Prior Year	5,543		5,543			100%		
Std. Interfund Transactions	450,000		450,000			100%		
Total Resources	455,543		455,543			100%	100%	
Expenditures	455,543	37,922	251,831	933	202,779	55%	56%	
63 SELF INSURANCE FUND								
Revenues	790,000	96,589	353,111			45%	42%	
Appr. Surplus - Current Year	175,000		175,000			100%		
Appr. Surplus - Prior Year	22,301		22,301			100%		
Std. Interfund Transactions	1,585,000		1,585,000			100%		
Total Resources	2,572,301	96,589	2,135,412		436,889	83%	83%	
Expenditures	2,572,301	75,255	1,698,816	53,176	820,309	68%	74%	
64 INFORMATION TECH FUND								
Revenues	9,336	1,356	4,068			100%		
Appr. Surplus - Prior Year	442,422		442,422			100%		
Std. Interfund Transactions	3,410,000		3,410,000			100%		
Total Resources	3,861,758	1,356	3,856,490		5,268	100%	100%	
Expenditures	3,861,758	284,467	1,389,322	126,235	2,346,201	39%	40%	
65 FACILITIES MAINTENANCE FUND								
Appr. Surplus - Prior Year	5,410		5,410			100%		
Std. Interfund Transactions	2,250,000		2,250,000			100%		
Total Resources	2,255,410		2,255,410			100%	100%	
Expenditures	2,255,410	215,492	1,010,799	421,659	822,952	64%	58%	
74 CDBG FUND								
Revenues	742,646	6,869	364,784			49%	39%	
Appr. Surplus - Prior Year	336,744		336,744			100%		
Total Resources	1,079,390	6,869	701,528			65%	63%	
Expenditures	1,079,390	29,650	424,767	8,747	645,876	40%	36%	
CITY TOTAL RESOURCES	296,235,379	14,381,239	212,401,437		83,456,080	72%	71%	
CITY TOTAL EXPENDITURES	296,235,379	15,060,047	83,804,921	65,276,304	147,154,154	50%	29%	

CITY OF OREM
BUDGET REPORT FOR THE MONTH ENDED NOVEMBER 2023

Percent of Year Expired: 42%

Fund	Current Appropriation	Monthly Total	Year-To-Date Total	Encumbrances	Balance	% To Date FY 2024	% To Date FY 2023	Notes

NOTES TO THE BUDGET REPORT FOR THE MONTH ENDED NOVEMBER 2023:

- 1) The current year expenditures are higher in comparison to the prior year due to the current year encumbrances (\$6,174,356) being significantly higher than in the prior fiscal year (\$4,248,805) at this date in time. The majority of this change is due to the Hillcrest Park construction project and associated payments which had not yet begun in the prior fiscal year.
- 2) The current year expenditures are higher in comparison to the prior year due to the current year encumbrances (\$1,149,062) being significantly higher than in the prior fiscal year (\$419,996) at this date in time. This change is primarily related to the Lakeview Parkway project which did not exist in the prior fiscal year.
- 3) The current year expenditures are higher in comparison to the prior year due to the current year encumbrances (\$23,128,793) being significantly higher than in the prior fiscal year (\$1,624,268) at this date in time. The majority of this change is due to the new City Center construction project which had not yet begun in the prior fiscal year.
- 4) The current year expenditures are higher in comparison to the prior year due to the current year encumbrances (\$23,890,969) being significantly higher than in the prior fiscal year (\$4,027,025) at this date in time. The majority of this change is due to the Storage Tank, Water Reuse and 800 South Utility Pipeline projects and associated payments which had not yet begun in the prior fiscal year.
- 5) The current year expenditures are higher in comparison to the prior year due to the current year encumbrances (\$460,472) being significantly higher than in the prior fiscal year (\$247,131) at this date in time as well as actual expenditures primarily due to the Hillcrest Park lighting project which did not exist in the prior fiscal year.

Note: In earlier parts of a fiscal year, expenditures may be greater than the collected revenues in a fund. The City has accumulated sufficient reserves to service all obligations during such periods and does not need to issue tax anticipation notes or obtain funds in any similar manner. If you have questions about this report, please contact Brandon Nelson (229-7010).