

**MINUTES OF THE WASATCH COUNTY COUNCIL
ACTING AS
THE GOVERNING BOARD OF THE TWIN CREEKS
SPECIAL SERVICE DISTRICT
DECEMBER 12, 2023**

PRESENT: Board Chair Karl McMillan
Board Member Luke Searle
Board Member Kendall Crittenden
Board Member Spencer Park
Board Member Steve Farrell
Board Member Erik Rowland
Board Member Mark Nelson

STAFF: Max Covey, General Manager
Shari Coleman, Accountant Assistant
Dana Kohler, Administrative Assistant
Kierstan Smith CPA
Chance Morris, Distribution/Collections Manager
Doug Scow, Water Rights Manager
Wade Webster, Keetley Water Treatment Plant
David Fuller, Project Coordinator

Board Chair Karl McMillan called the meeting to order at 4:45 p.m. on Tuesday December 12, 2023. Let the record show that all the Board Members are present. Also, the Governing Board of the Twin Creeks Special Service District is meeting in the Wasatch County Council Chambers located in the Wasatch County Administrative Building, located at 25 North Main, Heber City, Utah 84032. Board Chair Karl McMillan then called the first agenda item.

REGULAR SESSION

APPROVAL OF THE MINUTES FOR NOVEMBER 14, 2023, MEETING

Board Member Kendall Crittenden made a motion to approve the minutes for November 14, 2023, as written. Board Member Mark Nelson seconded the motion, and the motion carries with the following vote:

**AYE: Board Chair Karl McMillan
AYE: Board Member Luke Searle
AYE: Board Member Kendall Crittenden
AYE: Board Member Spencer Park**

**AYE: Board Member Steve Farrell
AYE: Board Member Erik Rowland
AYE: Board Member Mark Nelson**

NAY: None.

WARRANT LIST APPROVAL

Board Member Steve Farrell made a motion to approve the warrants in the amount of \$320,862.68. Board Member Erik Rowland seconded the motion, and the motion carries with the following vote:

**AYE: Board Chair Karl McMillan
AYE: Board Member Luke Searle
AYE: Board Member Kendall Crittenden
AYE: Board Member Spencer Park
AYE: Board Member Steve Farrell
AYE: Board Member Erik Rowland
AYE: Board Member Mark Nelson**

NAY: None.

GENERAL MANAGER'S REPORT

Max Covey, the General Manager, addressed the Governing Board of the Twin Creeks Special Service District and indicated that today I did meet with Water Resources on receiving the maxed grant for Lindsay Reservoir and we kind of nailed that down to replace the pipe through Lindsay Reservoir. We have a grant for the Jones Reservoir and we will be working with them over the next months to get that all finalized. It is not on the list, but the problem was in this last inspection that we completed we recognized it doesn't meet the minimum standards so that by passes the list and goes right to the top. Also, it is a small project but it doesn't meet the minimum standards so dam safety so that has been approved to go right to the front of the list and get completed.

OTHER BUSINESS

Max Covey, the General Manager, and the Governing Board of the Twin Creeks Special Service District both indicated that they had no other business.

Board Chair Karl McMillan indicated that they need a motion to continue the agenda until 6:00 p.m. for the public hearing to be heard regarding the adoption of the 2024 budget Resolution #2023-05.

Board Member Kendall Crittenden made a motion to continue this matter until 6:00 p.m. Board Member Spencer Park seconded the motion, and the motion carries with the following vote:

**AYE: Board Chair Karl McMillan
AYE: Board Member Luke Searle
AYE: Board Member Kendall Crittenden
AYE: Board Member Spencer Park
AYE: Board Member Steve Farrell
AYE: Board Member Erik Rowland
AYE: Board Member Mark Nelson**

NAY: None.

**PUBLIC HEARING
DECEMBER 12, 2023**

ADOPTION OF THE 2024 BUDGET RESOLUTION #2023-05

Kierstan Smith, the CPA, addressed the Governing Board of the Twin Creeks Special Service District and indicated that we are budgeting for 120 new connections to be added into Twin Creeks this year and we budget for a half a year for them. We are anticipating a slight increase. Overhead in management is based on time allocations or anticipated time that will be spent out there with the related benefits. We are budgeting for 2024 a budget in the amount of \$4,730,700.00 and on the expense side we are budgeting \$4,730,700.00.

Board Chair Karl McMillan then opened the public hearing up for public comment and there was none, so the public comment was closed.

Board Member Erik Rowland made a motion that approve Resolution 2023-05 approving the proposed budget for 2024. Board Member Steve Farrell seconded the motion, and the motion carries with the following vote:

**AYE: Board Chair Karl McMillan
AYE: Board Member Mark Nelson
AYE: Board Member Erik Rowland
AYE: Board Member Steve Farrell
AYE: Board Member Spencer Park
AYE: Board Member Kendall Crittenden
AYE: Board member Luke Searle**

NAY: None.

ADJOURNMENT

Board Member Steve Farrell made a motion to adjourn. Board member Eric Rowland seconded the motion, and the motion carries with the following vote:

**AYE: Board Member Luke Searle
AYE: Board Chair Karl McMillan
AYE: Board Member Kendall Crittenden
AYE: Board Member Spencer Park
AYE; Board member Steve Farrell
AYE: Board Member Erik Rowland
AYE: Board Member Mark Nelson**

NAY: None.

The meeting adjourned at 6:30 p.m.

KARL MCMILLAN/CHAIRMAN