



# APPROVED MINUTES

## November 2023 BOARD MEETING MINUTES

The regular board meeting of the Piute County School District Board of Education was held on **November 7, 2023** at the Piute County Courthouse in Junction, Utah. President Jeremy Pearson called the meeting to order at **3:30 P.M.** Present was Jeremy Pearson, Teresa Morgan, Erin Jensen, Neccia Dalton and Rick Dalton. Also present was Superintendent Koby Willis and Business Administrator Dallas Sylvester. Guests at the meeting were: Shauna Bagley, Russ Lee, Jeri Sylvester, Paul James, Kelcie Dastrup, Brandi Kennedy, Sally James, McCall Blood, and Melissa Gleave.

**Work Meeting:** The board, Superintendent Willis, and Dallas Sylvester met to work on the master board award.

### Opening Remarks:

- Jeremy Pearson welcomed everyone to the meeting. After the pledge of allegiance was recited, opening remarks were given by Erin Jensen.

### Program Reports :

- **Volleyball Program Report**
  - McCall Blood gave the board a report on the volleyball program.
  - She mentioned she saw improvements in the girls throughout the year.
  - She explained that she would like to get a volleyball program going for younger kids in the community. She would like to start a program for the kids from 3-6 grade.
  - The board thanked McCall for a great season.
- **Food Services Program Report**
  - Brandi Kennedy gave the board a report on food services.
  - She thanked the board for the repairs in the kitchen this year.
  - She mentioned that special diets are growing in the district.
  - She explained that breakfast counts are down at the high school.
  - She asked that the board put emphasis on the fact that special diets are important and should be accommodated.
  - She would like to set up a meeting with the other cooks and a couple board members to ensure that special diet needs are being met.

- **Health Services Program Report**

- Melissa Gleave presented the board with the health services program report.
- She presented the board with the rules and requirements for student immunizations in the district.
- She explained how maturation is taught in the district.
- She mentioned that she performs vision screenings for students in our schools each year and they are done in October.
- She added that the school nurse tries to find financial resources for families who have students with vision needs.
- She explained what the district's responsibilities are for 504's, IHP's, and EAP's.
- She mentioned that the district has the ability to do telehealth.
- She explained that the school nurse is required to complete mental health training each year.
- She presented the board with the Utah school nursing report for 2022-2023.

**Public Comments:**

- The board gave time for the public to make comments.
  - No public comments were made.

**Business Items:**

- **Policy #1150 Transportation Director Job Description 1st Reading**

- Superintendent Willis presented the revision of policy #1150, Transportation Director Job for the first reading.
- The policy outlines the duties and qualifications for the transportation director position.
- The policy will be revisited again for a second reading.

- **Policy #1200 Mentor Teacher Program Policy 1st Reading**

- Superintendent Willis presented the revision of policy #1200, Mentor Program for the first reading.
- The policy will be revisited again for a second reading.

- **Policy #3002 Physical Examination Policy Revision 1st Reading**

- Superintendent Willis presented the revision of policy #3002, Physical Examination for the first reading.
- The policy outlines the amount that an employee can be reimbursed for a CDL physical.
- The policy will be revisited again for a second reading.

- **Policy #7500 Building Use Policy Revision 1st Reading**

- Superintendent Willis presented the revision of policy #7500, Building Use for the first reading.
- The policy will be revisited again for a second reading.

- **Policy #7014 Technology Security Policy Review**

- Superintendent Willis presented the review of policy #7014, Technology Security for the first reading.

- Superintendent Willis mentioned that this policy needs to be reviewed every three years.
- Rick Dalton made a motion to suspend the second and third readings of the review of policy #7014, Technology Security and approve it on the first reading. Erin Jensen seconded the motion. Motion passed by unanimous vote.
  
- **Shared Special Education Director Position With Garfield County School District**
  - Superintendent Willis mentioned that Garfield County School District has proposed that our district and theirs share a special education director.
  - The director would work in both districts and handle the special education director duties and responsibilities for each district.
  - Sally James mentioned that she feels our district wouldn't receive the help we need if we shared a director due to Garfield having more IEP's.
  - Shauna Bagley expressed that she feels things are going very well with Special Education right now and the district should keep things how they are for now.
  - The board expressed that they do not want to pursue sharing a Special Education director with Garfield at this time.
  
- **Concurrent Enrollment Annual Report**
  - Superintendent Willis presented the board with the concurrent enrollment annual report.
  - He mentioned that the district is required to provide statistics for concurrent enrollment each year.
  - He presented the board with graphs that showed how many students are eligible to participate in concurrent enrollment courses vs. how many actually participate.
  - At Piute High School, 42% of eligible white students, 26.7% of Hispanic students, and 50% of African American students enrolled in at least one concurrent enrollment course.
  - 23.6% of students who are economically disadvantaged enrolled in concurrent enrollment, while 55.4% who are not economically disadvantaged enrolled.
  - 6.3% of students with disabilities enrolled in concurrent enrollment, while 45.3% without disabilities enrolled.
  - 51% of females enrolled in concurrent enrollment, while 30% of males enrolled.
  
- **One-Time Salary Adjustment**
  - Dallas Sylvester presented the board with the one-time salary adjustment for FY24.
  - The proposals included a breakdown of different one-time salary adjustments scenarios and what they would cost the district.
  - The one-time salary adjustments will be paid in November and will be based on the amount of contract hours each employee works each week.
  - Rick Dalton made a motion to approve a one-time salary adjustment of \$25 per weekly contracted hour per employee. Erin Jensen seconded the motion. Motion passed by unanimous vote.
  
- **Oscarson Elementary Principal Salary**
  - Superintendent Willis presented the board with the Oscarson Elementary Principal salary proposal.
  - He proposed that Heather Fautin be given 7 additional contract days each year, which would put her at a total of 175 days, the same as the other two principals in the district.

- He proposed that Heather Fautin also be given an additional 6 levels on the salary schedule in order to match the additional levels of the Circleville Elementary Principal.
- Erin Jensen made a motion to approve the additional contract days and salary increase for Heather Fautin. Rick Dalton seconded the motion. Motion passed by unanimous vote.
  
- **Approval of Minutes and Vouchers**
  - Rick Dalton made a motion to approve the regular October 2023 board meeting minutes, The October 24th public hearing minutes, the October 24th public meeting minutes, the October payroll, and district vouchers 24000259-24000344. Teresa Morgan seconded the motion. Motion passed by unanimous vote.
  
- **New Hires, Assignments, and Reassignments**
  - Superintendent Willis presented the new hires in the district. They are as follows:

**New Hires:**

- Ashton Winckel as a substitute.
  - Neccia Dalton made a motion to approve the new hires. Erin Jensen seconded the motion. Motion passed by unanimous vote.
  
- **PHS Weight Room & Locker Rooms Walkthrough**
  - Superintendent Willis presented the board with the preliminary plans for the new teen center that were drawn up by KMA Architects.
  - The proposed teen center location is where the current weight room is located.
  - After the meeting was adjourned, the school board did a walkthrough of the weight room and the old locker rooms.

**Information Items:**

- A. **CUES Legislative Meeting Report-** Superintendent Willis gave the board a report on the CUES legislative meeting that was held last week in Nephi. Superintendent Willis, Jeremy Pearson, and Dallas Sylvester attended the meeting.
  
- B. **School Report Card Review-** Superintendent Willis presented the school report card review for each school in the district.

**Executive Session : None**

**Adjournment**

- At **5:08 P.M.** Erin Jensen made a motion to adjourn the **November 7, 2023** meeting of the school board. Rick Dalton seconded the motion. Motion passed by unanimous vote.