

Wasatch Front Consortium APPEL Program
 Corrective Action Progress (CAP) Update
 11/17/2023

The Wasatch Front Consortium (WFC) Alternate Pathway to Professional Educator License (APPEL) received a Corrective Action Plan (CAP) dated November 10, 2022 and entered probationary status. Below is an update of all conditions in the CAP as of November 17, 2023.

****Highlighted items are CAP requirements without evidence that they are met.**

CAP Requirement	Progress as of 11/17/2023
<p>USBE will review 100% of files for candidates who have been recommended for professional licensure to date. If the candidate’s file is found to be out of compliance with Board rule, the candidates will have until June 1st to meet the professional license requirements. If the requirements are not met by June 1st, 2023, then the candidate’s professional license will be reverted to any previous license until remediation is met. After approval from USBE staff, program candidates may be recommended for professional license once all requirements have been met and appropriately documented.</p>	<p>Wasatch Front Consortium submitted files for each of the 10 educators who were previously recommended for professional licensure.</p> <p>Four (4) candidate’s files were found to be out of compliance with Board rule. Letters sent to educators 1/17/2023.</p> <p>Three (3) of the four candidates did not meet license requirements by 6/1/2023. Their professional licensure reverted to a non-professional status. Letters sent to educators on or before 6/15/2023.</p>
<p>For any candidate’s file that is found to be out of compliance with Board rule, USBE staff will provide a detailed list of which areas are deficient and offer feedback to the APPEL program on how to improve the deficiency.</p>	<p>USBE staff provided detailed letter to APPEL program and educators on 1/17/2023 for four (4) files found to be out of compliance.</p>

CAP Requirement	Progress as of 11/17/2023
<p>Timeline for 10 recommended educators' files:</p> <ul style="list-style-type: none"> Wasatch Front Consortium APPEL program must deliver all candidate files for the 10 recommended educators to USBE no later than December 1, 2022. USBE will review all files and provide detailed feedback to Wasatch Front Consortium APPEL within 15 business days of receipt. <i>Wasatch Front Consortium APPEL will have 15 business days excluding winter break (December 22, 2022 – January 6, 2023) to respond to USBE feedback, providing a plan to address deficiencies and any additional documentation.</i> 	<p>Timeline of file reviews:</p> <ul style="list-style-type: none"> Wasatch Front Consortium submitted all candidate files on 11/15/2022. USBE Staff provided detailed feedback on 11/30/2022. Wasatch Front Consortium APPEL provided additional information on 12/6/2022. USBE Staff provided detailed feedback on 12/19/2022. <i>Wasatch Front Consortium APPEL did not provide a detailed plan for all the candidates to address deficiencies.</i> <i>USBE Staff met with LEA leadership to discuss two candidates plans in April/May 2023.</i> <i>USBE Staff created a plan for one of the candidates on 4/20/2023.</i>
<p><i>USBE will remove Wasatch Front Consortium APPEL from probationary status when 95% of the most recent 20 recommended candidates will be approved on first review.</i></p>	<p>Wasatch Front Consortium has submitted 14 candidates for professional license and 9 have been approved on first review; <i>64% of candidates are approved on first review.</i></p>
<p>USBE will meet with the APPEL Director, as requested by Wasatch Front Consortium APPEL Director, to review findings and provide support and guidance on plans for remediation.</p>	<p><i>The Wasatch Front Consortium has not requested any meetings.</i></p> <p>USBE Staff scheduled a meeting with Wasatch Front Consortium on 6/30/2023 to discuss communication with APPEL candidates. The APPEL Director attended for only a small portion of the meeting. A Wasatch Front Consortium LEA representative attended the meeting.</p>

CAP Requirement	Progress as of 11/17/2023
<p><i>The APPEL Director is required to attend the monthly Utah State Board of Education APPEL Director meetings or watch a recording of the meeting, when available.</i></p>	<p>There have been seven (7) APPEL Director meetings since 11/10/2022. APPEL Director meetings are held virtually. There have been two (2) APPEL Leadership Conferences in place of monthly meetings. One (1) PPAT Training that was held virtually.</p> <p><i>The Wasatch Front Consortium APPEL Director attended 2 of the 10 meetings and has not reported watching any of the recorded meetings.</i></p>



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