

**MINUTES OF THE WASATCH COUNTY COUNCIL
ACTING AS
THE GOVERNING BOARD OF THE TWIN CREEKS
SPECIAL SERVICE DISTRICT
NOVEMBER 14, 2023**

PRESENT: Board Chair Karl McMillan-Excused
Board Member Luke Searle
Board Member Kendall Crittenden-Excused
Board Member Spencer Park
Board Member Steve Farrell
Board Member Erik Rowland
Board Member Mark Nelson

STAFF: Max Covey, General Manager
Dana Kohler, Administrative Assistant
Kierstan Smith, CPA
David fuller, Project Coordinator
Chance Morris, Distribution/Collections Manager
Doug Scow, Water Right Manager
Wade Webster, Keetley Water Treatment Plant.
Theresa Baronek, Treasurer

Board Member Spencer Park called the meeting to order at 4:20 p.m. on Tuesday November 14, 2023. Let the record show that Karl McMillan and Kendall Crittenden have been excused. The record should further reflect that the Governing Board of the Twin Creeks Special Service District is meeting in the Wasatch County Council Chambers Via Zoom, located in the Wasatch County Administrative Building located at 25 North Main, Heber City, Utah 84032. Board Member Spencer Park then called the first agenda item.

REGULAR SESSION

APPROVAL OF THE MINUTES FOR OCTOBER 10, 2023, MINUTES

Board Member Luke Searle made a motion to approve the minutes of October 10, 2023, as written. Board Member Mark Nelson seconded the motion, and the motion carries with the following vote:

**AYE: Board Member Luke Searle
AYE: Board Member Spencer Park
AYE: Board Member Steve Farrell**

AYE: Board Member Erik Rowland

NAY: None:

WARRANT LIST APPROVAL

Board Member Spencer Park indicated that the warrants are in the amount of \$399,209.20. **Board Member Steve Farrell made a motion to approve the warrants in the amount of \$399,209.20. Board Member Mark Nelson seconded the motion, and the motion carries with the following vote:**

AYE: Board Member Luke Searle

AYE; Board Member Spencer Park

AYE: Board Member Steve Farrell

AYE: Board Member Erik Rowland

AYE: Board Member Mark Nelson

NAY: None.

QUARTERLY FINANCIAL REPORT

Kierstan presented the 3rd Qtr. Financial reports for Twin Creeks SSD. We are almost at 100% with our Revenue Budgets and operating revenue. Approximately 30 people estimated have paid off the assessment Bond. Interest revenue has increased. Operating expenses for the district will be below budget for the end of the year. We will request a reallocation between line items for the 2023 budget instead of amending it. Cash flow is positive and allows us to fund our reserves. Budgeting for about 100 new connections for the year. No significant changes for 2024. We will be replacing some old meters and PRV's in 2024.

PRELIMINARY BUDGET/SET PUBLIC HEARING FOR BUDGET

Board member Mark Nelson made a motion to set the public Hearing for 2024 Budget for December 12, 2023, at 6:00 pm. Board Member Eric Rowland seconded the motion and the motion carries with the following vote:

AYE: Board Member Luke Searle

AYE: Board Member Spencer Park

AYE: Board Member Steve Farrell

AYE: Board Member Erik Rowland

AYE: Board Member Mark Nelson

NAY: None.

GENERAL MANAGER'S REPORT

Max Covey, the General Manager, addressed the Governing Board of the Twin Creeks Special Service District. We will be improving the Jones Dam with a cost of approximately \$ 9 million with TCSSD required to fund 20% and the Lindsay Reservoir will also have some improvement upgrades for approx. 2 million. Everything going well in the district.

OTHER BUSINESS

Max Covey and the Governing Board of the Twin Creeks Special Service District indicated that both had nothing further.

ADJOURNMENT

Board Member Steve Farrell made a motion to adjournment. Board Member Mark Nelson seconded the motion, and the motion carries with the following vote:

AYE: Board Member Luke Searle

AYE: Board Member Spencer Park

AYE: Board Member Steve Farrell

AYE: Board Member Erik Rowland

AYA: Board Member Mark Nelson

NAY: None.

Meeting Adjourned at 4:33p.m.