



**SUGAR
HOUSE
PARK**

Sugar House Park Authority

6332 S Airport Road, West Jordan, UT 84084

Ph: 385-468-7275 Fax: 385-468-1855

www.sugarhousepark.org

Sugar House Park Authority | October 12, 2023, Minutes

Date/Time: Thursday, October 12th, 2023, from 6:00pm – 8:00 pm

Location: WebEx

Board Members Present	Anchor Location:
Siv Ghaffari, Richard Layman, Holly Nichols, Roxy Christensen, Jackie Rosen, Patrick Leary, Toby Hazelbaker <u>Board Members Excused:</u> Taylor Weavil, Kaila Grafeman <u>Other Attendees:</u> Jackie Standing, Amy Lincoln, Diane Booth, Erin Hurtado	No physical anchor location. If you have questions or need further assistance, please contact Jackie Standing 385.468.1800.

This meeting will be conducted virtually only via WebEx meetings. Agendas, recordings, and meeting minutes can be accessed on the Utah Public Notice site at utah.gov/pmn

6:02 **Call to Order**
Holly Nichols – President

6:05 **Approval of Special Events and Athletic Field Use Requests**
Holly Nichols – President

Name/Organization/Event	Document Reference	Date(s)
*Madeleine Choir School <i>Motion by Roxy, Seconded by Siv. Approved unanimously.</i>	Portfolio 1	11-04-2023
Cystic Fibrosis Foundation <i>Erin Hurtado presented on Hosting annual great strides event at the park on May 18th of 2024. It's a wonderful event. We usually expect around 1000 people to come and support cystic fibrosis. Motion by Richard, seconded by Jackie. Approved unanimously.</i>	Portfolio 2	05-18-2024

*These event requests are exempt from having to appear before the board for approval because they have held the same event for three or more years.

6:15 **Pavilion Budget Approval and Design Details Approval**
Holly Nichols

Met with arch nexus. The board looked at and discussed architect design and went over financials. The board discussed the details of the pavilion budget. Patrick acknowledged Roxy's leadership with design and funding.

Action: Park Authority may take action to approve
Motion By Richard Seconded by Siv Approved unanimously.

- 6:17 **Free the Game Contract**
Action: Park Authority may take action to approve
The three changes that were made are for the 12 events a year, they must go through the normal reservation process and those don't include a pavilion reservation and they need to follow all the rules of the park.
Motion by Siv. Seconded by Jackie. Approved unanimously.
- 6:21 **Bike Rack Locations**
Action: Park Authority may take action to approve
Voting on the 8 locations. 1 at the Garden center 2 at Big Field, 0 Pond, 2 Fabian, 1 Parleys, 2 Ball Court. Need volunteers to go on site walk. If the bike racks, get used in theory we can budget for more. This is a good starting point. Siv would like to volunteer for the site walk. Patrick mentioned we can buy the racks and have them installed in the springtime. Discussed asphalt vs concrete for placement.
- 6:34 **Approval of September 2023 Minutes**
Holly Nichols – President
Action: Park Authority may take action to approve
The future Parley's Creek Pavilion rental **does not** include the Calle Court.
Motion by Richard Seconded by Roxy
- 6:36 **Approval of September 2023 Financial Statements**
Roxy Christensen – Treasurer
Action: Park Authority may take action to approve
Paid county for bench. SHPA paid the County, and the County arranged the bench purchasing and installation process. Discussed memorial trees. The County uses Tree Utah.
Motion by Siv. Seconded by Richard. Approved unanimously.
- 6:41 **2025 Park Budget Discussion**
Roxy Christensen – Treasurer
Action: Park Authority may take action to approve
Patrick will meet with CIP Committee to discuss the proposed budget increase for the 2025 Operations and Maintenance budget. The budget amount will be brought to the board in a future meeting for approval.
- 7:01 **Park Signage**
Roxy Christensen and Holly Nichols
Action: Park Authority may take action to approve signage layouts
Everything is in the que. Need to do a site walk. Possibly the same day as the bike racks.
- 6:48 **Presidents Report**
Holly Nichols – President
 - Joe Hill Memorial
Granite is with the engraver bench is on order.
 - Garden Center Inspection
The inspection took 2 hours. Able to get on the roof. Waiting for the report, will forward it to the board when we receive the report.
 - Alleyways Amplified Basketball Court Partnership
Need a board member to vet the programs help with the applications.

7:03

Other Business

- CIP Committee Update – Roxy Christensen
Submitted fy25 as one item. Sent to City Parks oversight committee. For the 2 Pavilions. 960,000 per pavilion and we asked for 2. Meeting with Sara Young and Martin and get information on ZAP and hopefully get funding from ZAP. Working to organize with Parleys Creek Stakeholders. Still waiting for FEMA funds for flooding.
- Social Media / Website – Roxy Christensen & Kaila Grafeman
Posted about road closures *Runtastic Haunted Half* and *Girls on the Run* in November. Chris will let us know when the water is going to be turned off. Checking on PayPal and will follow up.
- Transient Camps/Park Security Update –
Asking people to leave the park without incident. Ice cream man has been back. Richard brought up the lighting at Parleys Trail at night and early morning.

7:16

ADJOURN

Siv motion to adjourn.