

# Minutes

Date: October 16th, 2023 Time: 12:30 PM

[Meet.google.com/muo-bsuh-yug](https://meet.google.com/muo-bsuh-yug)

Phone: 1-872-267-2560 PIN: 121 182 443#

Committee Chairs: Heather Borski & Brady Bradford

**Presenting Chair:**

Bradon Bradford

**Voting Members:**

Bradon Bradford, Heather Borski, Janae Duncan, Jeff Coombs, Jordan Mathis, Michelle Hofmann

**Alternates:**

Melissa Stevens Dimond

**Attendees:**

Benjamin Strong, Bradon Bradford, David Litvack, Heather Borski, Janae Duncan, Jeff Coombs, Jill Parker, Jordan Mathis, Julie Jensen, Melissa Stevens Dimond, Seyha Ros

**Approve Minutes:** October 2nd, 2023

***Motion to Approve***

**1<sup>st</sup>:** Jordan Mathis

**2<sup>nd</sup>:** Heather Borski

**Grant Reviews:**

Time	Grant Title	Executive Committee Review	Presented by	Description
12:40	X07 Ryan White Grant	<p><b>X07- Ryan White grant:</b> The IPHS Exec group reviewed the plan for this grant application, which is a non-competing continuation grant that includes base and supplemental AIDS drug assistance program (ADAP) funding. The group unanimously approved the application plan as proposed, and the group recommends ratification by Governance.</p> <p>Allison and/or Seyha will plan to attend Governance with Jordan and/or me to answer any Governance questions.</p>	Melissa Stevens Dimond, Seyha Ros, Allison Allred	<p>Grant Period: 4/1/24 to 3/31/25</p> <p>Application Due: 11/17/2023</p> <p>Grant Status: <b>Exempt</b></p> <p>Grant Type: Renewal</p> <p>Funding Year 1: \$4,660,805</p> <p>Funding Year 2: \$4,838,227</p> <p>Application Year 3: \$4,903,752</p>

***Discussion***

***Motion to Approve***

**1<sup>st</sup>:** Jordan Mathis

**2<sup>nd</sup>:** Janae Duncan

**Rules Review/Discussion:**

Rule #	Rule Name	Topic

**Other Agenda Items:**

Other Agenda Topic	Requested By
Tie Break Process (continued discussion)	Heather Borski, Brian Hatch

## ***Discussion***

Create a set of principles that will be used as a base (see link below).  
Governance will create these processes and principles.

### *Motion:*

If a situation arises where an agreement cannot be made, the committee will assess the adopted principles, initiate further discussion, and if still no agreement can be made, will then have a third party (yet to be determined) arbitrate.

## ***Motion to Approve***

**1<sup>st</sup>:** Janae Duncan

**2<sup>nd</sup>:** David Litvack

### *Motion:*

A work group will be created with Governance members to work through the principles, then it will be brought back to Governance for approval. Work group will meet immediately after Governance Meeting adjourns on November 6, 2023.

## ***Motion to Approve***

**1<sup>st</sup>:** Jordan Mathis

**2<sup>nd</sup>:** Janae Duncan

Principles Rough Draft link:

<https://docs.google.com/document/d/1t47LoorCwKMNSSb5gskssIHS5WLPqCnJ9sqvwXLWzLU/edit?usp=sharing>

## **Next Governance Meeting:**

November 6th, 2023