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| **Present:** | Neal Geddes, ATTY |
| Don Wood, Chair | Dennis Keith, EHS |
| Scott Zigich, Vice Chair | Rachelle Blackham, EHS |
| Dr. Warren Butler | Bob Ballew, RCC/PIO |
| Ben Tanner | Isa Perry, COP |
| Dr. Gary Alexander | Sarah Willardson, CD/EPI |
| Ann Benson | Dee Jette, EHS |
| Dr. Colleen Taylor | Jay Clark, EHS |
| Brent Petersen | Anna Dillingham, PMC |
|  | Gloria Sawyer, CHS |
| **Excused:** | Tiffany Leishman, Admin |
| Bret Millburn, Commissioner  | Madison Nash, CHS |
|  | Linda Ebert, EHS |
| **Department Staff:** | Priscilla Angulo, CHS |
| Lewis R. Garrett, Director of Health | Jake Isaacson, CHS |
| Brian Hatch, Deputy Director of Health |  |
| Liz Carlisle, Administrative Asst | **Visitors/Guests:** |
| Dave Spence, Division Director, EHS | Melinda Williams, DC Clipper |
| Wendy Garcia, Division Director, CD/EPI | Pam Manson, SL Trib |
| Ivy Melton Sales, Division Director, CHS | Bryon Saxton, Standard Examiner |
| Kristy Cottrell, Division Director, FHSS | Tammy Smith - Resident |
| Diana Reich, Business Manager, Admin Services | Cara Smith - Resident |

The meeting of the Davis County Board of Health (Board) was held Tuesday, February 11, 2014 at the Davis County Health Department, Board Room, 22 South State Street, Clearfield, Utah. The meeting was called to order at 7:30 a.m. by Mr. Don Wood.

**Welcome**

Mr. Wood welcomed Board members, staff and visitors to the meeting. He also announced Bill McGuire’s retirement from the Davis County Attorney’s office and welcomed Neal Geddes as the new attorney for the Board of Health.

Due to the November Board meeting falling on Veterans Day this year Mr. Wood announced the meeting will be rescheduled to Tuesday, November 4, 2014.

**Minutes (Action)**

The minutes of November 12, 2013 were presented and reviewed.

*Ms. Benson motioned to accept the minutes of November 12, 2013. Mr. Zigich seconded. The vote was unanimous.*

**Appointment of Committee Members (Action)**

Mr. Wood appointed the Executive Committee (Comm. Millburn, Mr. Wood, Dr. Alexander, and Mr. Zigich) to serve on the Budget Committee. Commissioner Millburn, Mr. Zigich, and Ms. Benson were appointed to the Nomination Committee.

**Public Hearing Report on Proposed Regulations/Regulation Adoption (Action)**

Mr. Garrett reported on the public hearing held on December 12, 2013 regarding the proposed Electronic Smoking Device and Adjudicative Hearing Procedures Regulations. Dr. Alexander served as the hearing officer.

Electronic Smoking Device Regulation

The proposed Electronic Smoking Device regulation addresses eight areas: 1) Sale of E-Liquid to minors; 2) Labeling inconsistencies and warning labels; 3) Child proof and leak proof caps, and tamper evident bottles; 4) Nicotine content; 5) Purity of ingredients; 6) Advertising of health claims; 7) Sampling; and, 8) Requiring a permit to manufacture E-Liquid in Davis County. Local stakeholders attended the public hearing and provided comments. The Department also received written comments from Utah Vapors Association, National Association of Tobacco Outlets (NATO), and NJOY, an electronic cigarettes manufacturer.

The proposed regulation has been amended to include sections of state law by reference, removal of closed system E-Cigarettes and sampling as the department has been advised by legal counsel that it does not have the authority to regulate these areas under current state law.

The Board reviewed the proposed Findings of Fact and Conclusions of Law prepared by staff.

*Mr. Petersen motioned to approve the Findings of Fact and Conclusions of Law regarding the Electronic Smoking Device Regulation. Dr. Alexander seconded. The vote was unanimous.*

Mr. Garrett reported that Representative Paul Ray has introduced House Bill 112 for consideration in the legislature which will address E-Liquid and E-Cigarettes and proposes a licensing process through the Utah Department of Health. Mr. Garrett said the Board could adopt the proposed regulation or hold until the legislative session has concluded. In the event the bill passes and the Board has adopted the regulation it may need to be amended or rescinded to be consistent with the statute. If the bill fails to pass the regulation would remain in place.

Mr. Petersen, Mr. Zigich, and Mr. Tanner recommended moving forward as the department has done its due diligence in researching and drafting the regulation, it puts protections concerning public health in place, and further action can be taken at the next meeting if necessary.

Dr. Taylor also recommended moving forward and asked if adopted when implementation would begin. Mr. Garrett responded the regulation would take effect immediately but that a phase in period would likely occur to allow conclusion of the legislative session as well as allow stores to come into compliance with items such as labeling and bottling as many stores have bulk inventory of those items.

*Dr. Alexander motioned to adopt the proposed Electronic Smoking Device Regulation. Ms. Benson seconded. The vote was unanimous.*

Adjudicative Hearing Procedures

Mr. Spence reported that no public comment was received regarding the proposed amendments to the Adjudicative Hearing Procedures at the Public Hearing held December 12, 2013 or during the written comment period.

The Board reviewed the proposed Findings of Fact and Conclusions of Law prepared by staff.

*Mr. Zigich motioned to approve the Findings of Fact and Conclusions of Law regarding the Adjudicative Hearing Procedures Regulation. Mr. Tanner seconded. The vote was unanimous.*

Mr. Spence reported amendments to the regulation included expanding the scope of the regulation to include the all Health Department programs and recommended the amended regulation be adopted.

*Dr. Alexander motioned to adopt the amended Adjudicative Hearing Procedures Regulation. Dr. Taylor seconded. The vote was unanimous.*

**Community Health Improvement Plan Presentation (Information)**

Ms. Perry reported the Community Health Improvement Plan (CHIP) has been completed and is available online for review. The plan includes resources that describe plan processes and methods, brief justification of priorities, utilized assets, resources and logic models, strategies, goals, and outcomes, identification of individuals and organizations tasked with plan implementation, and legislative priorities.

Ms. Perry provided and update on the four action groups identified at the August 29, 2013 stakeholder meeting.

Suicide Action Group

Outcome Goal: Reduce suicide deaths in Davis County from 14.3 deaths per 100,000 to 10.2 deaths per 100,000 by the year 2020.

Progress: Two suicide survivor support groups formed in Davis County; Question, Persuade, Refer (QPR) presentations and training, Columbia-Suicide Severity Rating Scale (C-SSRS) training; Mental health first aid training; Hope squad training; Town Hall Meeting scheduled for February 25, 2014.

Obesity Action Group

Outcome Goal: Prevent and reduce obesity in Davis County through environments, policies, and programs that support everyday physical activity and healthy eating choices.

Progress: Kaysville City community gardens partnership with Autumn Glow Senior Activity Center and Borski Farms; Community supported agriculture promotion; School garden approve from Davis School District; Safe routes to school available on school websites.

Access to Behavior Health Services Action Group

Outcome Goal: Increase access to behavioral health services in Davis County through promotion of existing resources, new screening and referral tools, increasing effective prevention programs, and better trained helping professionals.

Progress: Obtained list of mental health providers; Mental health first aid training; Mindfulness-based stress reduction trainers and classes; Partnership with “Help Yourself. Help Others” campaign.

Air Quality Action Group

Outcome Goal: Increase understanding of air quality conditions throughout Davis County and ensure the public is aware of air pollution issues so that better informed citizens, businesses, and government agencies choose behaviors and policies which result in reduced air pollution and improved air quality.

Progress: Obtained 12 portable air monitors for measuring PM to be placed throughout the county; Partnership with Davis School District for placement of air monitors.

Ms. Perry requested a letter from the Board supporting the CHIP and encouraging partner agencies to support the identified health priorities which will be included with accreditation application materials. The Board was also invited to the CHIP Kick-Off celebration on February 27, 2013.

*Mr. Petersen motioned to provide a letter supporting the Community Health Improvement Plan. Dr. Butler seconded. The vote was unanimous.*

**Strategic Plan Presentation (Information)**

Ms. Perry reported staff is working to complete the Department’s five year strategic plan. The Board was provided an information sheet that includes the department mission, vision and value statements included in the plan.

Mission: Promote and protect the health and well being of Davis County residents and their environment.

Vision: Healthy Choices. Healthy People. Healthy Communities

Values: Quality service; Knowledgeable, professional and friendly employees; Public health excellence; Communication; Collaboration and partnerships; Commitment to community.

The strategic plan will be completed and available to Board members by the May meeting.

**Annual Communicable Disease Report (Information)**

Ms. Garcia introduced the Department’s new Epidemiologist Sarah Willardson and presented the 2013 Communicable Disease Annual Report highlighting some of the findings in the report. Copies of the report were available at the meeting and it is posted on the Department website.

**Budget Report (Information)**

Ms. Reich presented the year-to-date Department budget numbers.

**UALBH Report (Information)**

Mr. Petersen reported UALBH is investigating E-Cigarette regulation concerns and the accreditation process. Ken Johnson has been nominated to the National NALBOH board and is providing local input to the difficulties regarding funding and positions occurring on the national level.

**Director’s Report (Information)**

Mr. Garrett introduced Anna Dillingham, the new Performance Management Coordinator who will be working with Mr. Hatch on the Department’s accreditation efforts.

The legislative session has begun and there are several bills that may affect the Department. Rep. Eliason has introduced a suicide prevention bill that the Suicide Action Group of the CHIP is involved in and identified as a legislative priority. Rep. Ray’s bill regarding E-Cigarettes would provide statewide regulation of the products. Senator Reid has introduced a bill that would raise the age limit on tobacco products to 21.

In the senior arena bills that would increase funding for Meals on Wheels and Caregiver support have been introduced. There are also several bills dealing with air quality that have not been opened at this time.

Mr. Garrett provided an update on the Stericycle medical waste incinerator located in the Foxboro neighborhood of North Salt Lake. In response to public concern, the Department requested cancer data from the Utah Department of Health (UDOH) for areas adjacent to Stericycle, including parts of Bountiful, West Bountiful, and all of Woods Cross and North Salt Lake. Rates from 1972 to 2011 were analyzed in six-year study intervals. Rates were considered elevated if the rate ratio variation confidence interval did not include one and the elevation persisted through two study intervals. The analysis showed a slight increase in prostate cancer and breast cancer, as well as six other cancers that are not linked to environmental causes however the elevated results did not persist through two study intervals. The full results of the report will be released later today.

Mr. Garrett reported that Mr. Hatch and Ms. Garcia have been invited to present the Board’s new Rabies Control and Prevention regulation at the upcoming state Animal Control conference. The regulation is working well in Davis County and outlines best practices that other jurisdictions may want to use as a model in their areas.

Mr. Garrett reported the Department has been working with the University of Utah to identify components/pollutants found in diesel exhaust and correlate those to opacity levels that are measured in our diesel testing program. The results showed the higher the opacity the greater the concentration of particulate matter (PM) especially the smaller particulates known as PM 2.5. Davis County has been designated as a non-attainment area by the EPA for PM 2.5. These findings support the continuation of the diesel emission testing program in Davis County.

Staff will be presenting the results of this study at the upcoming National Air Quality Conference in April.

**Chairs Report**

Mr. Wood recognized the work that has gone into creating the CHIP and Strategic Plan and encouraged Board members to attend the CHIP Kick-Off party on February 27.

**Commissioners Report**

Item tabled.

**Adjournment**

The meeting was adjourned at 9:05 a.m.

**NEXT MEETING: May 13, 2014**

 **7:30 a.m.**