

COORDINATING COUNCIL FOR PERSONS WITH DISABILITIES

Minutes from the April 22, 2014 Meeting

Council Members

Helen Post, Utah Parent Center
 Paul Smith, DSPD
 Doug Thomas, DSAMH
 Michael Hales, DOH
 Glenna Gallo, USOE (rep)
 Russell Thelin, USOR
 Gina Pola-Money, CSHCN
 Joel Coleman, USDB

Present:

Excused:

Stakeholders Present:

Joyce Dolcourt, Legislative Coalition for People with Disabilities

NEXT MEETING: May 27, 11am – 1pm, Multi Agency State Office Building 195 N 1950 W, Salt Lake City Room 2026

AGENDA ITEMS	DISCUSSION	RECOMMENDATIONS/ACTION
Welcome & Introductions	Paul opens the meeting at 11:10AM and welcomes the group. Gina Pola-Money makes the Council aware of CSHCN’s new Director, Noel Taxin. Noel’s information will be shared to Council once she is given time to adjust to the new position.	
Approval of the February and March 2014 Meeting Minutes	Joel makes a motion to approve the February minutes. Doug seconds the motion. The motion unanimously approves the February minutes. Helen will submit amendments to the March minutes to Ryan. Doug motions to change via Helen Helen seconds the motion. The motion unanimously approves the March minutes with amendments.	The Council approves the February 2014 minutes without additional amendments and the March 2014 minutes with Helen’s submitted amendments.
Russell Thelin continuous the discussion on building an interagency coordination matrix document	Russell: We had a great discussion last meeting. It was helpful to review existing documents as a template to start putting this together. However, those templates did not quite fulfill the requirements of CCPD. As a result, Ryan began putting together matrix through Google Doc, which summarized the discussion really well. The matrix allows CCPD members to look at very specific data in how we are working with each other. It is not that we need an MOU for every agency, but it would be great to have a hotlink or reference when those do exist. For the discussion today, I would like to open the matrix format for review. Once agreed upon, I would encourage all of us to being populating the matrix. I don’t mean to think we get this project completed in a	Russ presents a challenge to agencies to begin populating their respective fields. The matrix will be reviewed at the meeting in May.

month, but I would like to offer up the challenge that by next month each agency is beginning to populate these activities.

Doug: Should we under a couple more categories or will it make it too messy? A category example; shared statute such as Employment First. We don't have an MOU, but there are three agencies with Employment First in all of our statute.

Russell: We could put that in another spot or we could reference it (through code or law) in the coordinating strategy column.

Joel: I am comfortable with either position.

Paul: On the coordination column how do you envision we'd populate these fields? Number of strategies or text of the strategy?

Russell: The latter. I do not want to necessarily take ownership of this project, but the value to me is to list in some textual format the coordination strategies there are.

Paul: How would you picture referencing the statute?

Russell: I am wondering if we don't retitle the 3rd column, Governing Statute and/or MOUs
Group agrees.

Joel: Is it okay if I share the document with my staff?

Russell: I'll answer that. I have already asked one of my staff members to take the lead position on this. I imagine many of you don't have the time to devote to gathering all this information and inputting it. I've given the parameters that there needs to be enough information to be useful but you don't need to pontificate. Make it appropriate.

Paul: What would you put under staff contacts? How is that filled out? Who you interact with?

Russell: For me, it would be the person in my agency that I've assigned as a liaison or contact for our strategies.

Paul: I think this would be good to look at this item for next month.

Russell: I don't think every agency has to populate each partner column. However, let's start populating the matrix. I think if someone asked what CCPD does or a legislative fiscal analyst asks how we collaborate, we could easily refer him or her to this matrix.

Helen: I would add contracts and informal agreements to the MOU column. All representatives here would include CCPD as a statutory requirement. I would add informal opportunities not captured by these documents.

Russell: I like what Helen is saying. We don't want to list just those things we are statutorily required because we've formalized it into an MOU. I would like it to show everything we do that is required for the common populations we serve. It will show we are innovative, we are expansive, we are creative, and we do what needs to be done more than what we are required to do. I think it shows real value to show not just the code, but the benefit of working together.

	<p>Helen presents a motion that the Council will accept the format as a working document for our Council, begin populating the document, and review the document on a regular basis. Russell seconds the motion. The Council unanimously agrees.</p> <p>The Chair will email Dr. Babitz letting him know of their representation from the Division of Family Health and Preparedness.</p>	
<p>Paul opens discussion on the intended purpose of the Council and efforts moving forward.</p>	<p>Paul: Not sure I've done everything I can do. I wanted to make sure that if someone comes and asks what we do, it would be very easy to answer. Utah Code Title 62a 5A talks about the powers of the Council. The Council has had new members who came in, but I defiantly think it serves a purpose to come together and hear what the agencies are working on. However, there is a section about local efforts failing, this council gets in and does staffing on individual cases. I talked to Joyce and Kris and this has happened in the past. Are there other avenues that take care of these things? We have some subcommittees that do things (ex: brain injury fund two meetings ago).</p> <p>Three things: Powers of the council, membership guide, and DWS representation. Should we have a membership guide which describes what the Council does? Ryan is passing around a guidebook for Utah State Developmental Center. Would it be helpful to having something like this for us? Finally, do we want to amend the statute to get DWS a permanent position on the Council?</p> <p>Joel: Statute leaves it up to the Council to define items and says we can ask money from the legislature to get items solved. Helen: The staffing issue came out of the FACT initiative. There are some local councils, but they aren't operating with funds.</p> <p>Doug: They are still statutory authorized through our statute. The System of Care for example is working on empowering these councils. We have a document that illustrates these councils and who should be attending these meetings. I do not know if our Council has any tie back to those Councils. Joel: I am supportive of creating a guiding booklet. Do we want to become an applet body, a body of interagency body for reporting, or a governing body. It seems we get to determine what we get to do as a council. Do we really want to determine eligibility? We have been struggling getting MOU's. Paul: Department of Human Services can bring cases to the Department Staff meeting to deal at a higher level. I didn't know if we want to take a bigger step. Helen: I say yes, yes, yes. When Fact was around, the local folks worked and found cases that were just stuck. If we are really coordinating, we shouldn't have gaps in services. I think part of this was, we had very active discussions on a single application. The application process for these agencies around the table, they are horrendous. Back in the day, we were discussing smart cards. Gina: Utah Clicks started out. As you are saying all this, we have a whole population of individuals who have fallen through all the cracks due to severe disabilities but their income/disabilities aren't specific. Maybe there needs to be something changed within. Utah Clicks was great, but the State started its own piece.</p>	<p>The Council will discuss opening its statute to include Systems of Care and DWS membership in the next meeting.</p> <p>Ryan will construct a preliminary model of a Council guidebook.</p>

Helen: Utah Clicks would allow people to go online and the system would pre populate into all the applications and tell you where you fit.

Gina: It did not disappear, but the State decided to do its own piece of it. However, it only pulled for each individual agency you applied for. I do not think it has enhanced or morphed more.

Doug: I know our system does not direct people to that system.

Gina: Getting to the point of DWS represented, I think that would be a great addition. MyCase is a great tool, but you are getting separate letters from different entities.

Paul: This might be a great time discuss these issues. I think I heard we start working on a guide, and I think I heard we make a motion to included DWS, and I think we should remind our staff there are groups. If we brought those cases here, there may be resources to use.

Helen: I think when we discussed DWS previously, we acknowledge statute included the minimum Council membership, but we could increase membership. It would be interesting to have Glenna get back to us on the students.

Russ: There is only one population in Federal Statute that we are to focus our attention on (students with disabilities in transition).

Doug: Outside groups would look at the first line and ask when the funding occurred last. It looks to me that the item we work with most is B in statute. The other ones, we do little of, and perhaps more in the past. Right now, DHS is moving down the road of Systems of Cares, it is Fact like. We have applied for a federal grant, but we are still moving forward if the grant is not realized. The agencies have committed funds, regardless of the grant. The state and steering committee is moving forward. This fits in line with all the agencies being involved. Paul and I need to go back to the group and say CCPD has asked to do the same thing to provide a System of Care. If we do open statute for DWS, I recommend we mention Systems of Care.

Helen: Does Systems of Care include Health, community based stuff?

Doug: The funding is only coming through DHS but it will include the local level. DCFS Utah/Juab counties will be the first. It will involve multiple local partners. The intent is to have it engage all the community resources, formal and informal recourses. Paul and I probably need to do a better job of educating the Systems of Care folks on the CCPD group's purpose.

Helen: One of the challenges we faced in the beginning was mental health. But it still had that very much human services feel to it. I think there were times that fell out. I am worrying this will look and feel the same way.

Doug: The focus is children in or becoming into state custody. The plan or hope will be become a larger group and taking responsibility.

Gina: I can get you the information from our group to give to the Safety Care group.

Doug: We are not far down the road, but that would be wonderful.

Helen: If we are talking about the wrap around issues, we would have to include education. There are pieces that have always been around. Coordination will be the way this will work. You do have to start somewhere, and if it really makes sense, how do you make it broader to the community.

Doug: There is new code the Department is responsible to address.

	<p>Paul: We will begin on a guidebook, we'll take a shot at taking a statute change (we don't have to go down that road)...</p> <p>Doug: we should add DWS and add Systems of Care</p> <p>Paul: and a call of agenda items will include everyone the ability to present individual cases.</p> <p>Doug and Helen both second the motion.</p> <p>Russ: Will we discuss statute changes as an agenda item for discussion? I find myself in two camps on this issue for a robust discussion.</p> <p>Paul: We will put it on the next agenda and have a mock up for members to consider.</p>	
Public Comment	No public comment	
Future Agenda Items & Announcements	<p>Doug informs the Council on the Governor's task force on the prison relocation</p> <p>Doug: I have a issue the Council should consider. The Governor has asked to look to see where the prison should be located. He has asked the system to review their process and decrease recidivism and other outcomes.</p> <p>We know some of the people with disabilities are placed in this system. I just wanted to get this on the Council's radar and get information to Ron Gaurdmen. If there is something concerning disabilities, now is the time to get this on the Governor's radar.</p> <p>Russ: There are other coordinating for ex-offenders. We are familiar with some groups. I am not sure we have anyone from SAMSH with the group.</p> <p>Doug: If you have information and want invite us, that would be great. We can help create in-roads on these issues. If you have issues with corrections, please bring it to this council and we can draft a letter.</p> <p>Helen: What about the population that DSPD serves that the correction system does not know how to serve with or without a mental health needs.</p> <p>Paul: We still have that group.</p> <p>Doug: The PEW foundation is here working with the Council to help discover the best practices.</p> <p>Paul: There was a workgroup that Ron Guardman started. They stopped meeting about a year and a half ago. We would leave those meeting and no one would know what to do.</p> <p>Gina: In substance abuse there is fetal alcoholism.</p> <p>Doug: that has not come up yet. If you have some recommendations or things, that would be great. It would be helpful if a separate list came from this Council.</p> <p>Russ: For Doug's calendar, the next meeting is June 16th.</p>	The Council will consider questions on incarceration to bring to the next Council meeting or to Doug.
Meeting Closure	<p>Doug makes a motion to adjourn.</p> <p>Unanimously supported by the Council.</p>	