

Notice of Commencement - Utah State Construction Registry

30 E. Broadway Suite 300
 Salt Lake City, UT 84111
 (801) 983-0275 or (877) 9UT-EGOV
 FAX: (800) 585-1534



SCR User Name or Account #

Project Information	Building Permit # or Project ID: <input type="checkbox"/> Building Permit/Project ID Not Applicable		Issuing Municipality: <input type="checkbox"/> Not Applicable	
	Original Contractor Name/DBA Name:		Original Contractor Address:	
	Original Contractor Telephone:		Project Type: <input type="checkbox"/> Commercial <input type="checkbox"/> Residential	
	Name and Address of Project Owner:		Name and Address of Surety Providing Payment Bond: <input type="checkbox"/> Payment bond is not required for work being performed	
	Project Address:			
	Name and General Description of the Project (Include lot or parcel number, subdivision, development, or other project name):			
Filer	Filer Type: <input type="checkbox"/> Owner of construction project <input type="checkbox"/> Original contractor			
	Filer Name and Address:		Filer Telephone:	
			Fax:	
	<input type="checkbox"/> Same as Original Contractor Listed Above		Email:	
Notification	<input type="checkbox"/> I prefer not to receive notices concerning this filing.			
	List the email address, postal address, or fax number of up to three persons to receive notifications concerning this project:			
	Email Notification (No Charge)	Email 1:	Email 2:	Email 3:
	Address/Fax Notification (\$6.00 processing fee per address)	Address/Fax (\$6.00)	Address/Fax (\$6.00)	Address/Fax (\$6.00)
Payment	Processing Fee \$15.00 ___ Addresses X\$6.00 + Total Fees: _____		<input type="checkbox"/> Check Enclosed – Check # _____ (make checks payable to Utah Interactive) <input type="checkbox"/> Bill my Credit Card # _____ Expiration Date: ____/____/____	
			<input type="checkbox"/> I have an account on file with the SCR – please bill me. NOTE: If you do not have a credit account with the State Construction Registry program, you must include payment of check or credit card. Failure to provide payment will result in this notice being returned as not filed .	
NOTICE: Terms and Conditions – Processing fees are due at the time of filing. The processing fee for offline filing of a Notice of Commencement is \$15.00 . All fees associated with the State Construction Registry are posted at the SCR web site: http://scr.utah.gov . Fees are non-refundable. Filings will be deemed “filed” when the designated agent receives a complete form and valid payment. Incomplete filings will be returned as not filed and corrections will be subject to an additional processing fee. The individual or entity filing this form assumes all liability for the completeness and accuracy of the form, and for it being “filed” within the time limits specified in Utah state law. Neither the state of Utah, the SCR, nor its designated agent is responsible for lost, late, or misdirected mail. The state of Utah, the SCR, and its designated agent specifically disclaim any liability for the timeliness and accuracy of any filings, including alternate filings submitted according to offline methods (for example, but not limited to, telefax and mail submissions). Complete terms and conditions are available at http://scr.utah.gov .				
Signature:		Title:		Date: